



University of North Alabama
Office of Procurement
UNA Box 5025
Florence, AL 35632
Phone: (256)765-4206
Fax: (256)765-4329

Bid No. 2013-29 For: Weight Room Equipment for Athletics

Page 1 of 10

=====

INVITATION FOR BIDS:

Sealed Proposals for furnishing materials, equipment or services as described herein will be received at the Purchasing Department, Bibb Graves Hall, Room 21, University of North Alabama, Florence, Alabama, until 2:00 p.m. local time on August 8, 2013.

It is understood that the owner may accept any or all items at the prices listed in this proposal within a noted timeframes on the specification page. Time is of the essence to this bid and if delivery is not made within the time specified, the University reserves the right to cancel any order placed as a result of this bid. This bid may be withdrawn at any time prior to the scheduled time for the opening of bids, or any authorized postponement thereof.

DIRECTIONS FOR MAILING BIDS:

Do not place more than one bid in an envelope. Envelopes containing more than one bid may not be opened in time for a bid to be considered.

Envelopes containing bids must be sealed, marked and addressed as follows:

ADDRESSED TO:	(If via any postal service University of North Alabama Purchasing Department - Bid 2013-29 UNA M/S 5025 One Harrison Plaza Florence, AL 35632-0001	(If hand carry) University of North Alabama Purchasing Department - Bid 2013-29 Bibb Graves Hall, Room 21 One Harrison Plaza Florence, AL 35632-0001
---------------	---	---

BID FOR: Weight Room Equipment
Bid No. 2013-29

CAUTION – The above mailing address line, UNA Box 5025, is the address for the University of North Alabama Central Mail Room and is not part of the physical address for the University of North Alabama Purchasing Department. Envelopes or packages addressed to this box number may not be received in the Purchasing Department by the specified bid due date and time. It is the bidder's responsibility to ensure that the bid is received in the Purchasing Department by the date and time specified; no assumptions should be made in regard to an extension due to unforeseen circumstances of any kind, no due date or time will change without advance written notice from the Procurement Office.

Bidders are strongly cautioned to mail or ship bids to allow ample time for receipt in the Purchasing Department, not the Central Mail Room nor Central Receiving. Overnight or next day delivery services may not be adequate. Since bids must be received in a sealed envelope, faxed or emailed bid copies cannot be accepted.

Bids received in the Purchasing Department after the specified date and time set forth above will not be considered and will be returned to the bidder

Bids will be opened in Bibb Graves Hall, Room 21 at 2:00 p.m. local time on August 8, 2013

Revised 1/30/08

_____ initial
I have read and understand the contents of this page



Bid No. 2013-29 For: Weight Room Equipment for Athletics

Page 2 of 10

INSTRUCTIONS TO BIDDERS

1. All bidders are to submit bids on proposal forms furnished by the Director of Purchasing, University of North Alabama (forms enclosed). All bid forms are to be signed in all designated spaces by an authorized officer or employee of the bidder. Telephone bids will not be accepted. Bids submitted by "fax" machine will not be accepted. All bids are to be mailed or delivered in a sealed envelope.
2. All bidders shall base their proposals on the exact schedule of equipment, material or service specifications herein.
3. Pictures, descriptions, and specifications should accompany all bids when required or desirable. Samples may be required and, if so, shall be furnished free of cost to the Owner.
4. Reference to manufacturers, suppliers, catalog numbers, etc., is intended to set quality standards and does not preclude bids from others as long as quality standards are met. Offers of equal items shall state the brand and number or level of quality. Alternates will not be considered unless they conform to the specifications.
5. All bidders are required to submit unit prices and extended prices, where applicable, for each item bid. Where the unit price and the extended total price do not agree, the unit price shall prevail.
6. The Owner reserves the right to accept any or all items on any bidder's proposal at the unit price submitted. The Owner reserves the right to reject any and all bids and to waive informalities.
7. All prices submitted on the proposal are to be delivered prices to the University of North Alabama and shall not include any state or local sales tax.
8. Bidders should sign & return all pages of the complete bid to imply complete understanding and compliance with all bid requirements.
9. All questions should be directed to the Purchasing Office, University of North Alabama, UNA Box 5025, Florence, AL 35632-0001, phone 256/765-4206.
10. Should a bidder find discrepancies in, or omissions from the bid documents or should he be in doubt as to their meaning, he should at once notify the Owner who will send written instructions to all bidders.
11. Bids received after the bid opening date and time, or any authorized postponement thereof, will not be considered.
12. **EQUAL EMPLOYMENT OPPORTUNITY/U.S. FAIR LABOR STANDARDS ACT:** By signing this proposal, bidder certifies that bidder is in compliance with the nondiscrimination clause contained in Section 202, Executive Order 11246, as amended by Executive Order 11375, relative to Equal Employment Opportunity for all persons without regard to race, color, religion, sex, or national origin, and the rules and regulations prescribed by the Secretary of Labor, Veteran's Act 38USC4212, Section 503 - Rehabilitation act of 1973 Title I of the Americans with Disabilities Act of 1990 42USC12101, and that any and all goods were produced in compliance with all applicable requirements of Sections 6, 7, and 12 of the Fair Labor Standards Act, as amended, and of regulations and orders of the United States Department of Labor issued under Section 14 thereof.
13. Verbal communication before or while Bid is open shall have no force or affect whatsoever toward this bid as written, or the entire agreement. All parties represent that no promises, representations, or inducements have been made with respect to the subject matter of the bid nor a contract, except as specifically set forth herein. The bid or final contract, agreement, or order, can only be changed, altered, modified or amended by written agreement from both parties.

