

**SHARED GOVERNANCE EXECUTIVE COMMITTEE  
MINUTES OF THE E-BUSINESS  
FOR THE MEETING OF APRIL 21, 2025**

In lieu of holding a Shared Governance Executive Committee (SGEC) meeting, items of business were e-mailed to the SGEC membership.

**Approval of the Minutes of the Meeting of April 7, 2025**

Dr. Andrea Hunt moved approval of the minutes and Ms. Amy Thompson seconded the motion. The minutes were approved unanimously.

**Reconsideration of the Charge of the Multicultural Advisory Committee based on feedback from the Executive Director for University Priorities (from Continued Evaluation of Outcome of Qualtrics Survey from SG Committee Review of Membership, Charge, and Reporting Structure)**

Based on feedback from the Executive Director for University Priorities that no additional revisions are recommended to the membership, charge, and reporting structure of the Multicultural Advisory Committee, other than those approved at the April 7 SGEC meeting, no action was taken by the SGEC membership.

**Reconsideration of Questions Surrounding the Role of the Parking and Traffic Committee with Traffic Citation Appeals based on feedback from the Chief of Police (from Continued Evaluation of Outcome of Qualtrics Survey from SG Committee Review of Membership, Charge, and Reporting Structure)**

Based on information provided by the UNA Police Chief relative to the traffic citation appeals process, no action was taken by the SGEC membership, other than to approve the recommendations from the Police Chief for movement to the Parking and Traffic Committee for consideration.

**Dean (or other COAD) Nominations for 2025-26 Shared Governance Committee Vacancies**

Dr. Andrea Hunt made a motion that was seconded by Ms. Amy Thompson and unanimously endorsed to recommend to President Kitts the approval of the Dean (or other COAD) nominations for 2025-26 shared governance committee vacancies.

**Proposal from SPBS Committee and IE Committee Recommending Engagement of an External Agency, such as the Association of Governing Boards (AGB), to Provide Expert Consultation on Enhancing the University's Shared Governance Framework**

Dr. Andrea Hunt made a motion that was seconded by Ms. Amy Thompson and unanimously endorsed to approve the proposal for movement to the President and/or Executive Council for consideration.

### **Proposal from Faculty for Revisions to the Birth Recovery and Parental Leave Policy**

Dr. Andrea Hunt made a motion that was seconded by Ms. Amy Thompson and unanimously endorsed for movement of the policy integration to President Kitts for approval and, thereafter, to the Faculty/Staff Welfare Committee to review the implementation of the Birth Recovery and Parental Leave Policy for consistent application across colleges and departments, including the development of a compensation plan for other departmental faculty who cover courses for the faculty member on leave.

### **Proposed Revisions to the Faculty Handbook (these proposed revisions from the Office of the Provost and Office of Human Resources reflect an alignment of Faculty Handbook language with current practice, plus other revisions proposed by Faculty Senate)**

**Approved by the Council of Academic Deans on November 25, 2024, with an additional request that the Faculty Senate, possibly through the Faculty Handbook Oversight Committee, conduct a thorough review of the Faculty Handbook for a possible total rewrite and review by an external copy editor (possible sources are [Stephen Lazarus LLC: Higher Education Faculty Handbook Services](#), [Academic Copyediting Services by Experts](#), and a local copy editor is Victoria Cottles, [victoriacottles.com](mailto:victoriacottles.com), e-mail [victoria@victoriacottles.com](mailto:victoria@victoriacottles.com))**

Dr. Andrea Hunt made a motion that was seconded by Ms. Amy Thompson and unanimously endorsed to consider this a faculty-only issue for review by Faculty Senate, with an automatic extension to 45 calendar days after the start of the 2025 fall semester on August 15, 2025 (due to the fact that Faculty Senate business is complete for this academic year).



Dr. Becky Smith, Chairperson