

**BID PACKAGE: BID2015-03**

UNIT FURNITURE for
STUDENT HOUSING at
UNIVERSITY OF NORTH
ALABAMA

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INVITATION FOR BIDS

The University of North Alabama (The Owner) seeks bids from qualified contract furniture vendors to provide and install unit furniture for two new student housing facilities. Bids for furnishing materials, equipment or services as described herein will be received at the Purchasing Department, Bibb Graves Hall, Room 126, University of North Alabama, Florence, Alabama, **until 1:00 p.m. Central time on November 18, 2014**. A copy of the bids should also be e-mailed by the same deadline above to Capstone Interiors, acting on behalf of the University and the Program Manager, Capstone Development Partners. The Program Manager and University, who in considering the best interests of the University and the expenditure of public funds, will review the totality of the submittals and apply whatever weight or importance it deems appropriate to all or limited portions of the submittals.

It is understood that the owner may accept any or all items at the prices listed in this proposal within a noted timeframes on the specification page. Time is of the essence to this bid and if delivery is not made within the time specified, the University reserves the right to cancel any order placed as a result of this bid. This bid may be withdrawn at any time prior to the scheduled time for the opening of bids, or any authorized postponement thereof.

DIRECTIONS FOR SUBMITTING BIDS – YOU MUST COMPLETE BOTH STEPS 1 AND 2:

1. MAILING BIDS TO UNA

Do not place more than one bid in an envelope. Envelopes containing more than one bid may not be opened in time for a bid to be considered.

Envelopes containing bids must be sealed, marked and addressed as follows:

ADDRESSED TO:	<i>(If via any postal service)</i>	<i>(If hand carry)</i>
	University of North Alabama	University of North Alabama
	Purchasing Department – BID2015-03	Purchasing Department – BID2015-03
	UNA M/S 5025	Bibb Graves Hall, Room 126
	One Harrison Plaza	One Harrison Plaza
	Florence, AL 35632-0001	Florence, AL 35632-0001

BID FOR: Bid No. 2015-03

CAUTION – The above mailing address line, UNA Box 5025, is the address for the University of North Alabama Central Mail Room and is not part of the physical address for the University of North Alabama Purchasing Department. Envelopes or packages addressed to this box number may not be received in the Purchasing Department by the specified bid due date and time. It is the bidder's responsibility to ensure that the bid is received in the Purchasing Department by the date and time specified; no assumptions should be made in regard to an extension due to unforeseen circumstances of any kind, no due date or time will change without advance written notice from the Procurement Office.

_____ initial
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Bidders are strongly cautioned to mail or ship bids to allow ample time for receipt in the Purchasing Department, not the Central Mail Room nor Central Receiving. Overnight or next day delivery services may not be adequate.

Bids will be opened in Bibb Graves Hall, Room 126 at 1:00 p.m. Central time on November 18, 2014.

2. E-MAILING BIDS TO CAPSTONE INTERIORS

All bid documents should be submitted in PDF format, with exception of one (1) pricing template that will also have a copy submitted in the original Excel spreadsheet. If you are submitting more than one bid, each bid must be saved as a separate document.

To clarify, the following should be included in each e-mail bid submission:

- Pages 1 – 11 of this Bid Package, initialed and completed (PDF)
- Pages 1 – 4 of QUALIFICATIONS, completed (PDF)
- Page 14 of SPECIFICATIONS/SCHEDULE, signed and dated (PDF)
- Page 1 – Unit Furniture Pricing Request, completed for EACH bid you submit (Excel and PDF)
- Accompanying cut sheets/specifications & images of furniture items being priced for EACH bid you submit (PDF)
- Required documentation/detailed information of any furniture substitutions you submit (PDF)

All bid submissions must be received by 1:00 PM Central time on November 18, 2014.

Bids should be emailed to sbaggett@capstonemail.com.

Bids must be BOTH received by mail to UNA and by e-mail to Capstone Interiors by the specified date and time set forth above to be considered. Bids received after the specified date and time set forth above will not be considered.

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INSTRUCTIONS TO BIDDERS

1. All bidders are to submit bids on proposal forms furnished by Capstone Interiors (forms enclosed). All bid forms are to be signed in all designated spaces by an authorized officer or employee of the bidder. All bids are to be submitted in requested formats, as detailed in **DIRECTIONS FOR SUBMITTING BIDS, STEPS 1 AND 2.**
2. All bidders shall base their proposals on the exact schedule of equipment, material or service specifications herein.
3. Pictures, descriptions, and specifications should accompany all bids when required or desirable. Samples may be required and, if so, shall be furnished free of cost to the Owner.
4. Reference to manufacturers, suppliers, catalog numbers, etc., is intended to set quality standards and does not preclude bids from others as long as quality standards are met. Offers of equal items shall state the brand and number or level of quality. Alternates will not be considered unless they conform to the specifications.
5. All bidders are required to submit unit prices and extended prices, where applicable, for each item bid. Where the unit price and the extended total price do not agree, the unit price shall prevail.
6. The Owner reserves the right to accept any or all items on any bidder's proposal at the unit price submitted. The Owner reserves the right to reject any and all bids and to waive informalities.
7. All prices submitted on the proposal are to be delivered prices to the University of North Alabama in Florence, AL and shall not include any state or local sales tax.
8. Bidders should initial/sign & return all pages included in this complete bid package to imply complete understanding and compliance with all bid requirements.
9. All questions should be directed to Capstone Interiors. Contact: Sarah Harper Baggett, Interior Designer / (205)949-5063 or sbaggett@capstonemail.com Inquiries about the bid should be submitted in a timely manner to ensure the vendor can complete their submission on time. *Inquiries will not be accepted or replied to the day of required submission, November 18, 2014.*
10. Should a bidder find discrepancies in, or omissions from the bid documents or should he be in doubt as to their meaning, he should at once notify Capstone Interiors who will send written instructions to all bidders.
11. Bids received after the required bid submission date and time, or any authorized postponement thereof, will not be considered.

