



UNA SACS Reaffirmation of Accreditation Expanded Timeline

Dates	General	Compliance Certification Team	Quality Enhancement Plan Team(s)
2008-2009			
Spring 2009	<ul style="list-style-type: none"> • Appoint SACS Leadership Team. • Hold informational session for campus. 	<ul style="list-style-type: none"> • Establish Readiness Audit Team. • Begin Readiness Audit. • Identify Compliance Certification Team Co-Chairs. • Establish Compliance Certification website (Compliance Assist!). 	<ul style="list-style-type: none"> • Identify QEP Planning Team Coordinator. • Appoint QEP Planning Team.
Summer 2009	<ul style="list-style-type: none"> • Establish UNA SACS Reaffirmation website. • Develop Editorial Guidelines for reports. 	<ul style="list-style-type: none"> • Based on readiness audit reports, begin to fix areas needing improvement. • Hold training for Compliance Assist! • Develop instructions for entering information in Compliance Assist! 	<ul style="list-style-type: none"> • Educate QEP Committee members about QEP process. • Begin formulating process and gathering information to guide topic selection. • Establish QEP website.
2009-2010			
Fall 2009	<ul style="list-style-type: none"> • Educate campus community about current reaffirmation process. 	<ul style="list-style-type: none"> • Continue efforts to solve “red flag” issues. • Appoint Compliance Certification Team and assign responsibilities for reporting. • Establish deadlines. 	<ul style="list-style-type: none"> • Conduct focus groups/surveys. • Continue development of and documentation for QEP Topic. • Solicit detailed proposals for QEP topics. • Recommend topic to Leadership Team for QEP.
December 5-8, 2009	SACS Annual Meeting, Atlanta, GA		
Spring 2010	<ul style="list-style-type: none"> • Leadership Team approves QEP topic. 	<ul style="list-style-type: none"> • Begin drafting Compliance Certification narratives and assembling supporting documents. • Convert documents to PDFs. 	<ul style="list-style-type: none"> • Refine QEP topic. • Establish QEP Development Team to fully develop QEP report. • Begin identifying Implementation and

		<ul style="list-style-type: none"> • Test electronic documentation links. 	<ul style="list-style-type: none"> • Oversight Committee members. • Continue institutional awareness process.
June 14, 2010	Leadership Team attends Training, Atlanta, GA		
2010 - 2011			
Summer-Fall 2010	<ul style="list-style-type: none"> • Update campus community on reaffirmation progress. 	<ul style="list-style-type: none"> • Continue drafting Compliance narratives and entering data/documents in website. • Editor completes first review of Compliance reports. 	<ul style="list-style-type: none"> • Continue developing QEP plan. • Identify possible outside QEP Evaluators. • Continue public awareness activities.
Late Fall 2010	<ul style="list-style-type: none"> • Leadership team reviews draft of Compliance Report. 	<ul style="list-style-type: none"> • CCT and editor refine Compliance Report based on Leadership Team's input. • Make Compliance Report available for campuswide review. 	<ul style="list-style-type: none"> • Continue refining student learning outcomes, assessments for QEP. • Continue public awareness activities.
December 4-7, 2010	SACS Annual Meeting, Louisville, KY		
Spring 2011		<ul style="list-style-type: none"> • Finalize Compliance Certification Document; have final review/editing. • Complete university community review of Compliance Report. • Prepare documentation guides for Off-Site Peer Review Committee. • Test electronic documentation. 	<ul style="list-style-type: none"> • Update faculty, staff, and administration on QEP development. • Continue public awareness activities.
Summer 2011	<ul style="list-style-type: none"> • Leadership Team conducts final review of content and signs-off on Compliance Report. • Ensure technical support for Off-Site review process. • "Reality check" on QEP plans. • Review of QEP by Leadership Team. 	<ul style="list-style-type: none"> • Check Compliance Certification against electronic documentation. • Convert report and documentation into final report to submit to SACS. 	<ul style="list-style-type: none"> • Final editing and review of QEP. • Continue public awareness activities. • Develop list of questions for lead QEP evaluator.
2011 - 2012			
August 2011		<ul style="list-style-type: none"> • Final check of Compliance Report materials. 	<ul style="list-style-type: none"> • Provide faculty and administration with QEP update.
September 1, 2011		Mail Compliance materials to SACS.	
September 10, 2011		Due Date for Compliance Certification Report to SACS.	

Fall 2011	<ul style="list-style-type: none"> Leadership Team gives final approval of QEP. Board approves final QEP. Make arrangements for On-Site Committee visit. 		<ul style="list-style-type: none"> Final sign-off on QEP by Leadership Team. Appoint and charge QEP Implementation and Oversight Committee. Pilot a portion of QEP project and evaluate. Double-check electronic documentation.
Early November 2011		<ul style="list-style-type: none"> Compliance Certification Report is reviewed by Off-Site Peer Review Committee. 	
November-December 2011	<ul style="list-style-type: none"> Prepare Focused Report in response to Off-Site Peer Review Committee report. 	<ul style="list-style-type: none"> Prepare Focused Report in response to Off-Site Peer Review Committee report. 	<ul style="list-style-type: none"> Mail QEP to SACS.
Six weeks in advance of on-site visit (About December 1, 2011)	<ul style="list-style-type: none"> Complete and double-check arrangements for on-site visit. 	<ul style="list-style-type: none"> Mail Focused Report to SACS. 	<ul style="list-style-type: none"> QEP due to SACS in Atlanta.
December 3-6, 2011	SACS Annual Meeting, Orlando, FL		
January 2012	<ul style="list-style-type: none"> Reaffirmation update for administration, faculty, and staff. 	<ul style="list-style-type: none"> Assist in preparation for On-Site Committee visit. 	<ul style="list-style-type: none"> QEP update for administration, faculty, and staff.
January – April 2012 (date not yet assigned)	<ul style="list-style-type: none"> Three-Day On-Site Peer Review Conducted 	<ul style="list-style-type: none"> Serve as resource persons for On-Site Review Committee. 	<ul style="list-style-type: none"> Continue public awareness activities. Serve as resource persons for On-Site Review Committee.
From receipt of On-Site Review Report to August 2012	<ul style="list-style-type: none"> Review On-Site Peer Review report for factual errors. 	<ul style="list-style-type: none"> Prepare response document to On-Site Peer Review report. 	<ul style="list-style-type: none"> Make and document QEP changes recommended by On-Site Peer Review Committee. Continue public awareness activities.
August – December 2012			<ul style="list-style-type: none"> Provide university community with QEP updates. Launch QEP plan initiatives. Continue public awareness activities.
December 8-11, 2012	SACS Annual Meeting, Dallas: Review by the COC and announcement of reaffirmation decision		
December 12, 2012	Celebrate Reaffirmation!!!		

Dates in this list are subject to change. During **2012–2013** through **2016–2017**, the University will continue to submit annual Institutional Profiles and Financial Reports to SACS. Additionally, UNA will prepare a Five-Year Report with a five-year QEP Impact report. (Revised 5/28/2009)