

> Phone: (256)765-4206 Fax: (256)765-4329

Bid No. 2015-23 For: Kitchen Equipment Page 1 of 11

### **INVITATION FOR BIDS:**

Sealed Proposals for furnishing materials, equipment or services as described herein will be received at the Purchasing Department, Bibb Graves Hall, Room 126, University of North Alabama, Florence, Alabama, until 2:00 p.m. local time on May 29, 2015

It is understood that the owner may accept any or all items at the prices listed in this proposal within a noted timeframes on the specification page. Time is of the essence to this bid and if delivery is not made within the time specified, the University reserves the right to cancel any order placed as a result of this bid. This bid may be withdrawn at any time prior to the scheduled time for the opening of bids, or any authorized postponement thereof.

### **DIRECTIONS FOR MAILING BIDS:**

## Do not place more than one bid in an envelope. Envelopes containing more than one bid may not be opened in time for a bid to be considered.

Envelopes containing bids must be sealed, marked and addressed as follows:

ADDRESSED TO: (If via any postal service (If hand carry)

University of North Alabama University of North Alabama

Purchasing Department - Bid 2015-23 Purchasing Department - Bid 2015-23

UNA M/S 5025 Bibb Graves Hall, Room 126

One Harrison Plaza One Harrison Plaza Florence, AL 35632-0001 Florence, AL 35632-0001

BID FOR: Kitchen Equipment

Bid No. 2015-23

**CAUTION** – The above mailing address line, UNA Box 5025, is the address for the University of North Alabama Central Mail Room and is not part of the physical address for the University of North Alabama Purchasing Department. Envelopes or packages addressed to this box number may not be received in the Purchasing Department by the specified bid due date and time. <u>It is the bidder's responsibility to ensure that the bid is received in the Purchasing Department by the date and time specified; no assumptions should be made in regard to an extension due to unforeseen circumstances of any kind, no due date or time will change without advance written notice from the Procurement Office.</u>

Bidders are strongly cautioned to mail or ship bids to allow ample time for receipt in the Purchasing Department, not the Central Mail Room nor Central Receiving. Overnight or next day delivery services may not be adequate. Since bids must be received in a sealed envelope, faxed or emailed bid copies cannot be accepted.

Bids received in the Purchasing Department after the specified date and time set forth above will not be considered

Bids will be opened in Bibb Graves Hall, Room 126 at 2:00 p.m. local time on May 29, 2015

