

**SHARED GOVERNANCE EXECUTIVE COMMITTEE  
MINUTES OF THE MEETING OF FEBRUARY 17, 2020  
3:00 P.M., UNA BOARD ROOM**

The Shared Governance Executive Committee met at 3:00 p.m. on Monday, February 17, 2020, in the UNA Board Room. The following members were present: Dr. Ross Alexander, Mr. Sam Mashburn, Dr. Molly Mathis, Dr. Amber Paulk, Dr. Vicki Pierce, Dr. Lee Renfroe, Mr. Jarrod Russell, Ms. Amy Thompson, and Mr. Evan Thornton. Chairperson Felecia Harris presided.

Call of Meeting to Order

Dr. Harris called the meeting to order.

Approval of Agenda

Upon motion by Dr. Paulk and second by Mr. Mashburn, the agenda was approved unanimously. It was noted that an information item from the Faculty Senate had been added but since no action was required, an amended agenda was not issued in advance of the meeting.

Approval of Minutes of the Meeting of February 3, 2020

On motion by Mr. Mashburn and second by Dr. Paulk, the minutes were approved unanimously.

Report from the Chair

There was no report from the Chair; however, Dr. Harris reminded committee members of the Town Hall on March 4 and encouraged attendance and participation.

Reconsideration of Equal Employment Opportunity and Harassment Policy (University Employees)

Excerpt from 1-21-20 SGEC minutes: Dr. Alexander made a motion and Dr. Renfroe seconded the motion to return this item to the Originator with a recommendation that the document be edited to reference non-faculty employees and a request for clarification of whether student employees would be included within this policy.

Dr. Renfroe made a motion and Dr. Alexander seconded the motion to consider this an item to be reviewed by all constituent groups, beginning with the Faculty/Staff Welfare Committee first, then followed by the Faculty and Staff Senates. The motion was approved unanimously.

Request from Staff Senate for Revisions to the Staff Salary Plan relative to Promotions

Dr. Paulk made a motion and Dr. Renfroe seconded the motion to consider this an item to be reviewed by the Faculty/Staff Welfare Committee. The motion was approved unanimously.

### Travel Guidelines for Study Abroad-Study Away as a Potential University Policy

Dr. Paulk made a motion and Mr. Mashburn seconded the motion to consider this an item to be reviewed by all three Senates. The motion was approved unanimously.

### Proposal to Revise the Submission Chain in the Video Monitoring and Surveillance Activities Policy

Mr. Mashburn made a motion and Dr. Paulk seconded the motion to consider these items editorial for presentation to President Kitts for approval. The motion was approved unanimously.

### Information Item: Faculty Senate Action on Open and Close Dates for Course Evaluations

Dr. Renfroe presented a proposal from the Faculty Senate on revised open and close dates for course evaluations. This was an information item that required no action from the committee.

### Comments from Constituent Representatives

For the SGA, Mr. Mashburn reported that postcards had been printed for distribution at Higher Education Day in February in Montgomery. For the Staff Senate, Ms. Thompson reported that the second Staff Senate Lunch and Learn will be held from 12:00-1:00 p.m. on February 20 with Human Resources personnel reviewing benefit options in light of Open Enrollment. She noted that the first 20 people to RSVP will receive a complimentary box lunch. For the Faculty Senate, Dr. Renfroe reported that Michelle Eubanks will be working with the Faculty Senate meeting to promote faculty participation in the Speakers Bureau. For the Administration, Dr. Alexander and Mr. Thornton provided an overview of the Governor's recently-released budget that will now move through the House and Senate, noting that the budget contains an increase for the overall budget, an increase in the technology monies received, and a nice share in the bond issue. In addition, Mr. Thornton provided a brief update on the SVRI Special Voluntary Retirement Incentive (SVRI) program being offered to eligible employees, advising that the program is pending Board of Trustees approval.

Upon motion by Dr. Renfroe and second by Mr. Mashburn, the meeting adjourned at 3:25 p.m.

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Dr. Felecia Harris, Chairperson