

**SHARED GOVERNANCE EXECUTIVE COMMITTEE
MINUTES OF THE MEETING OF JANUARY 23, 2013
3:30 P.M., UNA BOARD ROOM**

The Shared Governance Executive Committee met at 3:30 p.m. on Wednesday, January 23, 2013, in the UNA Board Room. The following members were present: Mr. James B. Eubanks, Dr. Vagn K. Hansen, Ms. Jennifer S. Irons, Mr. Kevin L. Jacques, Dr. Marilyn B. Lee, Mr. William E. Riley, Dr. Richard A. Statom, Dr. John G. Thornell, and Ms. Darlene P. Townsend. Dr. Brenda H. Webb, Chairperson, presided.

Call Meeting to Order

Chair Webb called the meeting to order.

Approval of the Agenda

Upon motion by Mr. Jacques and second by Mr. Riley, the agenda was approved unanimously.

Approval of the Minutes of the Meeting of December 3, 2012

Ms. Townsend moved approval and Mr. Jacques seconded the motion. The motion was approved unanimously.

Report of the Chair

Chair Webb summarized the following: tenure policy change approved by President Cale, University Scholarship Committee structure and responsibility change approved by President Cale, December 12 meeting with President Cale, and Mr. Shields visit with the SGEC meeting scheduled for February 4 to discuss strategic planning.

Unfinished Business

With regard to reconsideration of the proposal for adjunct faculty to defer to summer taking of courses under tuition remission as rejected by the Faculty/Staff Welfare Committee, Dr. Thornell made a motion and Dr. Statom seconded the motion to return the proposal to the originator (Council of Academic Deans) for reconsideration based on the concerns expressed by the F/S Welfare Committee and statements made by VP Steve Smith that the proposal is not legal in that the University cannot provide benefits to an employee at a time when that person is not employed by the University. The motion was approved unanimously.

Revision of Shared Governance Document

Based on the unfinished business above, it was suggested that the revision of the Shared Governance document this spring include a review of the statement under 2.C.3 on page 4 whereby there is not a mechanism for returning a rejected proposal to anyone except the originator.

Consideration of Graphics Standards Guide as submitted by the Graphics Standards and Web Page Committee

Dr. Thornell made a motion and Ms. Irons seconded the motion that before this proposal is submitted to all three Senates for review, the Graphics Standards and Web Page Committee be asked to submit a document outlining the changes made from last year's version to this version. The motion was approved unanimously.

Reconsideration of Human Subjects Committee expansion and appointment of co-chair

Dr. Thornell moved approval and Dr. Hansen seconded the motion. Dr. Statom made a subsequent motion that was seconded by Mr. Jacques to approve the proposal but grant the Vice Chair the authority to act in the role of Co-Chair when required by federal grant regulations. The motion was approved unanimously.

Consideration of revisions to section 3.2.2 of Faculty Handbook

Dr. Thornell made a motion and Mr. Riley seconded the motion to approve this proposal as it was deemed to be editorial in nature, plus change secretarial to clerical in #10 and delegate Renee' Vandiver to do a search/replace of the term "secretarial" with "administrative assistant" throughout the Faculty Handbook. The motion was approved unanimously.

Comments from Constituent Representatives

For the SGA, President Riley reported that a student needs survey is under development that will include questions about dining services. For the Staff Senate, President Jim Eubanks reported that the first meeting of the semester will occur on February 11 and he sought clarification on committee structure requests whereby it was reported that those requests had been approved by President Cale and will be implemented with 2013-14 committee appointments. For the Faculty Senate, President Marilyn Lee reported that the first meeting of the semester will occur on February 7 with a visit from Mr. Shields relative to strategic planning and the consideration of proposals, among them recommendations from the University-Wide Promotion and Tenure Committee and the Constitution Committee. For the Administration, Dr. Thornell had no report.

Upon motion by Mr. Riley and second by Ms. Irons, the meeting adjourned at 4:10 p.m.

Brenda Webb, Chairperson