____ initial
I have read and understand the contents of this page



University of North Alabama
Office of Procurement
UNA Box 5025
Florence, AL 35632
Phone: (256)765-4206
Fax: (256)765-4329

Bid No. 2013-29 For: Weight Room Equipment for Athletics

Page 3 of 10

=====

PROPOSAL FORM

In compliance with the University of North Alabama **INVITATION FOR BIDS** and **INSTRUCTIONS TO BIDDERS**, the undersigned hereby proposes to furnish and supply items to the University of North Alabama, Florence, Alabama, in strict accordance with the **SCHEDULE** and **SPECIFICATIONS**.

The undersigned bidder/proposer hereby certifies that it, its officers, partners, owners, providers, representatives, employees, and parties in interest, including the affiant, has not in any way colluded, conspired, connived or agreed, directly or indirectly, with any other bidder/proposer, potential bidder/proposer, firm or person, in connection with this solicitation, to submit a collusive or sham bid/proposal, to refrain from bidding/proposing, to manipulate or ascertain the price(s) of other bidders/proposers or potential bidders/proposers, or to secure through any unlawful act an advantage over other bidders/proposers or the university.

The prices submitted herein have been arrived at in an entirely independent and lawful manner by the bidder/proposer without consultation with other bidders/proposers or potential bidders/proposers or foreknowledge of the prices to be submitted in response to this solicitation by other bidders/proposers or potential bidders/proposers on the part of the bidder/proposer, its officers, partners, owners, providers, representatives, employees, or parties in interest, including the affiant.

DATED: _____

COMPANY NAME: _____

BY: _____

(Signature)

(Typed or Printed Name)

(Title)

BUSINESS ADDRESS: _____

TELEPHONE: _____

Email Address: _____

If Bidder is a Corporation, write the State of Incorporation, and if a Partnership, give full name of partners, using space below.

_____ **initial**
I have read and understand the contents of this page



University of North Alabama
Office of Procurement
UNA Box 5025
Florence, AL 35632
Phone: (256)765-4206
Fax: (256)765-4329

Bid No. 2013-29 For: Weight Room Equipment for Athletics

Page 4 of 10

=====

UNIVERSITY OF NORTH ALABAMA
VENDOR CERTIFICATION
PURSUANT TO ACT NO 2006-557 and ACT NO 2012-491

ALABAMA LAW (SECTION 41-4-116, CODE OF ALABAMA 1975) PROVIDES THAT EVERY BID SUBMITTED AND CONTRACT EXECUTED SHALL CONTAIN A CERTIFICATION THAT THE VENDOR, CONTRACTOR, AND ALL OF ITS AFFILIATES THAT MAKE SALES FOR DELIVER INTO ALABAMA OR LEASES FOR USE IN ALABAMA ARE REGISTERED, COLLECTING AND REMITTING ALABAMA STATE AND LOCAL SALES, USE, AND/OR LEASE TAX ON ALL TAXABLE SALES AND LEASES IN ALABAMA. BY SUBMITTING THIS BID, THE BIDDER IS HEREBY CERTIFYING THEIR COMPLIANCE WITH ACT NO 2006-557. THEY ARE NOT BARRED FROM BIDDING OR ENTERING INTO A CONTRACT PURSUANT TO 41-4-116, AND ACKNOWLEDGES THAT THE AWARDING AUTHORITY MAY DECLARE THE CONTRACT VOID IF THE CERTIFICATION IS FALSE.

ALABAMA LAW (SECTION 31-13-9 , CODE OF ALABAMA 1975: By signing a contract resulting from this proposal, the contracting parties affirm, for the duration of the agreement, that they will not violate federal immigration law or knowingly employ, hire for employment, or continue to employ an unauthorized alien within the state of Alabama. Furthermore, a contracting party found to be in violation of this provision shall be deemed in breach of the agreement and shall be responsible for all damages resulting therefrom.

