

## **PREQUALIFICATION AND ADVERTISEMENT FOR BIDS**

Sealed proposals will be received from Prequalified General Contractors by the University of North Alabama in the UNA Facilities Department Training Room located at 1660 Tune Avenue, Florence Alabama 35630 until 2:00 p.m. C.S.T. (March 28, 2017), for The New College of Nursing at the University of North Alabama, Florence, Alabama, in accordance with Drawings and Specifications dated November 15, 2016, prepared by Cr3ate Architects Inc. Florence, Alabama, and then at said office publicly opened and read aloud.

All interested General Contractors, Mechanical and Electrical Subcontractors must submit (5) five sealed, bound copies of their Statement of Qualifications to the office of CR3ATE Architects, Inc., 218 A North Court Street, Florence, Alabama 35630 by 2:00 p.m. C.S.T. on (February 20, 2017) for selection of Prequalified General Contractors, Mechanical Subcontractors, and Electrical subcontractors.

Determination of Prequalified General Contractors and designated Subcontractors will be made not later than (February 24, 2017). Each Contractor or Subcontractor submitting a Statement of Qualifications will be notified by the Architect in writing of the final determination of Prequalified Bidders by the Awarding Authority. Any General Contractors or Subcontractors that are not selected for bidding by the Awarding Authority may request an appeal in writing within five (5) working days of receipt of notification. The Contractor or Subcontractor will be granted a hearing with the Awarding Authority's Director of Facilities Administration and Planning, Project Manager of Facilities, and the Architect. Decision of the Awarding Authority's appeal committee will be final.

The intent of the selection process is as follows:

1. To comprise a limited list of qualified General Contractors and designated Subcontractors;
2. To compile a limited list of bidders to encourage completion of the bid process;
3. To provide a sufficient number of General Contractors and designated Subcontractors to ensure a competitive bid environment; and to maximize participation of local material suppliers, subcontractors and labor.

The selection of prequalified General Contractors and designated Subcontractors will be based upon the Awarding Authority and the Architect's review of responses received. Criteria for selection shall include, but are not limited to, the following:

1. Proximity of the Contractor's office to the Project site;
2. Ability to utilize local material suppliers, subcontractors and labor;
3. Documented experience on a minimum of three (3) projects of similar size, scope and type of construction;
4. Relevant experience of key personnel;
5. Financial strength;
6. Any contract performed at UNA in the past must have been performed to a standard that is acceptable to (1) the Architect of Record and (2) Facilities Administration & Planning
7. Bonding capacity;
8. Completeness and thoroughness of the qualifications submittal package.
9. Additional qualification criteria for Mechanical and Electrical subcontractors are included in their respective Specification Sections.

The following documents must be included in the submittal package to the Architect prior to the date and time indicated above:

1. Completed Contractor's Statement of Qualifications (Electronic version available from Architect). Attachments are encouraged if space on the form is inadequate;
2. List of potential subcontractors for the following major trades: Masonry, Painting, Plumbing, HVAC, and Electrical:

- a) Once the Prequalified General Contractors are selected by the Owner, a consolidated list of prequalified subcontractors for the above listed trades will be issued to all Bidders. The Prequalified General Contractors will also be given the opportunity to submit additional prequalified subcontractors for approval to the Awarding Authority through the Architect up to 7 days prior to the Bid Date
- b) 3. Resumes of key personnel: "Project manager", "assistant project manager", "safety officer" "field superintendent".

4. Any other pertinent data that would convey the Contractor's qualifications for the proposed work.

Following the prequalification process, a Pre-Bid Conference will be held the UNA Facilities Department Training Room located at 1660 Tune Avenue, Florence Alabama 35630 on (March 2, 2017) at 10:00 a.m. to receive questions from Prequalified General Contractors (**All questions must be submitted in writing.**) Any required answers or response will be issued by Addendum.

Attendance to the pre-bid conference is mandatory for all bidding General Contractors and designated Subcontractors. Each Prequalified General Contractor will then be asked to submit a bid for the construction of the New College of Nursing at the University of North Alabama, Florence, Alabama on the date and time listed in the first paragraph. Provided all the bid requirements are met, the Awarding Authority will select the General Contractor that is the lowest and most responsible bidder for the award of the Construction Contract.

A certified check or bid bond payable to the University of North Alabama in an amount not less than five (5) percent of the amount of the Bid, but in no event, more than \$10,000, must accompany the bidder's proposal. Performance and Payment Bonds and evidence of insurance required in the bid documents will be required at the signing of the Contract.

The Drawings and Specifications may be examined at the AGC Plan Room, Florence, Alabama, at the office of the Architect and at the UNA Facilities Department Training Room.

Copies of Drawings and Specifications in PDF format may be obtained at the office of CR3ATE Architects, Inc., 218 North Court Street, Florence, Alabama 35630 ph. (256)383-9967, e-mail info@cr3ate.com.

**(Drawings and Specifications will be available for qualified General Contractors and Subcontractors)**, No partial sets will be issued.

Bids must be submitted on proposal forms furnished by the Architect or copies thereof. All bidders bidding in amounts exceeding that established by the State Licensing Board for General Contractors must be licensed under the provisions of Title 34, Chapter 8, Code of Alabama, 1975, and must show evidence of license before bidding or bid will not be received or considered by the Architect; the bidder shall show such evidence by clearly displaying his or her current license number on the outside of the sealed envelope in which the proposal is delivered.

The Owner reserves the right to reject any or all proposals and to waive technical errors if, in the Owner's judgment, the best interests of the Owner will thereby be promoted.

The University of North Alabama is an EEO/AA employer and any successful bidder will be required to comply with applicable federal and state laws and executive orders.

**University of North Alabama**

**Dr. Ken Kitts, President**