

**SHARED GOVERNANCE EXECUTIVE COMMITTEE  
MINUTES OF THE E-BUSINESS OF APRIL 4, 2022**

In lieu of holding a Shared Governance Executive Committee (SGEC) meeting, items of business were e-mailed to the SGEC membership.

**Approval of the Minutes of the E-Business of March 14, 2022**

Dr. Kristy Oden moved approval and Dr. Terry Richardson seconded the motion. The motion was approved unanimously.

**Policy Environment Task Force Recommendations**

**Tab 4 of task force recommendations spreadsheet – Approved Policies Retained, Revisions Proposed**

Dr. Kristy Oden made a motion that was seconded by Dr. Terry Richardson and unanimously approved to: (a) distribute university policies with proposed revisions to the appropriate shared governance committee and/or constituent group as noted in Tab 4 of the spreadsheet; (b) allow the Offices of the Provost and General Counsel to batch the policies by division for entry into iContracts (the policies for each college/division will be grouped together into a contract “container” so the appropriate dean/division head will receive notice that the policies in the “container” are due to be reviewed); (c) determine that university policies will be reviewed every five years on a staggered schedule (or sooner if desired by the dean/division head), with staggered schedule to be developed by the Offices of the Provost and General Counsel; (d) allow university policies to “stand as approved” when they have been reviewed through the shared governance process and said reviews result in no recommended policy revisions; and (e) allow college and departmental policies to be reviewed and approved by the respective dean and Provost, utilizing the staggered schedule noted above.

**COAD Slate of Nominees for Vacancies on 2022-2023 Shared Governance Committees**

Dr. Kristy Oden moved approval and Dr. Terry Richardson seconded the motion. The motion was approved unanimously.

**Concerns with Duo Authentication App on Personal Devices (contained in attached PDF document)**

Dr. Kristy Oden made a motion that was seconded by Dr. Terry Richardson and unanimously approved to consider this an item to be reviewed by the Technologies Advisory Committee, Faculty Senate, and Staff Senate.

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Dr. Andrea Hunt, Chairperson