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12. **EQUAL EMPLOYMENT OPPORTUNITY/U.S. FAIR LABOR STANDARDS ACT:** By signing this proposal, bidder certifies that bidder is in compliance with the nondiscrimination clause contained in Section 202, Executive Order 11246, as amended by Executive Order 11375, relative to Equal Employment Opportunity for all persons without regard to race, color, religion, sex, or national origin, and the rules and regulations prescribed by the Secretary of Labor, Veteran's Act 38USC4212, Section 503 - Rehabilitation act of 1973 Title I of the Americans with Disabilities Act of 1990 42USC12101, and that any and all goods were produced in compliance with all applicable requirements of Sections 6, 7, and 12 of the Fair Labor Standards Act, as amended, and of regulations and orders of the United States Department of Labor issued under Section 14 thereof.
13. Verbal communication before or while Bid is received/reviewed shall have no force or affect whatsoever toward this bid as written, or the entire agreement. All parties represent that no promises, representations, or inducements have been made with respect to the subject matter of the bid nor a contract, except as specifically set forth herein. The bid or final contract, agreement, or order, can only be changed, altered, modified or amended by written agreement from both parties.
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PROPOSAL FORM

In compliance with the **INVITATION FOR BIDS** and **INSTRUCTIONS TO BIDDERS**, the undersigned hereby proposes to furnish and supply items to the University of North Alabama, Florence, Alabama, in strict accordance with the **SCHEDULE** and **SPECIFICATIONS**.

The undersigned bidder/proposer hereby certifies that it, its officers, partners, owners, providers, representatives, employees, and parties in interest, including the affiant, has not in any way colluded, conspired, connived or agreed, directly or indirectly, with any other bidder/proposer, potential bidder/proposer, firm or person, in connection with this solicitation, to submit a collusive or sham bid/proposal, to refrain from bidding/proposing, to manipulate or ascertain the price(s) of other bidders/proposers or potential bidders/proposers, or to secure through any unlawful act an advantage over other bidders/proposers or the university.

The prices submitted herein have been arrived at in an entirely independent and lawful manner by the bidder/proposer without consultation with other bidders/proposers or potential bidders/proposers or foreknowledge of the prices to be submitted in response to this solicitation by other bidders/proposers or potential bidders/proposers on the part of the bidder/proposer, its officers, partners, owners, providers, representatives, employees, or parties in interest, including the affiant.

DATED: _____

COMPANY NAME: _____

BY: _____
(Signature)

(Printed Name)

(Title)

BUSINESS ADDRESS: _____

TELEPHONE: _____

EMAIL ADDRESS: _____

This address will be used to publish any communication regarding bid results

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If Bidder is a Corporation, write the State of Incorporation, and if a Partnership, give full name of partners, using space below.

_____ initial
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UNIVERSITY OF NORTH ALABAMA

VENDOR CERTIFICATION

PURSUANT TO ACT NO 2006-557, ACT NO 2012-491 & ACT2014-044

ALABAMA LAW (SECTION 41-4-116, CODE OF ALABAMA 1975) PROVIDES THAT EVERY BID SUBMITTED AND CONTRACT EXECUTED SHALL CONTAIN A CERTIFICATION THAT THE VENDOR, CONTRACTOR, AND ALL OF ITS AFFILIATES THAT MAKE SALES FOR DELIVERY INTO ALABAMA OR LEASES FOR USE IN ALABAMA ARE REGISTERED, COLLECTING AND REMITTING ALABAMA STATE AND LOCAL SALES, USE, AND/OR LEASE TAX ON ALL TAXABLE SALES AND LEASES IN ALABAMA. BY SUBMITTING THIS BID, THE BIDDER IS HEREBY CERTIFYING THEIR COMPLIANCE WITH ACT NO 2006-557. THEY ARE NOT BARRED FROM BIDDING OR ENTERING INTO A CONTRACT PURSUANT TO 41-4-116, AND ACKNOWLEDGES THAT THE AWARDING AUTHORITY MAY DECLARE THE CONTRACT VOID IF THE CERTIFICATION IS FALSE.