Revised 1/30/08



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### INSTRUCTIONS TO BIDDERS

- 1. All bidders are to submit bids on proposal forms furnished by the Assistant Vice President of Business Services, University of North Alabama (forms enclosed). All bid forms are to be signed in all designated spaces by an authorized officer or employee of the bidder. Telephone bids will not be accepted. Bids submitted by "fax" machine will not be accepted. All bids are to be mailed or delivered in a sealed envelope.
- 2. All bidders shall base their proposals on the exact schedule of equipment, material or service specifications herein.
- 3. Pictures, descriptions, and specifications should accompany all bids when required or desirable. Samples may be required and, if so, shall be furnished free of cost to the Owner.
- 4. Reference to manufacturers, suppliers, catalog numbers, etc., is intended to set quality standards and does not preclude bids from others as long as quality standards are met. Offers of equal items shall state the brand and number or level of quality. Alternates will not be considered unless they conform to the specifications.
- 5. All bidders are required to submit unit prices and extended prices, where applicable, for each item bid. Where the unit price and the extended total price do not agree, the unit price shall prevail.
- 6. The Owner reserves the right to accept any or all items on any bidder's proposal at the unit price submitted. The Owner reserves the right to reject any and all bids and to waive informalities.
- All prices submitted on the proposal are to be delivered prices to the University of North Alabama and shall not include any state or local sales tax.
- 8. Bidders should sign & return all pages of the complete bid to imply complete understanding and compliance with all bid requirements.
- 9. All questions should be directed to the Purchasing Office, University of North Alabama, UNA Box 5025, Florence, AL 35632-0001, phone 256/765-4206.
- 10. Should a bidder find discrepancies in, or omissions from the bid documents or should he be in doubt as to their meaning, he should at once notify the Owner who will send written instructions to all bidders.
- 11. Bids received after the bid opening date and time, or any authorized postponement thereof, will not be considered.
- 12. EQUAL EMPLOYMENT OPPORTUNITY/U.S. FAIR LABOR STANDARDS ACT: By signing this proposal, bidder certifies that bidder is in compliance with the nondiscrimination clause contained in Section 202, Executive Order 11246, as amended by Executive Order 11375, relative to Equal Employment Opportunity for all persons without regard to race, color, religion, sex, or national origin, and the rules and regulations prescribed by the Secretary of Labor, Veteran's Act 38USC4212, Section 503 Rehabilitation act of 1973 Title I of the Americans with Disabilities Act of 1990 42USC12101, and that any and all goods were produced in compliance with all applicable requirements of Sections 6, 7, and 12 of the Fair Labor Standards Act, as amended, and of regulations and orders of the United States Department of Labor issued under Section 14 thereof.
- 13. Verbal communication before or while Bid is open shall have no force or affect whatsoever toward this bid as written, or the entire agreement. All parties represent that no promises, representations, or inducements have been made with respect to the subject matter of the bid nor a contract, except as specifically set forth herein. The bid or final contract, agreement, or order, can only be changed, altered, modified or amended by written agreement from both parties.



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### PROPOSAL FORM

In compliance with the University of North Alabama INVITATION FOR BIDS and INSTRUCTIONS TO BIDDERS, the undersigned hereby proposes to furnish and supply items to the University of North Alabama, Florence, Alabama, in strict accordance with the SCHEDULE and SPECIFICATIONS.

The undersigned bidder/proposer hereby certifies that it, its officers, partners, owners, providers, representatives, employees, and parties in interest, including the affiant, has not in any way colluded, conspired, connived or agreed, directly or indirectly, with any other bidder/proposer, potential bidder/proposer, firm or person, in connection with this solicitation, to submit a collusive or sham bid/proposal, to refrain from bidding/proposing, to manipulate or ascertain the price(s) of other bidders/proposers or potential bidders/proposers, or to secure through any unlawful act an advantage over other bidders/proposers or the university.

The prices submitted herein have been arrived at in an entirely independent and lawful manner by the bidder/proposer without consultation with other bidders/proposers or potential bidders/proposers or foreknowledge of the prices to be submitted in response to this solicitation by other bidders/proposers or potential bidders/proposers on the part of the bidder/proposer, its officers, partners, owners, providers, representatives, employees, or parties in interest, including the affiant.

ATED:	
OMPANY NAME:	
Y:	
(Signature)	-
(Typed or Printed Name)	
(Title)	-
USINESS ADDRESS:	
ELEPHONE:	
mail Address:	
This address will be used to publish the bid tabulation & any other communication regarding bid	l results

If Bidder is a Corporation, write the State of Incorporation, and if a Partnership, give full name of partners, using space below.



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# UNIVERSITY OF NORTH ALABAMA VENDOR CERTIFICATION PURSUANT TO ACT NO 2012-491 & ACT2014-044

ALABAMA LAW (SECTION 31-13-9, CODE OF ALABAMA 1975: By signing a contract resulting from this proposal, the contracting parties affirm, for the duration of the agreement, that they will not violate federal immigration law or knowingly employ, hire for employment, or continue to employ an unauthorized alien within the state of Alabama. Furthermore, a contracting party found to be in violation of this provision shall be deemed in breach of the agreement and shall be responsible for all damages resulting therefrom.

