



Undergraduate Repeat/Recompute Application

Name _____

L Number: _____

Graduating this semester: YES ☐ NO ☐

UNA Email Address: _____

*You will be notified when this form has been processed via your **UNA Email**.

Recomputation of Course Grades

Undergraduate students may identify **three courses (up to 12 hours)** for recomputing. Courses in which a grade of A or B have been earned cannot be repeated for computation. Only the most recent grade will be used for determining progress and the grade point average; however, the previous grade will remain on the transcript. Credit in a course may be used only one time toward meeting graduation requirement. **A repeat/recompute is only allowed once per course; multiple repeat/recomputes for the same course are not permitted. Submit this form to the Office of the Registrar for processing.**

Course Number	Full Course Title	First Attempt	Second Attempt	First Semester Taken	Semester Repeated
MA 100	Intermediate Algebra	F	A	Spring 2018	Summer 2020

- I understand that all grades ***shall remain*** on my permanent record and the grades in the original courses listed above will ***only*** be eliminated from the computation of my grade point average.
- I understand that this application is final and I may not elect at a future date to count any of the excluded courses listed above toward satisfaction for degree requirements. I ***also understand that I will not be eligible for academic honors if approved for a second chance provision.***

Student's Signature

Date

Office Use Only



Meets Policy Guidelines



Does Not Meet Policy Guidelines

REASON: _____

Registrar Staff Signature

Date