



August 15, 2009

ATTENTION ALL UNA STUDENTS MANDATORY REGISTRATION FOR PARKING DECALS

*FROM: David P. Shields, Jr.
Vice President for Student Affairs*

Parking on campus by students, faculty and staff is a challenge for every college/university in the country. UNA is no different and we will again have parking challenges this year. The University's Parking & Traffic Committee, consisting of students, faculty, and staff, has drafted a strategic plan to address our parking problems. The following changes are the first steps toward its implementation, which may take several semesters. To view all UNA parking regulations, visit www.una.edu/police/parking-regulations.html.

Parking Regulation Changes for 2009-2010

A. Motor Vehicle Registration

All students attending UNA must register their vehicle with the Department of University Police at www.una.edu/police/forms/vehicle-registration.pdf. Complete and print the registration form. Bring the form with you to pick up your campus parking decal in the **Guillot University Center** (first floor) on the following dates and times. Decals will no longer be distributed through UNA campus mailboxes.

Monday, August 24 through Friday, September 4

7:00 a.m. – 10:00 a.m.

1:00 p.m. – 4:00 p.m.

Tuesday, August 25 and Wednesday, August 26

5:00 p.m. – 7:00 p.m.

Tuesday, September 1 and Wednesday, September 2

5:00 p.m. – 7:00 p.m.

B. Display of Parking Decals

1. Affix the decal to the outside of the driver side rear passenger door window or,
2. Affix the decal to the inside of the driver side rear passenger door window with tape or some other method so that the decal is visible or,
3. Affix the decal to a plastic coffee can lid and place it in the front or back dashboard area of your vehicle so that it is visible to officers.

To avoid a fine, ensure that your decal is visible using one of the alternatives above. If your vehicle has tinted windows that prohibit the visibility of the decal, you must use option #1.

The following suggestions may alleviate some of the parking problems:

1. Arrive early in the day.
2. Carpool with another student.
3. Park in an outer lot and use one of the UNA shuttle buses. Shuttle bus routes may be viewed at www.una.edu/police/bus-routes.html.
4. Walk to campus if you live close.
5. Park in the parking deck in downtown Florence and take a shuttle bus to campus.