ALABAMA LAW SECTION 16-25-26C, CODE OF ALABAMA 1975; Legislation requiring the University of North Alabama to report to Retirement Systems of Alabama individuals paid for personal services who are currently receiving benefits from TRSA or ESA became effective October 1, 2013. No minimum level of compensation was defined. Any individual receiving direct or indirect compensation from this contract who is a retiree receiving benefits from the State of Alabama Retirement System MUST NOTIFY UNA of this status along with Bid/RFP Submission.

Date: \_\_\_\_\_

Company: \_\_\_\_\_

Authorizing Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

State of County of

Bidder hereby certifies full compliance with Act No. 2012-491 & Act No. 2014-044:

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### CERTIFICATE OF COMPLIANCE WITH THE BEASON-HAMMON ALABAMA TAXPAYER AND CITIZEN PROTECTION ACT (ACT 2011-535, as amended by Act 2012-491)

DATE	RE: Contract/Grant/ Incentive (describe by number or subject): BID/RFP
	by and between
	(Contractor/Grantee) and
	(State Agency, Department or Public Entity)
The un	dersigned hereby certifies to the State of Alabama as follows:
Co Ta	the undersigned holds the position of with the Contractor/Grantee named above, and is authorized to provide representations set out in this extificate as the official and binding act of that entity, and has knowledge of the provisions of THE BEASON-HAMMON ALABAMA AXPAYER AND CITIZEN PROTECTION ACT (ACT 201 1-535 of the Alabama Legislature, as amended by Act 2012-491) which is scribed herein as "the Act".
2. Us	ing the following definitions from Section 3 of the Act, select and initial either (a) or (b), below, to describe the Contractor/Grantee's business ructure. BUSINESS ENTITY. Any person or group of persons employing one or more persons performing or engaging in any activity, terprise, profession, or occupation for gain, benefit, advantage, or livelihood, whether for profit or not for profit. "Business entity" shall clude, but not be limited to the following:
a)	Self-employed individuals, business entities filing articles of incorporation, partnerships, limited partnerships, limited liability companies, foreign corporations, foreign limited partnerships, foreign limited liability companies authorized to transact business in this state, business trusts, and any business entity that registers with the Secretary of State.
b)	Any business entity that possesses a business license, permit, certificate, approval, registration, charter, or similar form of authorization issued by the state, any business entity that is exempt by law from obtaining such a business license, and any business entity that is operating unlawfully without a business license.
control within	<b>OYER</b> .: Any person, firm, corporation, partnership, joint stock association, agent, manager, representative, foreman, or other person having or custody of any employment, place of employment, or of any employee, including any person or entity employing any person for hire the State of Alabama, including a public employer.
This te	rm shall not include the occupant of a household contracting with another person to perform casual domestic labor within the household.
(a	The Contractor/Grantee is a business entity or employer as those terms are defined in Section 3 of the Act.
(b	The Contractor/Grantee is not a business entity or employer as those terms are defined in Section 3 of the Act.
he 4. Co	of the date of this Certificate, Contractor/Grantee does not knowingly employ an unauthorized alien within the State of Alabama and reafter it will not knowingly employ, hire for employment, or continue to employ an unauthorized alien within the State of Alabama; ntractor/Grantee is enrolled in E-Verify unless it is not eligible to enroll because of the rules of that program or other factors beyond its ntrol.
Certifie	d this day of
	Name of Contractor/Grantee/Recipient
	By:
	Its:
The ab	ove Certification was signed in my presence by the person whose name appears above, on this day of
WITNI	ESS: Printed name of Witness:

