

**SHARED GOVERNANCE EXECUTIVE COMMITTEE
MINUTES OF THE MEETING OF OCTOBER 31, 2016
3 P.M., BIBB GRAVES CONFERENCE ROOM**

The Shared Governance Executive Committee met at 3 p.m. on Monday, October 31, 2016, in the Board Room of Bibb Graves Hall. The following members were present: Dr. David Brommer, Ms. Sarah Green, Ms. Jennifer Irons, Ms. Amanda Sizemore for Dr. Kevin Jacques, Ms. Gigi Broadway for Mr. Bret Jennings, Dr. Katie Kinney, Dr. Marilyn Lee, Dr. Lee Renfroe, and Dr. John Thornell. Chairperson Scott Infanger presided.

Call of Meeting to Order

Dr. Infanger called the meeting to order.

Approval of Agenda

The agenda was approved by consensus.

Approval of Minutes of the Meeting of October 17, 2016

The minutes were approved by consensus.

Report from the Chair

No report (no new updates).

Request from Online Learning Advisory Committee for a 45-Day Extension on Proposal for Course Captioning for Students

Ms. Green moved approval and Dr. Renfroe seconded the motion. The motion was approved unanimously.

Request for Revisions to Readmissions Committee/Process

Dr. Thornell made a motion and Dr. Lee seconded the motion to consider this an item to be reviewed by the Readmissions Committee in which they will be asked to (1) evaluate and provide a rationale for the proposal; (2) designate the membership by position rather than by named persons; (3) consider addition of the word "Undergraduate" to the title so as to avoid confusion with college-wide graduate appeals committees; and (4) assess, with possible input from University Attorney Amber Fite-Morgan, whether it is a FERPA violation for students to serve on the committee with access to other student information/records. The motion was approved unanimously.

Reconciliation of Proposals from Faculty/Staff Welfare Committee and Faculty Senate on Sick Leave Policy

Dr. Brommer made a motion and Dr. Lee seconded the motion to forward the Faculty Senate proposed policy to the Faculty/Staff Welfare Committee for evaluation, with input from the Faculty Senate, of whether the differences between the two policies can be reconciled. The motion was approved by a vote of 8 for and 1 against.

Faculty Senate Revisions to Proposal on Section 3.15 of the Faculty Handbook – Faculty Evaluation

Ms. Irons made a motion and Dr. Lee seconded the motion to recommend to President Kitts the aforementioned proposal that contains slight amendments by the Faculty Senate. The motion was approved unanimously.

Request from Faculty Senate for Extension on Proposed Revisions to Policies on Promotion and Tenure

Dr. Lee moved approval for an extension to the SGEC meeting of January 23, 2017, and Dr. Renfroe seconded the motion. The motion was approved unanimously.

Comments from Constituent Representatives

For the SGA, Sarah Green reported the following: discussions have begun on spring concert possibilities and a spring health fair; several upcoming activities were announced; possible establishment of a Pride Rock on campus; possible student constitutional referendum to resurrect the Judicial Branch of SGA, with a possible traffic court which SGEC thought might be duplicative of Parking and Traffic Committee efforts; and a planned Faculty-Staff Appreciation Breakfast for spring 2017. For the Staff Senate, Ms. Sizemore reported that efforts were underway on a call for RFP's on staff evaluation performance products. For the Faculty Senate, Dr. Brommer reported the Faculty Senate is focused on the following proposals: promotion and tenure policies, due process procedures, and leave of absence. For the Administration, Dr. Thornell reported the following: encouraged participation at Saturday's Preview Day and the November First Fridays event in downtown Florence; possible campus election poll sponsored by Institutional Research and the Department of Politics, Justice, and Law; food service update whereby Moe's should be opening in December, Panda in January, and a new design with creative seating for the Mane Market (previously Towers Cafeteria); and a Connect One initiative by Athletics whereby employees are provided with bracelets that they offer to students or others on campus with a perceived need for encouragement.

The meeting adjourned at 3:40 p.m.

Dr. Scott Infanger, Chairperson