

**SHARED GOVERNANCE EXECUTIVE COMMITTEE
MINUTES OF THE MEETING OF FEBRUARY 18, 2013
3:30 P.M., UNA BOARD ROOM**

The Shared Governance Executive Committee met at 3:30 p.m. on Monday, February 18, 2013, in the UNA Board Room. The following members were present: Dr. Larry W. Adams, Mr. James B. Eubanks, Dr. Vagn K. Hansen, Ms. Jennifer S. Irons, Mr. R.J. Chittams for Mr. Kevin L. Jacques, Dr. Marilyn B. Lee, Mr. William E. Riley, Dr. Terry D. Richardson for Dr. Richard A. Statom, Dr. John G. Thornell, and Ms. Darlene P. Townsend. Dr. Brenda H. Webb, Chairperson, presided.

Call Meeting to Order

Chair Webb called the meeting to order.

Approval of the Agenda

Upon motion by Dr. Thornell and second by Ms. Irons, the agenda was approved unanimously.

Approval of the Minutes of the Meeting of February 4, 2013

Ms. Townsend moved approval and Mr. Riley seconded the motion. The motion was approved unanimously.

Report of the Chair

Chair Webb summarized the status of the following: health services employee payment policies, transient enrollment, grading practices, academic dishonesty report form, Graphics Standards Manual, Faculty Handbook section 3.2.2, and second degree/second major. Faculty Senate President Marilyn Lee reported the following: (a) because of concerns with the grading practices proposal, the proposal has been submitted to the Faculty Affairs Committee of the Faculty Senate for further study; and (b) the academic dishonesty report form was tabled at the last meeting and will be considered next month. Staff Senate President Jim Eubanks announced that at its meeting on February 11, the Staff Senate approved the following proposals: transient enrollment, grading practices, and applied music lessons pay rate as revised by the Faculty/Staff Welfare Committee.

Unfinished Business – Insurance Costs

Chair Webb announced that the Faculty/Staff Welfare Committee declined to support the proposal on insurance costs and it will be returned to Dr. Terry Richardson as originator. Dr. Richardson was in attendance as a proxy and indicated he would be prepared to revise the proposal in order to provide additional clarification and information.

Request to add Vice Provost for International Affairs as Advisory Personnel to University Scholarship Committee

Dr. Adams made a motion and Ms. Irons seconded the motion to recommend approval to President Cale. The motion was approved unanimously.

Request from Faculty/Staff Welfare Committee for an ad hoc committee to further study Environmental Services Promotion proposal

Dr. Thornell made a motion and Dr. Adams seconded the motion approving the extension of time request and establishing a subcommittee of the Faculty/Staff Welfare Committee with members from the existing committee to further study the Environmental Services Promotion proposal, with Catherine White serving as chair of the subcommittee. The motion was approved unanimously.

Request from Faculty Development Leave Committee for revisions to section 3.11 of Faculty Handbook – faculty development leave dates

Dr. Adams made a motion and Mr. Riley seconded the motion to present this request to the Faculty Senate as a faculty only issue. The motion was approved unanimously.

Request from Dr. David Muse for revisions to sections 2.6.1 and 2.6.2 of Faculty Handbook – resignation/retirement dates

Dr. Adams made a motion and Ms. Irons seconded the motion to present this request, as revised by President Cale, to the Faculty Senate as a faculty only issue. The motion was approved unanimously.

Comments from Constituent Representatives

For the SGA, President Riley reported the student needs survey is being finalized with a target issue date of the first week of April and they are gathering student interest for participation in Higher Education Day on February 28. Based on clarification sought from Staff Senate President Jim Eubanks with next year's Staff Senate President serving as a voting member of the University Scholarship Committee alongside her supervisor, also in a voting role, he was advised to speak with the President-Elect to ascertain any hesitancy and, if any, bring back to SGEC for consideration. For the Faculty Senate, President Marilyn Lee reported that many items did not pass at the last Faculty Senate meeting and she was advised to make a list of those items and request an extension of time for consideration. For the Administration, Dr. Thornell encouraged participation in the scholarship dinner and silent auction this date for the College of Business study abroad program and advised of an \$800,000 grant awarded to AMSTI, Math, and Computer Science faculty to engage high school students in mathematics fields.

Upon motion by Mr. Riley and second by Dr. Adams, the meeting adjourned at 4:15 p.m.

Brenda Webb, Chairperson