

**SHARED GOVERNANCE EXECUTIVE COMMITTEE
MINUTES OF THE MEETING OF MARCH 4, 2013
3:30 P. M., UNA BOARD ROOM**

The Shared Governance Executive Committee (SGEC) met at 3:30 p.m. on Monday, March 4, 2013, in the UNA Board Room. The following members were present: Mr. James B. Eubanks, Dr. Vagn K. Hansen, Ms. Jennifer S. Irons, Mr. Kevin L. Jacques, Dr. Marilyn B. Lee, Mr. William E. Riley, Dr. Richard A. Statom, Dr. John G. Thornell, and Ms. Darlene P. Townsend. Dr. Brenda H. Webb, Chairperson, presided.

Call Meeting to Order

Chair Webb called the meeting to order.

Approval of the Agenda

The motion to approve the agenda as presented, was made by Dr. Statom, seconded by Dr. Thornell, and approved unanimously.

Approval of the Minutes of the Meeting of February 18, 2013

Dr. Thornell moved approval of the minutes, Dr. Hansen seconded the motion; the minutes were approved as presented by a unanimous vote.

Report of the Chair

Dr. Webb provided an update regarding the status of the following:

The Second Degree/ Second Majors proposal, approved by the Academic and Student Affairs Committee, will be reviewed by the three Senates. The Faculty and Staff Welfare Committee declined the proposal to review Family Insurance costs; the SGEC returned the proposal to the originator, Dr. Terry D. Richardson. Two proposals, Faculty and Staff Computer Administrative Rights and Network and Computer monitoring at UNA were forwarded to the Technologies Advisory Committee. The original communication occurred in August by former, SGEC Chair, Dr. Statom. Dr. Webb referred to the minutes for updates of other proposals.

Unfinished Business

Dr. Statom made a motion to extend the time frame for consideration of the following proposals by the Faculty Senate: Transient Enrollment Policy, Grading Practices, Approval of Centers, and the Academic Dishonesty Incident Report Form. Mr. Jacques seconded the motion; the committee approved the time extension.

Request from President Cale to add Vice President of Enrollment Management to the Shared Governance Structure

Following a motion, presented by Mr. Jacques, and a second to the motion by Dr. Statom, the Committee unanimously approved the proposal from President Cale. The SGEC created a position for the Vice President for Enrollment Management in the Shared Governance Organizational Structure. Two task committees will function under the direction of the new position: Undergraduate Readmissions and Student Financial Services.

SGEC Task Assignment

Chair Webb asked that SGEC members begin to review and be prepared to discuss, at the next two meetings, proposed changes to the Shared Governance process. Dr. Statom shared suggested edits of the document based on his experience as chair. Discussion related to the process occurred. The Office of the VPAA and Provost provides the SGEC website support to maintain current communication concerning activity.

Comments from Constituent Representatives

SGA President Riley reported that 65 students attended Higher Education Day in Montgomery. Twenty students participated in legislative activities. The SGA is working to secure a mobile app for shuttle buses. Elections will be held next week; Laura Giles is running unopposed for President. Mr. James Eubanks, Staff Senate President, announced the next meeting date for the Senate is in two weeks. Dr. Lee, Faculty Senate President, reminded the committee that several proposals are on the agenda for the March 14, 2013, meeting. The Faculty Attitude Survey was completed with approximately a 66% response rate. For the Administration, Dr. Thornell indicated that Dr. Greg Carnes is interviewing for the College of Business Dean position, the Board of Trustees meeting is scheduled for Monday, March 11, 2013, and several recent events at Norton Auditorium were sold-out events.

Meeting Adjournment

Dr. Webb thanked Ms. Townsend for taking notes on the meeting's activities. Dr. Statom made the motion to adjourn. William Riley seconded the motion; the meeting was adjourned.