ALABAMA LAW (SECTION 31-13-9, CODE OF ALABAMA 1975): By signing a contract resulting from this proposal, the contracting parties affirm, for the duration of the agreement, that they will not violate federal immigration law or knowingly employ, hire for employment, or continue to employ an unauthorized alien within the state of Alabama. Furthermore, a contracting party found to be in violation of this provision shall be deemed in breach of the agreement and shall be responsible for all damages resulting therefrom.

For full compliance the Awarding contractor must provide documentation (copy of first page of MOU showing acceptance into program) establishing that the business entity or employer is enrolled in the E-Verify program. During the performance of the contract, the business entity or employer shall participate in the E-Verify program and shall verify every employee that is required to be verified according to the applicable federal rules and regulations.

ALABAMA LAW (SECTION 16-25-26C, CODE OF ALABAMA 1975): Legislation requiring the University of North Alabama to report to Retirement Systems of Alabama individuals paid for personal services who are currently receiving benefits from TRSA or ESA became effective October 1, 2013. No minimum level of compensation was defined. **Any individual receiving direct or indirect compensation from this contract who is a retiree receiving benefits from the State of Alabama Retirement System MUST NOTIFY UNA of this status along with Bid/RFP Submission.**

Bidder hereby certifies full compliance with Act No. 2006-557; Act No. 2012-491 & Act No. 2014-044:

Date: _____

Company: _____

Authorizing Signature: _____

Printed Name: _____

Title: _____

State of _____ County of _____

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CERTIFICATE OF COMPLIANCE WITH THE BEASON-HAMMON ALABAMA TAXPAYER AND CITIZEN PROTECTION ACT (ACT 2011-535, as amended by Act 2012-491)

DATE: _____ **RE:** Contract/Grant/ Incentive *(describe by number or subject):*
 _____ by and between
 _____ (Contractor/Grantee) and
 _____ (State Agency, Department or Public Entity)

The undersigned hereby certifies to the State of Alabama as follows:

1. The undersigned holds the position of _____ with the Contractor/Grantee named above, and is authorized to provide representations set out in this Certificate as the official and binding act of that entity, and has knowledge of the provisions of THE BEASON-HAMMON ALABAMA TAXPAYER AND CITIZEN PROTECTION ACT (ACT 201 1-535 of the Alabama Legislature, as amended by Act 2012-491) which is described herein as "the Act".
2. Using the following definitions from Section 3 of the Act, select and initial either (a) or (b), below, to describe the Contractor/Grantee's business structure. BUSINESS ENTITY. Any person or group of persons employing one or more persons performing or engaging in any activity, enterprise, profession, or occupation for gain, benefit, advantage, or livelihood, whether for profit or not for profit. "Business entity" shall include, but not be limited to the following:
 - a) Self-employed individuals, business entities filing articles of incorporation, partnerships, limited partnerships, limited liability companies, foreign corporations, foreign limited partnerships, foreign limited liability companies authorized to transact business in this state, business trusts, and any business entity that registers with the Secretary of State.
 - b) Any business entity that possesses a business license, permit, certificate, approval, registration, charter, or similar form of authorization issued by the state, any business entity that is exempt by law from obtaining such a business license, and any business entity that is operating unlawfully without a business license.

EMPLOYER: Any person, firm, corporation, partnership, joint stock association, agent, manager, representative, foreman, or other person having control or custody of any employment, place of employment, or of any employee, including any person or entity employing any person for hire within the State of Alabama, including a public employer.

This term shall not include the occupant of a household contracting with another person to perform casual domestic labor within the household.

- _____ (a) The Contractor/Grantee is a business entity or employer as those terms are defined in Section 3 of the Act.
- _____ (b) The Contractor/Grantee is not a business entity or employer as those terms are defined in Section 3 of the Act.
3. As of the date of this Certificate, Contractor/Grantee does not knowingly employ an unauthorized alien within the State of Alabama and hereafter it will not knowingly employ, hire for employment, or continue to employ an unauthorized alien within the State of Alabama;
 4. Contractor/Grantee is enrolled in E-Verify unless it is not eligible to enroll because of the rules of that program or other factors beyond its control.

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Certified this ____ day of _____, 20____.

Name of Contractor/Grantee/Recipient

By: _____

Its: _____

The above Certification was signed in my presence by the person whose name appears above, on this ____ day of _____, 20____.

WITNESS: _____ *Printed name of Witness:* _____

**STATE OF ALABAMA
DISCLOSURE STATEMENT**
(Required by Act 2001-955)

ENTITY COMPLETING FORM

Agreement Number

ADDRESS

CITY, STATE, ZIP

TELEPHONE NUMBER

()

STATE AGENCY/DEPARTMENT THAT WILL RECEIVE GOODS, SERVICES, OR IS RESPONSIBLE FOR GRANT AWARD

ADDRESS

CITY, STATE, ZIP

TELEPHONE NUMBER

()

This form is provided with:

☐ Contract ☐ Proposal ☐ Request for Proposal ☐ Invitation to Bid ☐ Grant Proposal

Have you or any of your partners, divisions, or any related business units previously performed work or provided goods to any State Agency/Department in the current or last fiscal year?

