

**SHARED GOVERNANCE EXECUTIVE COMMITTEE
MINUTES OF THE MEETING OF APRIL 22, 2013
3:30 P.M., UNA BOARD ROOM**

The Shared Governance Executive Committee met at 3:30 p.m. on Monday, April 22, 2013, in the UNA Board Room. The following members were present: Dr. Larry W. Adams, Mr. James B. Eubanks, Dr. Vagn K. Hansen, Dr. Daniel L. Hendricks, Dr. Marilyn B. Lee, Mr. William E. Riley, Dr. Richard A. Statom, and Dr. John G. Thornell. Dr. Brenda H. Webb, Chairperson, presided.

Call Meeting to Order

Chair Webb called the meeting to order.

Approval of the Agenda

Dr. Thornell made a motion and Dr. Statom seconded the motion to amend the agenda to add Shared Governance Document Revision to the agenda. The agenda was approved unanimously as amended.

Discussion was held on the preferred day for SGEC meetings next year. Dr. Adams will survey committee members.

Approval of the Minutes of the Meeting of April 8, 2013

Mr. Riley moved approval and Dr. Adams seconded the motion. The motion was approved unanimously.

Report of the Chair

Chair Webb summarized the status of the following proposals: shared governance document revision, campus safety, dissemination of approval policies, faculty and staff computer administrative rights, grading practices, resignation and retirement dates, graphic standards manual revisions, student copyright notice, and environmental services promotion policy.

Student Copyright Notice

By consensus, it was determined the proposed Student Copyright Notice would be sent to all three Senates for review as a first step in the process while other elements of Teach ACT continue to be addressed. Staff Senate President Jim Eubanks announced that the Staff Senate approved the proposal at its meeting this date with one minor edit – removal of the word “the” in the first sentence.

Reconsider Graphic Standards Manual Revision

By consensus, it was determined the manual would be returned yet again requesting that a list of the major revisions accompany the revised manual (with strike-through and addition marks from the original version) that can be distributed to all three Senates for review.

Reconsider Technologies Advisory Committee Request for Composition Revisions

Dr. Thornell made a motion and Dr. Adams seconded the motion approving the Controller to replace the Vice President for Business and Financial Affairs (or designee) with voting privileges but maintaining the Director of Information Technologies Services as a non-voting member provided that the SGEC remains consistent across all committees in its practice that directors with direct oversight of named committees maintain non-voting committee positions. The motion was approved unanimously.

Grading Policies

Dr. Thornell moved approval of the Faculty Senate version of the grading policy with minor edits and Dr. Statom seconded the motion. The motion was approved unanimously.

Shared Governance Document Revision

The Staff Senate and SGA Presidents reported that their respective bodies would react to the proposed document revision at the next scheduled meetings.

Revision to section 2.5.2 of Faculty Handbook – Instructor Qualifications; Faculty Senate Approval of University-Wide Promotion and Tenure Committee Recommendations; Faculty Senate Resolution on Isbell Scholarships; Faculty Senate Resolution on Task Force for Campus Safety that will function as a Work Group of the Faculty Senate

These items were deemed informational and will move directly to the President for approval.

Election of Vice Chair

Chair Webb announced that the only member eligible for the Vice Chair position has declined the position and, therefore, the Vice Chair will be chosen from among next year's newly-appointed members.

Comments from Constituent Representatives

For the SGA, President Riley reported in its most recent meeting, the SGA supported the following fee increases: increase in transportation fee by \$2 to assist in the cost of GPS tracking systems for the university buses and an increase in the student health fee incrementally from \$50 to \$100 to assist in the cost of a full-time counselor to meet state regulations on the number of counselors allowed per student. Staff Senate President Jim Eubanks announced the Staff Senate met this date to fill shared governance staff vacancies and no nominations have surfaced for the Staff Senate President or Vice President positions. For the Faculty Senate, President Lee reported that the last Faculty Senate meeting will be held on May 2 where elections will occur. For the Administration, Dr. Thornell announced the Accounting Awards Banquet this date and the University Awards Gala on April 29.

Chair Webb adjourned the meeting at 4:50 p.m.

Brenda Webb, Chairperson