initial



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### **State of Alabama**

### **Disclosure Statement**

(Required by Act 2001-955)		
ENTITY COMPLETING FORM	Agreement Number	
ADDRESS		
CITY, STATE, ZIP	TELEPHONE NUMBER	
STATE AGENCY/DEPARTMENT THAT WILL RECEIVE GOO	DDS, SERVICES, OR IS RESPONSIBLE FOR GRANT AWARD	
ADDRESS		
CITY, STATE, ZIP	TELEPHONE NUMBER ( )	
This form is provided with:  Contract Proposal Request for Proposal	l Invitation to Bid Grant Proposal	
Have you or any of your partners, divisions, or any related business Agency/Department in the current or last fiscal year? YesNo  If yes, identify below the State Agency/Department that received the amount received for the provision of such goods or services.	s units previously performed work or provided goods to any State are goods or services, the type(s) of good or services previously provided, and the	
State Agency/Department in the current or last fiscal yea  Yes No	ed business units previously applied and received any grants from any ar?  ne grant, the date such grant was awarded, and the amount of the grant.	
family, or any of your employees have a family relationship	officials/public employees with whom you, members of your immediate p and who may directly personally benefit financially from the proposed the help the public officials/public employees work. (Attach additional sheets if	
your immediate family, or any of your employees have a fam	abers of public officials/public employees with whom you, members of mily relationship and who may directly personally benefit financially from employees and State Department/Agency for which the publicinitial	

I have read and understand the contents of this page



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officials/public employees work. (Attach a	additional sheets if necessary.)	
If you identified individuals in items on	and/or two above describe in dete	ail below the direct financial benefit to be gained by
	nd/or their family members as the r	esult of the contract, proposal, request for proposal,
	employee as the result of the contra	public official, public employee, and/or family act, proposal, request for proposal, invitation to bid,
List below the name(s) and address(es) of proposal, invitation to bid, or grant propos		utilized to obtain the contract, proposal, request for
	nd that a civil penalty of ten percent (1	on or attached to this form are true and correct to the 10%) of the amount of the transaction, not to exceed tion.
Signature	Date	
Notary's Signature	Date	Date Notary Expires

Act 2001-995 requires the disclosure statement to be completed and filed with all proposals, bids, contracts, or grant proposals to the State of Alabama in excess of \$5,000.



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### REQUIREMENTS/ SPECIFICATIONS

The University of North Alabama (UNA) is seeking bids for kitchen equipment per the detail and descriptions below. The supplier and catalog number are provided to set quality standards and sizes and are for convenience purposes only; *However, if any bidder is proposing a substitute, the proposed substitute must be clearly identified with differences noted and sufficient documentation must be included with the bid response to enable the University to determine if the item is acceptable for the purpose for which it is intended.* UNA reserves the right to reject any item that UNA deems unsuitable for use on campus.

The specified quantities are estimates and UNA reserves the right to purchase more or less than the specified quantity <u>or none at all</u>, depending upon need and available funding. <u>Prices should remain firm for 90 DAYS to provide ample time for funding approval.</u> Bidders are NOT required to quote every line item.

Only Qualified Bids will be considered:

Oualified bids must contain:

- ➤ Complete bid file with all appropriate signatures
- Completed Bid Sheet
- > Attached copy of supplier quote
- > Supplier quote to include delivery commitment after receipt of order
- ➤ Any documentation necessary to support alternative manufacturer and part number
- > Complete warranty information to include location of nearest technician(s)

Unit prices noted on BID SHEET for items 1-10 should represent delivered and installed product; no additional expense will be approved for freight & handling. Items 11-13 should include freight, but no installation will be required.

<u>Include break down of estimated freight and installation in your attached quote</u>. \*

(\* Installation must include all trash removal from building and taken away from site by vendor.)

NOTE: Disposal of existing equipment is not required.

For any questions regarding use or needed performance of this equipment Contact Mike Thompson (256)765-4871; email mthompson@una.edu

For questions regarding bid submission

Contact the Office of Procurement, Cindy Conlon (256)765-4293; email <a href="mailto:chconlon@una.edu">chconlon@una.edu</a>

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### This form must be completed and returned before any contract(s) will be issued by the University of North Alabama SPECIFICATIONS / BID SHEET

### ITEM 1: Convection Oven QTY: 1 UNIT PRICE: \$\_\_\_\_\_

Description:

