

**SHARED GOVERNANCE EXECUTIVE COMMITTEE  
MINUTES OF THE MEETING OF MAY 5, 2025  
3:00 P.M., ROOM 305 OF THE RABURN WING OF KELLER HALL**

Attendees: Dr. Peggy Bergeron, Dr. Andrea Hunt, Dr. Lauren Killen, Dr. Tera Kirkman, Mr. Jeremy Martin, Dr. Molly Mathis, Dr. Lee Renfroe, Dr. Brien Smith, Ms. Amy Thompson, and Dr. K.C. White. Members absent: Ms. Kerigan Mardis. Chair Becky Smith presided. Guests: Cindy Conlon, Minnette Ellis, Evan Thornton, and Catherine White.

**Call Meeting to Order**

Chair Becky Smith called the meeting to order.

**Approval of the Agenda**

The agenda was approved unanimously on motion by Dr. Renfroe and second by Dr. Hunt.

**Approval of the Minutes of the E-Business of April 21, 2025**

The minutes were approved unanimously on motion by Dr. Bergeron and second by Ms. Thompson.

**Academic and Student Affairs Committee Review of Faculty Senate Recommendation Relative to ACT or SAT Requirement as Part of the Application Process for Undergraduate Admission**

Dr. Hunt made a motion that was seconded by Mr. Martin and unanimously approved to appoint a workgroup (a) with a completion date of the end of the 2026 spring semester; (b) a membership consisting of the Director of Institutional Research, as chairperson; Director of Disability Support Services/ADA Compliance, as co-chairperson; Assistant Vice President for Enrollment Management; Director of the University Success Center; Business Intelligence and ERP Reporting Specialist; Vice President for Student Affairs; Associate Provost for Academic Affairs; one academic advisor from each college; a Faculty Senate representative; a Staff Senate representative; a SGA representative; and the Provost and Executive Vice President for Academic Affairs, as a non-voting member; and (c) a charge of undertaking a comprehensive review of the university's undergraduate admission policies, assessing the academic preparedness of incoming students, and evaluating the adequacy and effectiveness of the support currently in place to foster student success while looking at the following key issues: admissions criteria, academic placement and advising, remediation and support services, and institutional readiness and impact.

**Business and Financial Affairs Development (with guests Evan Thornton, Catherine White, Cindy Conlon, and Minnette Ellis)**

Vice President for Business and Financial Affairs Evan Thornton, with guests Catherine White, Cindy Conlon, and Minnette Ellis, attended the meeting to present information concerning development of a new model within Business and Financial Affairs. This was an information item that required no action from the committee.

**Proposal from Faculty Senate for Revisions to Section 3.3.3 of the Faculty Handbook – Curriculum Development and Assessment**

Dr. Hunt made a motion that was seconded by Dr. Kirkman and unanimously endorsed to approve the Faculty Handbook revisions for movement to the President for consideration.

**Revised Shared Governance Document Resulting from Shared Governance Committee Review of Membership, Charge, and Reporting Structure**

Ms. Thompson made a motion that was seconded by Dr. Renfroe and unanimously endorsed to approve the revised Shared Governance Document for movement to the President for consideration, with one editorial revision to change the reporting structure of the Food Services Committee to the Vice President for Business and Financial Affairs.


**Information Item: Approval of Faculty Senate, SGA and Staff Senate Nominations for 2025-26 Shared Governance Committee Vacancies**

An announcement was made that following the deadlines for submission of nominations for 2025-26 SG Committee vacancies, SGEC approval will be requested via e-business. This was an information item that required no action from the committee.

**Information Item: 2026-2027 Academic Calendar**

Vice President for Student Affairs K.C. White noted revisions to the 2026-2027 academic calendar that are under consideration by the Executive Council as proposed by the Council of Academic Deans.

On motion by Dr. Hunt and unanimous consent, the meeting adjourned at 4:10 p.m.

A handwritten signature in black ink, reading "Dr. Becky Smith". The signature is written in a cursive, flowing style. Below the signature is a horizontal line.

Dr. Becky Smith, Chairperson