



GRADUATE TRANSIENT APPROVAL REQUEST

to be used by Graduate UNA students who desire transient status at another institution.

Last Name	First Name	Middle Name	UNA Student Number
Phone Number	UNA E-Mail	Degree Program	

Why are you requesting graduate transient work from another institution?

Name of Other College/University from which I Wish to Take Courses	Term: (Spring, Summer, Fall)

Other College Course Number	Other College Course Title	Equivalent UNA Course Number	UNA Course Hours

I UNDERSTAND THAT: (read and initial each statement showing that you understand what you are saying)

- _____ • I am in good standing at UNA and this transient approval form is void if I'm placed on graduate dismissal.
- _____ • Transfer work is for semester hours credit only and does not affect my UNA grade point average, but it will affect my overall grade point average.
- _____ • Acceptance of graduate credit by transfer is normally limited to six semester hours of B or higher grades in graduate work appropriate to the degree program at UNA. Exceptions must be noted on this form. If the exceptions are noted and the appropriate signatures are received, it is understood that the exceptions have been approved by the department.
- _____ • **It is my responsibility** to request that a transcript of credits earned while enrolled as a transient student be sent to the University of North Alabama. Transcripts must be received by the Admissions Office by the first day of classes for the following semester after credit is earned.
- _____ • **It is my responsibility** to make sure the Institution I will be enrolled at as a transient student receives a completed copy of the transient form, which will be sent to my UNA e-mail address I provided.

Student's Signature	Date

Student's Academic Advisor Signature	Date

Dean of the College Signature	Date

Teacher Certification Officer Signature (if Teacher Education student)	Date