For full compliance the Awarding contractor must provide documentation (copy of first page of MOU showing acceptance into program) establishing that the business entity or employer is enrolled in the E-Verify program. During the performance of the contract, the business entity or employer shall participate in the E-Verify program and shall verify every employee that is required to be verified according to the applicable federal rules and regulations.

Bidder hereby certifies full compliance with Act No. 2006-557 and Act No. 2012-491:

Date: _____

Company: _____

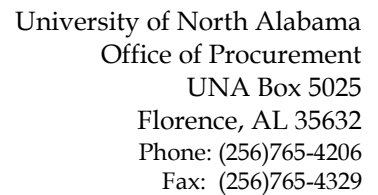
Authorizing Signature: _____

Printed Name: _____

Title: _____

____ initial

I have read and understand the contents of this page



Page 5 of 10

_____ initial
I have read and understand the contents of this page



University of North Alabama
Office of Procurement
UNA Box 5025
Florence, AL 35632
Phone: (256)765-4206
Fax: (256)765-4329

Bid No. 2013-29 For: Weight Room Equipment for Athletics

Page 6 of 10

State of Alabama
Disclosure Statement
(Required by Act 2001-955)

ENTITY COMPLETING FORM

Agreement Number

ADDRESS

CITY, STATE, ZIP

TELEPHONE NUMBER

()

STATE AGENCY/DEPARTMENT THAT WILL RECEIVE GOODS, SERVICES, OR IS RESPONSIBLE FOR GRANT AWARD

ADDRESS

CITY, STATE, ZIP

TELEPHONE NUMBER

()

This form is provided with:

☐ Contract ☐ Proposal ☐ Request for Proposal ☐ Invitation to Bid ☐ Grant Proposal

Have you or any of your partners, divisions, or any related business units previously performed work or provided goods to any State Agency/Department in the current or last fiscal year?

☐ Yes ☐ No

If yes, identify below the State Agency/Department that received the goods or services, the type(s) of good or services previously provided, and the amount received for the provision of such goods or services.

Have you or any of your partners, divisions, or any related business units previously applied and received any grants from any State Agency/Department in the current or last fiscal year?

☐ Yes ☐ No

If yes, identify the State Agency/Department that awarded the grant, the date such grant was awarded, and the amount of the grant.

1. List below the name(s) and address(es) of all public officials/public employees with whom you, members of your immediate family, or any of your employees have a family relationship and who may directly personally benefit financially from the proposed transaction. Identify the State Department/Agency for which the public officials/public employees work. (Attach additional sheets if necessary.)

2. List below the name(s) and address(es) of all family members of public officials/public employees with whom you, members of your immediate family, or any of your employees have a family relationship and who may directly personally benefit financially from the proposed transaction. Identify the public officials/public employees and State Department/Agency for which the public

____ initial
I have read and understand the contents of this page



University of North Alabama
Office of Procurement
UNA Box 5025
Florence, AL 35632
Phone: (256)765-4206
Fax: (256)765-4329

Bid No. 2013-29 For: Weight Room Equipment for Athletics

Page 7 of 10

=====
officials/public employees work. (Attach additional sheets if necessary.)

If you identified individuals in items one and/or two above, describe in detail below the direct financial benefit to be gained by the public officials, public employees, and/or their family members as the result of the contract, proposal, request for proposal, invitation to bid, or grant proposal. (Attach additional sheets if necessary.)

Describe in detail below any indirect financial benefits to be gained by any public official, public employee, and/or family members of the public official or public employee as the result of the contract, proposal, request for proposal, invitation to bid, or grant proposal. (Attach additional sheets if necessary.)

List below the name(s) and address(es) of all paid consultants and/or lobbyists utilized to obtain the contract, proposal, request for proposal, invitation to bid, or grant proposal:

By signing below, I certify under oath and penalty of perjury that all statements on or attached to this form are true and correct to the best of my knowledge. I further understand that a civil penalty of ten percent (10%) of the amount of the transaction, not to exceed \$10,000.00, is applied for knowingly providing incorrect or misleading information.

Signature

Date

Notary's Signature

Date

Date Notary Expires

Act 2001-995 requires the disclosure statement to be completed and filed with all proposals, bids, contracts, or grant proposals to the State of Alabama in excess of \$5,000.