☐ Yes ☐ No

If yes, identify below the State Agency/Department that received the goods or services, the type(s) of good or

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services previously provided, and the amount received for the provision of such goods or services.

Have you or any of your partners, divisions, or any related business units previously applied and received any grants from any State Agency/Department in the current or last fiscal year?

☐ Yes ☐ No

If yes, identify the State Agency/Department that awarded the grant, the date such grant was awarded, and the amount of the grant.

1. List below the name(s) and address(es) of all public officials/public employees with whom you, members of your immediate family, or any of your employees have a family relationship and who may directly personally benefit financially from the proposed transaction. Identify the State Department/Agency for which the public officials/public employees work. (Attach additional sheets if necessary.)

2. List below the name(s) and address(es) of all family members of public officials/public employees with whom you, members of your immediate family, or any of your employees have a family relationship and who may directly personally benefit financially from the proposed transaction. Identify the public officials/public employees and State Department/Agency for which the public officials/public employees work. (Attach additional sheets if necessary.)

If you identified individuals in items one and/or two above, describe in detail below the direct financial benefit to be gained by the public officials, public employees, and/or their family members as the result of the contract, proposal, request for proposal, invitation to bid, or grant proposal. (Attach additional sheets if necessary.)

Describe in detail below any indirect financial benefits to be gained by any public official, public employee, and/or family members of the public official or public employee as the result of the contract, proposal, request for proposal, invitation to bid, or grant proposal. (Attach additional sheets if necessary.)

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List below the name(s) and address(es) of all paid consultants and/or lobbyists utilized to obtain the contract, proposal, request for proposal, invitation to bid, or grant proposal:

By signing below, I certify under oath and penalty of perjury that all statements on or attached to this form are true and correct to the best of my knowledge. I further understand that a civil penalty of ten percent (10%) of the amount of the transaction, not to exceed \$10,000.00, is applied for knowingly providing incorrect or misleading information.

Signature

Date

Notary's Signature

Date

Date Notary Expires

Act 2001-995 requires the disclosure statement to be completed and filed with all proposals, bids, contracts, or grant proposals to the State of Alabama in excess of \$5,000.

This form must be completed and returned before any contract(s) will be issued by the University of North Alabama

SEE QUALIFICATIONS & SPECIFICATIONS/SCHEDULE ON FOLLOWING PAGES

For any questions regarding use or needed performance of this equipment or regarding bid submission
Contact Sarah Harper Baggett (205)949-5063; email sbaggett@capstonemail.com

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I have read and understand the contents of this page



STUDENT HOUSING FURNITURE BID QUALIFICATIONS

Owner: University of North Alabama

Program Manager: Capstone Development Partners, LLC

Bidders: Please complete the following information as requested and return with bid submission. Please be advised that any references listed here and/or known associations will be contacted directly to verify your performance and accuracy of information provided.

TRADE REFERENCES:

1. Company: _____ Address: _____
Contact: _____ Email address: _____ Phone: _____
2. Company: _____ Address: _____
Contact: _____ Email address: _____ Phone: _____
3. Company: _____ Address: _____
Contact: _____ Email address: _____ Phone: _____

UNIVERSITY REFERENCES:

1. Company: _____ Address: _____
Contact: _____ Email address: _____ Phone: _____
2. Company: _____ Address: _____
Contact: _____ Email address: _____ Phone: _____
3. Company: _____ Address: _____
Contact: _____ Email address: _____ Phone: _____

RELATED ON CAMPUS STUDENT HOUSING PROJECT EXPERIENCE IN LAST 1-2 YEARS (LIST OR ATTACH):

1. Project Name (description): _____
Final Contract Value: \$ _____
Date of Completion: _____
Number of Beds Installed: _____ Number of Days Total to Complete Installation: _____



Owner: _____ Contact: _____ Phone: _____

E-mail Address: _____

2. Project Name (description): _____

Final Contract Value: \$ _____

Date of Completion: _____

Number of Beds Installed: _____ Number of Days Total to Complete Installation: _____

Owner: _____ Contact: _____ Phone: _____

E-mail Address: _____

3. Project Name (description): _____

Final Contract Value: \$ _____

Date of Completion: _____

Number of Beds Installed: _____ Number of Days Total to Complete Installation: _____

Owner: _____ Contact: _____ Phone: _____

E-mail Address: _____

RELATED ON CAMPUS STUDENT HOUSING PROJECT EXPERIENCE IN LAST 5 YEARS (LIST OR ATTACH):

1. Project Name (description): _____

Final Contract Value: \$ _____

Date of Completion: _____

Number of Beds Installed: _____ Number of Days Total to Complete Installation: _____

Owner: _____ Contact: _____ Phone: _____

E-mail Address: _____

2. Project Name (description): _____

Final Contract Value: \$ _____

Date of Completion: _____



Number of Beds Installed: _____ Number of Days Total to Complete Installation: _____

Owner: _____ Contact: _____ Phone: _____

E-mail Address: _____

3. Project Name (description): _____

Final Contract Value: \$_____

Date of Completion: _____

Number of Beds Installed: _____ Number of Days Total to Complete Installation: _____

