

**SHARED GOVERNANCE EXECUTIVE COMMITTEE  
MINUTES OF THE E-BUSINESS OF FEBRUARY 28, 2022**

In lieu of holding a Shared Governance Executive Committee (SGEC) meeting, items of business were e-mailed to the SGEC membership.

**Approval of the Minutes of the Meeting of January 31, 2022**

Dr. Terry Richardson moved approval and Ms. Melissa Bolton seconded the motion. The motion was approved unanimously.

**Policy Environment Task Force Recommendations**

**Tab 2 – Departmental Policies: SGEC could agree that these policies should be reviewed at the supervisory level above each cost center head (e.g., college deans or associate deans could review academic departmental policies and assistant or associate VP’s could review non-academic policies of their cost center heads)**

Dr. Terry Richardson made a motion that was seconded by Ms. Melissa Bolton and unanimously approved to agree that these policies should be reviewed at the supervisory level above each cost center head (e.g., college deans or associate deans would review academic departmental policies, assistant or associate VP’s would review their respective non-academic policies, the Undergraduate Curriculum Committee would review the Undergraduate Catalog policies, and the Graduate Council would review the Graduate Catalog policies).

**Proposed Revisions to Appendix 2A of the Faculty Handbook: Adjunct Faculty Teaching No More than 25% of the Number of Courses Taught at the University**

Dr. Terry Richardson made a motion that was seconded by Ms. Melissa Bolton and unanimously approved to consider this a faculty-only issue to be reviewed by Faculty Senate.

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Dr. Andrea Hunt, Chairperson