Vulcan SG44

Natural Gas, 2-deck, (4) 30,000 BTU Burners, solid state controls, gentle bake mode selector switch, 60 minute timer with audible alarm, electronic spark igniters, (5) oven racks per section, independently operated stainless steel doors with double pane windows, porcelain enamel interior, stainless steel front, sides, top and 8" legs, stacking kit, includes manifold piping for single point gas connection, 120,000 BTU, CSA, NSF, ENERGY STAR®;

(2) 208V or 240V, 60 Hz, 1 ph, two speed, 1/2 H.P. blower motors; Set of (4) CASTERS included

Must include all necessary cords, plugs, gas hoses & connections

ITEM 2: Convection Oven	<b>QTY: 1</b>	UNIT PRICE: \$

Description:

Vulcan VC44GD

Natural Gas, Double-stack, standard depth, solid state controls, electronic spark igniters, 8" high legs, stainless steel front, top and sides, stainless steel doors with windows, 44,000 BTU, each section.

(2) 208V or 240V, 60 Hz, 1 ph, two speed, 1/2 H.P. blower motors. standard set of (4) CASTERS included

Dormont 1675KIT2S60 Blue Hose<sup>TM</sup> Moveable Gas Connector Kit, ¾" inside dia., 60" long, covered with stainless steel braid, coated with blue antimicrobial PVC, 1 SnapFast® QD, 2 Swivel MAX®, 1 full port valve, coiled restraining cable with hardware, 140,000 BTU/hr minimum flow capacity

Must include all necessary cords, plugs, gas hoses & connections

ITEM 3: Convection Oven	<b>QTY: 1</b>	UNIT PRICE: \$
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Description:

#### BLODGETT DFG100XCEL DOUBL

Xcel convection oven, natural gas, double-deck, standard depth, capacity (5) 18"x26" pans per compartment, 2-speed fan, porcelain interior liner with covered corners, EZ slide rack, porcelain crumb tray, interior lights, stainless steel front, sides & top, glass doors with removable interior glass windows, flue connector, 80,000 BTU each Cetl, NSF; 230, 220/240VAC, 1 phase, 3 Amp, 50 Hz., 2-wire with ground, 3/4 H.P., 2 speed motor, 1425 and 950 RPM Top Oven: Solid State infinite with 60 min. electro-mechanical timer, standard; SSI-M Bottom Oven: Solid State infinite with 60 min. electro-mechanical timer, standard. 6" casters (set)

Dormont 1675KIT2S60 Blue Hose<sup>TM</sup> Moveable Gas Connector Kit, 3/4" inside dia., 60" long, covered with stainless steel braid, coated with blue antimicrobial PVC, 1 SnapFast® QD, 2 Swivel MAX®, 1 full port valve, coiled restraining cable with hardware, 140,000 BTU/hr minimum flow capacity

Must include all necessary cords, plugs, gas hoses & connections

ITEM 4: Tilt Skillet	<b>QTY:</b> 1	UNIT PRICE: \$

Description:

Market Forge 40P-STEL

40 gallon, open leg base tilt skillet; Electric heat; 208v/3ph; Minimum 10ga, 304 stainless steel with coved corners for ease of cleaning; Lip strainer and pan carrier included; <u>Must include</u> all necessary cords, plugs & connections

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I have read and understand the contents of	of this page