Owner: _____ Contact: _____ Phone: _____

E-mail Address: _____

BRIEFLY DESCRIBE (OR ATTACH) YOUR COMPANY'S APPROACH TO MANAGING FURNITURE INSTALLATIONS FOR ON CAMPUS STUDENT HOUSING, INCLUDING ASSIGNED PERSONNEL (ON & OFF SITE) – PROVIDING SPECIFIC INFORMATION ABOUT THIRD-PARTY INSTALLATION IF APPLICABLE – AND WHAT THEIR DUTIES ARE PERTAINING TO THE PROJECT'S SUCCESS:

IF AWARDED THIS PROJECT, WHAT PERCENTAGE OF YOUR ANNUAL WORK VOLUME WOULD THIS PROJECT REPRESENT (NOTING THAT BUILDING 1 WOULD INSTALL IN JULY/AUGUST 2015 AND BUILDING 2 IN NOVEMBER/DECEMBER 2015)?

WHAT IS YOUR COMPANY'S TYPICAL LEAD TIME FOR REPLACEMENT PARTS ON FURNITURE?



COMPANY NAME: _____

BY: _____

(SIGNATURE)

(PRINTED NAME)

(TITLE)

BUSINESS ADDRESS: _____

PHONE: _____

EMAIL ADDRESS: _____

STUDENT HOUSING FURNITURE BID SPECIFICATIONS

Owner: University of North Alabama

Program Manager: Capstone Development Partners, LLC

Bidders: Please fill in the provided spreadsheet with your pricing for each specified furniture item and include in your bid submission. See SCHEDULE for installation-related quoting.

The following outlines unit furniture specifications for two new student housing facilities to be purchased for the University of North Alabama. Please provide a bid which includes items that meet the following criteria. Any and all images & references to manufacturers, suppliers, catalog numbers, etc., are intended to set quality standards and for convenience and descriptive purposes. However, if any bidder is proposing a substitute, the proposed substitute must be clearly identified and sufficient documentation must be included with the bid response to enable the University and the Program Manager to determine qualification of supplier, equivalence, and possibility of the unit(s) physically fitting into the necessary equipment location. Listed specifications are minimum requirements. The University and Program Manager reserve the right to reject any item they deem unsuitable for the intended use and purpose. No guarantee is made that any quantity will be purchased as a result of this bid. Bidders must include WARRANTY INFORMATION with Bid Submission.

ITEMS AND REQUIREMENTS:



Adjustable, Loftable Wooden Bed – Quantity: 764

- 36"W x 80"L x 36"H
- 2 solid hardwood adjustable bed ends with metal spring unit or tubular metal slatted platform:
 - Posts are 2 ½" square x 36" high, finished with smooth surface & eased edges
 - Horizontal rails assembled using a mortise and tenon method of assembly and glued in place
 - Each post has metal pins inserted at increments to allow different height adjustments of the spring rail or tubular metal slatted assembly. At highest setting, there should be a 30" maximum clearance. Metal hooking pins should be inserted in the post, locked into position with the hole plugged and sealed in a matching manner.
 - Headboard/footboard should attach to the spring rail or tubular metal slatted unit in any rotation and in any up or down position (when using metal pins), to ensure that it cannot be assembled in an incorrect manner.

- Spring unit should be a sinuous wire spring constructed as follows (Optional tubular metal slatted unit should be of equivalent strength):
 - Four structural railings made of 2" x 1" square tubular steel with a minimum thickness of 14 gauge
 - Additional support added with 2 square tubular steel cross supports of 1"
 - Sinuous wiring consisting of 16 strands of wire loops not exceeding 1"
 - Thirteen rows of 15 (13 gauge) high-carbon wires connecting to the wire loops to form spring platform
 - Wired spring platform is attached to the spring structural rails with 11 end helixes of 13 gauge tightly wound
 - Accommodates 36"x80" sleeping surface
- Multiple finish options should be available for selection



Decorative Rail for Adjustable, Loftable Wooden Bed – Quantity: 764

- 3/4"D x 80"L x 6"H
- Engineered wood panel that meets NEMA standards
- 3MM panel edge with solid, shockproof band on all exposed edges to provide strength and moisture barrier
- Multiple finish options should be available for selection



Loft Kit for Adjustable, Loftable Wooden Bed – Quantity: 191

- 36"W x 80"L x 36"H
- 2 solid hardwood adjustable bed ends and one steel stabilizer bar:
 - Posts are 2 1/2" square x 36" high, finished with smooth surface & eased edges
 - Horizontal rails assembled using a mortise and tenon method of assembly and glued in place
 - Each post has metal pins inserted at increments to allow different height adjustments of a spring rail or tubular metal slatted assembly.
 - Headboard/footboard should attach to the stabilizer bar in any rotation and in any up or down position (when using metal pins), to ensure that it cannot be assembled in an incorrect manner.
 - Stabilizer bar should be constructed of tubular steel, 2"x1" with 4-5/8"x4-5/8" triangular bracket that securely slides in bed ends

- Kit should mount to allow different configurations of loft bed by being placed underneath Adjustable, Loftable Wooden Bed and securing with integral post connectors of 1" diameter solid hardwood that are glued and centered in posts for optimum stability and durability
- Multiple finish options should be available for selection



