

**SHARED GOVERNANCE EXECUTIVE COMMITTEE
MINUTES OF THE MEETING OF NOVEMBER 5, 2012
3:30 P.M., UNA BOARD ROOM**

The Shared Governance Executive Committee met at 3:30 p.m. on Monday, November 5, 2012, in the UNA Board Room. The following members were present: Dr. Larry W. Adams, Mr. James B. Eubanks, Dr. Vagn K. Hansen, Dr. Daniel L. Hendricks, Ms. Jennifer S. Irons, Mr. Kevin L. Jacques, Dr. Marilyn B. Lee, Mr. William E. Riley, Dr. Richard A. Statom, Dr. John G. Thornell, and Ms. Darlene P. Townsend. Dr. Brenda H. Webb, Chairperson, presided.

Call Meeting to Order

Chair Webb called the meeting to order.

Approval of the Agenda

Upon motion by Dr. Statom and second by Mr. Jacques, the agenda was approved unanimously.

Approval of the Minutes of the Meeting of October 22, 2012

Dr. Adams moved approval and Ms. Townsend seconded the motion. The motion was approved unanimously.

Report of the Chair

Chair Webb summarized the status of the following proposals: changes to university committee structure; class attendance and record keeping; definition of centers and institutes; section 5.7 of Faculty Handbook, Grading Practices; early participation in commencement exercises; and committee membership changes.

Oversight of Sodexo Food Services

Under Old Business, Chair Webb reported follow-up with Steve Smith on the oversight of Sodexo Food Services and found that there are discussions currently underway on this topic. Chair Webb will now meet with Bret Jennings, Chair of the Food Services Committee, and report the findings to SGEC.

Replacement of Natasha Lindsey on Distance Learning Advisory Committee

Dr. Statom made a motion and Mr. Riley seconded the motion to recommend to President Cale the appointment of Keith Jones to fill Natasha Lindsey's position on the Distance Learning Advisory Committee. The motion was approved unanimously.

Revised Proposal from President Cale regarding University Scholarship Committee

Dr. Statom moved approval for discussion and Mr. Jacques seconded the motion. The motion was approved unanimously. Following a thorough discussion, Dr. Statom made a motion and Mr. Jacques seconded the motion authorizing Chair Webb and Vice Chair Larry Adams to present to President Cale the following recommendations on behalf of the SGEC: (a) replace the chair/president of the following voting membership positions with either the vice chair or a designee: Chair of the Strategic Planning and Budget Study Committee, Chair of the Shared Governance Executive Committee, President of the Faculty Senate, and President of the Staff Senate; (b) add the SGA President to the voting membership; (c) add either the Vice President for Student Affairs or the Director of Publications to the advisory personnel; (d) under #3, Responsibilities of the Committee, revise “increases” to “changes;” and (e) leave the charge open such that any constituent may bring forth scholarship proposals (e.g., international affairs, residence life, etc.). The motion was approved unanimously.

Request to add International Affairs Admissions Coordinator as an ex officio position on the Readmissions Committee

Dr. Thornell explained the need to have an International Affairs representative in attendance at readmission hearings to prevent international students who are out of status from being readmitted to the University. Dr. Hansen made a motion and Dr. Statom seconded the motion to recommend to President Cale the appointment of the International Affairs Admissions Coordinator (currently Linda Allen) as an ex officio position on the Readmissions Committee. The motion was approved unanimously.

Comments from Constituent Representatives

For the SGA, President Will Riley reported the following: SGA will propose a meeting outside of Senate with Cindy Conlon and others to discuss Sodexo issues/concerns; Voter’s Rally being held this date in the GUC; and scholarship fundraisers will be held in the form of a Zumba Night and Chili Cook-Off. For the Staff Senate, President Eubanks reported that at the next meeting, the group plans to solidify goals. For the Faculty Senate, President Marilyn Lee reported the following: Faculty Attitude Survey Group will meet with President Cale, the Faculty Affairs Committee is currently reviewing recommendations of the University-Wide Promotion and Tenure Committee, and the Senate is looking at possible recommendations for improvement of New Faculty Orientation. For the Administration, Dr. Thornell reported the possibility of plumbing/bathroom installation at the Stone Lodge so that it becomes a useful building.

By consensus, the meeting adjourned at 4:25 p.m.

Brenda Webb, Chairperson