University of North Alabama Office of Procurement UNA Box 5025

Fax: (256)765-4329

Florence, AL 35632 Phone: (256)765-4206 Bid No. 2015-23 **Kitchen Equipment** Page 10 of 11 For: ITEM 5: Six Burner Range w/ Oven Base **QTY:** 1 **UNIT PRICE:** \$ Description: **BLODGETT BP-6-36** 36" Range with six open burners (35,000 BTU each); Natural Gas; Standard Oven Base; Heavy duty Casters; 48" Dormont gas hose; Must include all necessary cords, plugs, gas hoses & connections UNIT PRICE: \$ ITEM 6: Charbroiler **OTY:** 1 Description: American Range ADJF-72 SteakHouse Broiler, natural gas, floor model, 72" wide, (12) burners, radiant type, cast iron grates, 3-position, (2) independent adjustable racks, individually controlled burners with pilots, stainless steel construction, 6" legs, 70.0kW, 240,000 BTU, ETL Dormont 1675KIT2S60 Blue Hose™ Moveable Gas Connector Kit, ¾" inside dia., 60" long, covered with stainless steel braid, coated with blue antimicrobial PVC, 1 SnapFast® QD, 2 Swivel MAX®, 1 full port valve, coiled restraining cable with hardware, 140,000 BTU/hr minimum flow capacity; Must include all necessary cords, plugs, gas hoses & connections UNIT PRICE: \$ ITEM 7: Charbroiler **QTY: 1** Description:

MAGIKITCH'N FM-RMB-636

SteakHouse Broiler, natural gas, floor model, 36" radiant type burners stainless steel (15,000 BTU), cast iron top grates, 6" stainless steel service shelf with towel bar; 48" dormant gas hose; 34" gas regulator shipped loose; Must include all necessary cords, plugs gas hoses & connections

ITEM 8: Convection Steamer & Steam Take Off Kit QTY: 1 UNIT PRICE: \$\_\_\_\_\_ Description:

MARKET FORGE ST10M36G

Boiler based steamer to have steam take off kit for connecting existing, adjacent kettles to boiler; 36" base. Natural Gas fired 300,000 BTU boiler; (upsized to accommodate adjacent, freestanding 10 & 40 gallon kettles) Steamer compartments to hold total of ten 12"x20"x2.5" hotel pans; controls for each compartment will include a 60-minute load compensating timer with constant breaker; an automatic cold water steam condenser system and a removable drip trough. Each compartment will be independently and automatically controlled. Water filter. Must include all necessary cords, plugs, gas hoses & connections

UNIT PRICE: \$ ITEM 9: Griddle **QTY:** 1

Description:

MAGIKITCH'N MKE72

72" electric griddle; 1" thick griddle plate; Electronic thermostat w/ 5/7 kW element thermostatically controlled every 12" 208v/3ph; stainless steel floor stand; NSF approved. Must include all necessary cords, plugs, gas hoses & connections

> initial I have read and understand the contents of this page



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Bid No. 2015-23 **Kitchen Equipment** Page 11 of 11 For: **ITEM 10: Heater / Proofer Cabinet QTY: 1 UNIT PRICE: \$\_** Description: HATCO FSHC-12W1 Humidified holding cabinet; individual temperature and humidity controls, Temp control range 90-180 degrees F, universal pan slides with capacity to hold (12) 18"x26"sheet pans or (24) 12"x2.4" hotel pans on 3" centers. Heavy duty Casters, 120v cord & plug Must include all necessary cords, plugs, & connections The following items do not require installation: ITEM 11: Disposer **QTY: 1** UNIT PRICE: \$ Description: Hobart FD3/75+BUILDUP 3/4 HP motor; aluminum housing Must include all necessary cords, plugs, & connections ITEM 12: Mini Pulper System QTY: 1 UNIT PRICE: \$\_\_\_\_ Description: INSINKERATOR WX300 3HP disposer, WX101 control system (NEMA 4), and auger; system to fit under 34" high S/S table; includes 18" bowl cone, syphon breaker, 5 GPM flow control valves, two trough nozzles, and two 24V water solenoids. Auger and screen shall be removable with interlock on discharge chute. Must include all necessary cords, plugs, & connections ITEM 13: Clean and Soiled Dish Tables w/ Rollers QTY: 2 **UNIT PRICE: \$\_\_** Description: AEROWORKS P071708-E One soiled dish table to be 8' long with 1.9" stainless steel rollers; dish machine connection to load end of dish machine; One clean dish table 7" long with 1.9" stainless steel rollers; dish machine connection to unload end of dish machine, and pre-wired table limit switch. Both tables 300 series 14 gauge stainless steel.