Steel Protection Bar for Loft Kit – Quantity: 191

- 42"W x 2"DIA x 12"H
- Constructed with welded tubular steel frame 1-1/4"x1-1/4" and 2 welded tubular steel cross rails 1"x1/2"
- Should assemble to bed spring by press-fitting U brackets on 1" thick side spring rail
- Bar should be secured by at least four (4) thumb screws
- All metal tubing should be at least 16 gauge thick, U brackets at least 6 gauge thick
- Black epoxy powder coating finish applied by electrostatic spray method



Mattress, Dual Firm – Quantity: 764

- 36"W x 80"L
- Inverted seam / Lockstitched seams
- No brass vents that can permit bed bugs to access mattress interior
- Full-scale fire tested to:
 - Boston Fire Dept IX-11
 - California TB 129
 - ASTM 1590
 - Federal Standard 16 CFR 1632 (FF4-72)
 - CPSC 16 CFR 1633 Flammability Test
- 312 Low Profile Bonnell Coil Innerspring Unit
- 2" 1.5 lb. – 45 ILD High Density Foam Encased Rails
- 2" 1.5 lb. – 65 ILD Convuluted Foam topper for firmer feel (SIDE 1)
- 2" 1.5 lb. – 28 ILD Convuluted Foam topper for plusher feel (SIDE 2)
- 210 Denier Nylon Oxford/Urethane Coated Ticking
- Non-woven fire barrier laminated to ticking

- 5-Year Non-Prorated Warranty



Three Drawer Chest – Quantity: 764

- 30"W x 24"D x 30"H
- Constructed of minimum $\frac{3}{4}$ " thick engineered wood using metal to metal technology of mechanical fasteners and dowels
- 3MM thick PVC solid shock-proof edge banding on all exposed edges, including bottom and back
- 3 equal size drawers consisting of 4 sides made of $\frac{1}{2}$ " solid wood panels or plywood with dovetailed assembly - front and back, glued and nailed
- Minimum 100lb. test high-capacity drawer glides
- Drawer bottoms made of $\frac{1}{4}$ " thick FIBREX, or equivalent material, inserted and stapled into dado grooves on all four sides
- Drawer fronts should be attached to the solid wood or plywood dovetailed box using nickel plated sheet metal screws and have matching solid shock-proof banding on all exposed edges
- Drawer pulls should be attached using metal to metal method of assembly
- Top and drawer fronts, if not ALL panels, should be individually replaceable on site
- Multiple finish options should be available for selection



Four Drawer Chest – Quantity: 6

- 36"W x 20"D x 40"H
- Constructed of minimum $\frac{3}{4}$ " thick engineered wood using metal to metal technology of mechanical fasteners and dowels
- 3MM thick PVC solid shock-proof edge banding on all exposed edges, including bottom and back
- 3 equal size drawers consisting of 4 sides made of $\frac{1}{2}$ " solid wood panels or plywood with dovetailed assembly - front and back, glued and nailed
- Minimum 100lb. test high-capacity drawer glides

- Drawer bottoms made of ¼" thick FIBREX, or equivalent material, inserted and stapled into dado grooves on all four sides
- Drawer fronts should be attached to the solid wood or plywood dovetailed box using nickel plated sheet metal screws and have matching solid shock-proof banding on all exposed edges
- Drawer pulls should be attached using metal to metal method of assembly
- Top and drawer fronts, if not ALL panels, should be individually replaceable on site
- Multiple finish options should be available for selection



Student Desk – Quantity: 766

- 42"W x 24"D x 30"H
- Constructed of minimum ¾" thick engineered wood using metal to metal technology of mechanical fasteners and dowels
- 3MM thick PVC solid shock-proof edge banding on all exposed edges, including bottom and back
- Modesty panel no less than 19" high
- Pull-out Shelf included
- Top and panels should be individually replaceable on site
- Multiple finish options should be available for selection



Two Drawer Pedestal – Quantity: 766

- 16"W x 20"D x 24"H (should fit under desk)
- Constructed of minimum ¾" thick engineered wood using metal to metal technology of mechanical fasteners and dowels
- 3MM thick PVC solid shock-proof edge banding on all exposed edges, including bottom and back
- Drawers consisting of 4 sides made of ½" solid wood panels or plywood with dovetailed assembly - front and back, glued and nailed
- High-capacity drawer glides

- Drawer bottoms made of ¼" thick FIBREX, or equivalent material, inserted and stapled into dado grooves on all four sides
- Drawer fronts should be attached to the solid wood or plywood dovetailed box using nickel plated sheet metal screws and have matching solid shock-proof banding on all exposed edges
- Drawer pulls should be attached using metal to metal method of assembly
- Top and drawer fronts should be individually replaceable on site, if not ALL panels
- Multiple finish options should be available for selection