____ initial
I have read and understand the contents of this page



Bid No. 2013-29 For: Weight Room Equipment for Athletics

Page 8 of 10

=====

This form must be completed and returned before any contract(s) will be issued by the University of North Alabama

SPECIFICATIONS / REQUIREMENTS

The University is seeking bids for the design, supply, delivery and set-up of new (not used or refurbished) weight room equipment as listed in the following quote sheet.

Any and all references to manufacturers, suppliers, catalog numbers, etc., are intended to set quality standards and for convenience and descriptive purposes. If any bidder is proposing a substitute, the proposed substitute must be clearly identified and sufficient documentation must be included with the bid response to enable the University to determine qualification of supplier, product equivalence, and if the item(s) are acceptable for the purpose in which they are intended.

The University may buy all items, some items, or no items from this list; quantities may vary, the University may buy more, less or none of any given item as a result of this bid.

Qualified bidders must be factory authorized dealers and provide evidence of ability to provide maintenance if necessary.

Bidders must include WARRANTY INFORMATION with Bid Submission.

QUOTE

Itm	Hammer Strength Part No.	Description	QTY	Unit Price	Ext. Price
1	BWGH	Glute Ham 11ga steel frame BLK; 72" x 33" x 50" (183 cm x 84 cm x 127 cm)	2		
2	FWDR2	Hammer Dumbbell Rack - Dbl tier 90" x 24" x 32" (215 cm x 60 cm x 81 cm)	6		
3	FWBPL	Bumper Plate Storage Large BLK (8) Bumper Plate storage positions 4" W x 8" H (10 cm W x 20 cm H) (4) 10 lbs and 5 lbs Bumper Plate storage positions 4" W x 4" H (10 cm W x 10 cm H) (2) 2.5 lbs Bumper Plate storage positions 2" W x 4" H (4 cm W x 10 cm H)	12		
4	HDDIP	Heavy Duty Dip Handle BLK 31" x 28" x 10" (79 cm x 71 cm x 25 cm)	12		
5	HDEADJXL	HD Elite Adjustable Bench - XL - BLK 56" x 18" x 18" (142.2 cm x 45.7cm x 45.7 cm) 7-gauge steel frame ensures maximum structural integrity	12		
6	HDHR8	HD Half Rack 8 foot frame BLK Feature 2 Custom / No Top Band PEG / Spotter Platforms/ standard pull up bar/ Short Dock Lock / Standard Adjustment Racks / DBL Power Pivot	12		

_____ initial
I have read and understand the contents of this page



Bid No. 2013-29 For: Weight Room Equipment for Athletics

Page 9 of 10

Item	Hammer Strength Part No.	Description	QTY	Unit Price	Ext. Price
7	HSLLP	Hammer Strength Linear Leg Press BLK 95" x 65" x 57" (241 cm x 165 cm x 145 cm) 11ga steel	2		
8	INTEK	25LB BLK Training Bumper Plate	24		
9	INTEK	35LB BLK Training Bumper Plate	24		
10	INTEK	45LB BLK Training Bumper Plate	72		
11	IRNG	IRON GRIP 7 FT Olympic Bar Chrome	12		
12	IRNG	IRON GRIP Muscle Clamp Collars (pair)	12		
13	IRNG	Engraving Fee for Single Plate or Single Dumbbell	120		
14	IRNG	Urethane DB - Straight 5-50lb SET	2		
15	IRNG	Urethane DB - Straight 55-100lb SET	2		
16	IRNG	Urethane DB - Straight 105-150lb SET	2		
17	IRNG	IGX 5 lbs Rubber Plate	28		
18	IRNG	IGX 10 lbs Rubber Plate	56		
19	IRNG	IGX 2.5 lbs Rubber Plate	24		
20	IRNG	IGX 25 lbs Rubber Plate	28		
21	IRNG	IGX 45 lbs Rubber Plate	92		
22	TROY	Hex Dead lift Trap Bar	12		

Delivery & Installation: _____

Estimated Delivery after receipt of order: _____

____ initial
I have read and understand the contents of this page



University of North Alabama
Office of Procurement
UNA Box 5025
Florence, AL 35632
Phone: (256)765-4206
Fax: (256)765-4329

Bid No. 2013-29 For: Weight Room Equipment for Athletics

Page 10 of 10

Include with Bid Submission:

- **Complete BID package with all areas completed and all appropriate signatures**
- **Quoted Manufacturer information with accompanying specifications and photos of equipment**
- **Complete Warranty Information**
- **Statement of Work and Warranty of installation**

For any questions regarding scope of work or equipment requirements

Contact Mark Linder (256)765-4397; email mdlinder@una.edu

For questions regarding bid submission

Contact the Office of Procurement, Cindy Conlon (256)765-4293; email chconlon@una.edu

____ initial
I have read and understand the contents of this page