



## Undergraduate Repeat/Recompute Application

Name \_\_\_\_\_

L Number: \_\_\_\_\_

Graduating this semester: YES  NO

UNA Email Address: \_\_\_\_\_

\*You will be notified when this form has been processed via your **UNA Email**.

### Recomputation of Course Grades

Undergraduate students may identify **three courses (up to 12 hours)** for recomputing. Courses in which a grade of A or B have been earned cannot be repeated for computation. Only the most recent grade will be used for determining progress and the grade point average; however, the previous grade will remain on the transcript. Credit in a course may be used only one time toward meeting graduation requirement. **A repeat/recompute is only allowed once per course; multiple repeat/recomputes for the same course are not permitted. Submit this form to the Office of the Registrar for processing.**

Course Number	Full Course Title	First Attempt	Second Attempt	First Semester Taken	Semester Repeated
MA 100	Intermediate Algebra	F	A	Spring 2018	Summer 2020

- I understand that all grades **shall remain** on my permanent record and the grades in the original courses listed above will **only** be eliminated from the computation of my grade point average.
- I understand that this application is final and I may not elect at a future date to count any of the excluded courses listed above toward satisfaction for degree requirements. I **also understand that I will not be eligible for academic honors if approved for a second chance provision.**

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date

#### Office Use Only

Meets Policy Guidelines

Does Not Meet Policy Guidelines

REASON: \_\_\_\_\_

\_\_\_\_\_  
Registrar Staff Signature

\_\_\_\_\_  
Date