Two Position Desk Chair – Quantity: 764

- 20"W x 24"D x 33"H, 17" Seat Height
- Must be constructed entirely of hardwood plywood, or components of equivalent strength – free from all defects
- Seat is 1" thick hardwood, minimum 19-1/2" wide x 18" deep
- All joints should be glued with industrial grade glue; corner joints in seat section to be double reinforced using 4 solid hardwood corner blocks that are glued and screwed in place
- All surfaces, interior and exterior, should be sanded and finished in a multi-step process to prevent flaking and discoloration
- All finished wood should be consistent and uniform in color
- Seat and frame should be individually replaceable on site – each side frame (top to bottom) should be one individual piece
- Multiple finish options should be available for selection



Upholstered Sofa, Tight Back – Quantity: 2

- 76"W x 34"D x 35"H, 18" Seat Height, 21" Seat Depth, 25" Arm Height
- Frame must be constructed entirely from ¾" thick hardwood plywood combined with steel fasteners, screws, angle brackets, epoxy-coated staples – all locked into tempered steel seat unit with sinuous springs

- Plywood materials must comply with carbon formaldehyde emissions standards
- Cushions to be attached and reversible with back panel zipper and security straps
- Cushions to be constructed of high resilience foam with minimum 1.8 lb. per cubic ft. density, back foam & arm foam to be high resilience foam with minimum 1.5 lb. per cubic ft. density
- All foam must meet California Technical Bulletin 117
- All seat cushions to be wrapped with bonded polyester pad specially formulated for seating applications, made from 100% virgin polyester fiber
- Dust cover using Velcro attachment should be applied to bottom of unit
- All seat, back, arm frames & cushions should be individually replaceable on site
- COM upholstery



Upholstered Loveseat, Tight Back – Quantity: 17

- 54"W x 34"D x 35"H, 18" Seat Height, 21" Seat Depth, 25" Arm Height
- Frame must be constructed entirely from $\frac{3}{4}$ " thick hardwood plywood combined with steel fasteners, screws, angle brackets, epoxy-coated staples – all locked into tempered steel seat unit with sinuous springs
- Plywood materials must comply with carbon formaldehyde emissions standards
- Cushions to be attached and reversible with back panel zipper and security straps
- Cushions to be constructed of high resilience foam with minimum 1.8 lb. per cubic ft. density, back foam & arm foam to be high resilience foam with minimum 1.5 lb. per cubic ft. density
- All foam must meet California Technical Bulletin 117
- All seat cushions to be wrapped with bonded polyester pad specially formulated for seating applications, made from 100% virgin polyester fiber
- Dust cover using Velcro attachment should be applied to bottom of unit
- All seat, back, arm frames & cushions should be individually replaceable on site
- COM upholstery



Upholstered Arm Chair, Tight Back – Quantity: 19

- 32"W x 34"D x 35"H, 18" Seat Height, 21" Seat Depth, 25" Arm Height
- Frame must be constructed entirely from $\frac{3}{4}$ " thick hardwood plywood combined with steel fasteners, screws, angle brackets, epoxy-coated staples – all locked into tempered steel seat unit with sinuous springs
- Plywood materials must comply with carbon formaldehyde emissions standards
- Cushions to be attached and reversible with back panel zipper and security straps
- Cushions to be constructed of high resilience foam with minimum 1.8 lb. per cubic ft. density, back foam & arm foam to be high resilience foam with minimum 1.5 lb. per cubic ft. density
- All foam must meet California Technical Bulletin 117
- All seat cushions to be wrapped with bonded polyester pad specially formulated for seating applications, made from 100% virgin polyester fiber
- Dust cover using Velcro attachment should be applied to bottom of unit
- All seat, back, arm frames & cushions should be individually replaceable on site
- COM upholstery



Coffee Table – Quantity: 19

- 42"W x 24"D x 17"H
- Constructed of minimum $\frac{3}{4}$ " thick laminated board using metal to metal technology of mechanical fasteners and dowels
- 1" thick High Pressure Laminate top
- 3MM thick PVC solid shock-proof edge banding on all exposed edges, including bottom and back
- Top and panels should be individually replaceable on site
- Multiple finish options should be available for selection



End Table – Quantity: 36

- 24"W x 24"D x 24"H

- Constructed of minimum ¾" thick laminated board using metal to metal technology of mechanical fasteners and dowels
- 1" thick High Pressure Laminate top
- 3MM thick PVC solid shock-proof edge banding on all exposed edges, including bottom and back
- Top and panels should be individually replaceable on site
- Multiple finish options should be available for selection



TV Unit with One Drawer – Quantity: 2

- 30"W x 20"D x 24"H
- Constructed of minimum ¾" thick laminated board using metal to metal technology of mechanical fasteners and dowels
- 1" thick High Pressure Laminate top
- 3MM thick PVC solid shock-proof edge banding on all exposed edges, including bottom and back
- Grommet in back panel
- Drawer consisting of 4 sides made of ½" solid wood panels or plywood with dovetailed assembly - front and back, glued and nailed
- High-capacity drawer glides
- Drawer bottoms made of ¼" thick FIBREX, or equivalent material, inserted and stapled into dado grooves on all four sides
- Drawer front should be attached to the solid wood or plywood dovetailed box using nickel plated sheet metal screws and have matching solid shock-proof banding on all exposed edges
- Drawer pull should be attached using metal to metal method of assembly
- Top and drawer fronts should be individually replaceable on site, if not ALL panels
- Multiple finish options should be available for selection



Backless Bar Stool – Quantity: 4

- 17"W x 9"D x 30"H
- Constructed of hardwood plywood, or components of equivalent strength – free from all defects using a mortise and tenon method of assembly and glued in place
- Solid wood seat
- Multiple finish options should be available for selection



Metal Bed Frame, Full size – Quantity: 2

- 54"W x 75"L x 22"H
- Tubular steel frame
- All metal components are 1.5MM thick & covered with epoxy powder coating using metal to metal assembly method
- Each leg post is 2" square tubular steel
- Spring unit should be a sinuous wire spring constructed as follows (or optional tubular metal slatted unit of equivalent strength):
 - Four structural railings made of 2" x 1" square tubular steel with a minimum thickness of 1.5MM
 - Additional support added with 2 square tubular steel cross supports of 1"
 - Sinuous wiring consisting of 17 strands of wire loops not exceeding 1"
 - Nine rows of 16 (12 gauge) high-carbon wires connecting to the wire loops to form spring platform
 - Wired spring platform is attached to the spring structural rails with end helixes of 12 gauge tightly wound
 - Entire construction of spring is welded, no rivets
- Metal cap is inserted in bottom of each post to prevent damages to floor
- Each leg attached to bed spring unit with 3 self-tapped metal screws, flange nut and bolt
- Accommodates 54"x75" sleeping surface



Metal Bed Frame, Queen size – Quantity: 2

- 60"W x 80"L x 22"H

- Tubular steel frame
- All metal components are 1.5MM thick & covered with epoxy powder coating using metal to metal assembly method
- Each leg post is 2" square tubular steel
- Spring unit should be a sinuous wire spring constructed as follows(or optional tubular metal slatted unit of equivalent strength):
 - Four structural railings made of 2" x 1" square tubular steel with a minimum thickness of 1.5MM
 - Additional support added with 2 square tubular steel cross supports of 1"
 - Sinuous wiring consisting of 17 strands of wire loops not exceeding 1"
 - Nine rows of 16 (12 gauge) high-carbon wires connecting to the wire loops to form spring platform
 - Wired spring platform is attached to the spring structural rails with end helixes of 12 gauge tightly wound
 - Entire construction of spring is welded, no rivets
- Metal cap is inserted in bottom of each post to prevent damages to floor
- Each leg attached to bed spring unit with 3 self-tapped metal screws, flange nut and bolt
- Accommodates 60"x80" sleeping surface



Headboard with Two Shelves, Full size – Quantity: 2

- 54"W x 6"D x 36"H
- Constructed of minimum ¾" thick laminated board using metal to metal technology of mechanical fasteners and dowels
- 1" thick High Pressure Laminate top and lower shelf
- 3MM thick PVC solid shock-proof edge banding on all exposed edges, including bottom and back
- Top and panels should be individually replaceable on site
- Multiple finish options should be available for selection



Headboard with Two Shelves, Queen size – Quantity: 2

- 60"W x 6"D x 36"H
- Constructed of minimum $\frac{3}{4}$ " thick laminated board using metal to metal technology of mechanical fasteners and dowels
- 1" thick High Pressure Laminate top and lower shelf
- 3MM thick PVC solid shock-proof edge banding on all exposed edges, including bottom and back
- Top and panels should be individually replaceable on site



Mattress, Full size – Quantity: 2

- 54"W x 75"L
- Thirteen gauge innerspring unit
- Six gauge perimeter border rods
- Full surface dimension wire grid covered with two ounce polyester insulator pads on each side
- Four double edge supports
- Two inch polyurethane foam topper
- One inch standard base polyurethane foam
- Fire barrier to meet CAL TB 129 & CPSC 16 CFR Part 1633



Mattress, Queen size – Quantity: 2

- 60"W x 80"L

- Thirteen gauge innerspring unit
- Six gauge perimeter border rods
- Full surface dimension wire grid covered with two ounce polyester insulator pads on each side
- Four double edge supports
- Two inch polyurethane foam topper
- One inch standard base polyurethane foam
- Fire barrier to meet CAL TB 129 & CPSC 16 CFR Part 1633



Wooden Desk Chair with Upholstered Seat – Quantity: 2

- 18"W x 19"D x 34"H, 20" Seat Height
- Must be constructed entirely of hardwood plywood, or components of equivalent strength – free from all defects
- Frame construction is mortise & tenon assembled
- All joints should be glued with industrial grade glue; corner joints in seat section to be double reinforced using 4 solid hardwood corner blocks that are glued and screwed in place
- Wooden seat board constructed from 1/2" thick plywood, upholstered with high resilient foam 2 lbs. density, 1-3/4" thick & durable fabric; both foam and fabric to be flame retardant meeting CAL 117 flammability requirements
- All surfaces, interior and exterior, should be sanded and finished in a multi-step process to prevent flaking and discoloration
- All finished wood should be consistent and uniform in color
- Seat fabric to be graded-in option
- Multiple finish options should be available for selection

