

**SHARED GOVERNANCE EXECUTIVE COMMITTEE
MINUTES OF THE MEETING OF APRIL 25, 2016
3 P.M., BIBB GRAVES CONFERENCE ROOM**

The Shared Governance Executive Committee met at 3 p.m. on Monday, April 25, 2016, in the Bibb Graves Conference Room. The following members were present: Dr. Greg Carnes, Mr. Clinton Carter, Dr. Sarah Franklin, Dr. Scott Infanger, Ms. Jennifer Irons, Mr. Bret Jennings, Dr. Felecia Harris for Dr. Katie Kinney, Mr. Nick Lang, Dr. Kristy Oden, Mr. David Shields, and Dr. Molly Vaughn. Dr. Marilyn Lee, Chairperson, presided. Ms. Sarah Green, incoming SGA President, attended as a guest.

Call of Meeting to Order

Chair Lee called the meeting to order.

Approval of the Agenda

The agenda, amended to add Revision to the Policies and Guidelines for Centers and Institutes, was unanimously approved on motion by Dr. Infanger and second by Dr. Oden.

Approval of Minutes of Meeting of April 11, 2016

The minutes were unanimously approved on motion by Dr. Oden and second by Mr. Lang.

Report from the Chair

Dr. Lee presented a Chair's Report which required no action from the Committee.

Request from the Faculty/Staff Welfare for Extension to Early in 2016 Fall Semester for Response to Greg Gaston's Proposal for Faculty with Administrative/Directorial Responsibilities

Upon motion by Dr. Franklin, second by Dr. Oden, and unanimous approval, an extension to October 15, 2016, was granted.

Request from the Faculty Senate for Revisions to Section 3.2.3 of the Faculty Handbook -- Office Hours

Dr. Vaughn made a motion and Mr. Carter seconded the motion to recommend approval to President Kitts. The motion was approved unanimously.

Response from Safety and Emergency Preparedness Committee to Campus Safety Task Force Report

Dr. Franklin made a motion, seconded by Mr. Shields, and unanimously approved to provide the Safety and Emergency Preparedness Committee feedback to President Kitts as the last review of the Campus Safety Task Force Report.

Staff Senate Vacancies on Shared Governance Committees for 2016-17

Dr. Infanger made a motion and Dr. Oden seconded the motion to recommend approval to President Kitts. The motion was approved unanimously. Chair Lee noted that the Faculty Senate and SGA vacancies would be considered by e-business.

2016-17 SGEN Meeting Schedule

It was reported that the 2016-17 SGEN meeting schedule would be announced by e-mail when finalized.

Revision to Policies and Guidelines on Centers and Institutes

Mr. Shields made a motion and Mr. Lang seconded the motion to consider this an item to be reviewed by the Faculty Senate and Staff Senate. The motion was approved unanimously.

Comments from Constituent Representatives

For the SGA, Mr. Lang reported the following: successful sexual assault event with Dr. Jackson Katz delivering the keynote address; music festival on April 29, followed by concert on April 30; SGA transition dinner held last Friday; introduction of Sarah Green as the incoming SGA President; and appreciation extended for the support this year. For the Staff Senate, Dr. Vaughn had no report. For the staff, Mr. Jennings reported on a successful College and Career Fair event on campus last Friday. For the Faculty Senate, Dr. Franklin reported that at next week's meeting, elections would be held and it is anticipated that the revised promotion and tenure policy would be widely discussed next year. For the Administration, Mr. Shields reminded members of this evening's Awards Gala and indicated a food service vendor would likely be selected this week. Mr. Carter announced that once the food vendor is selected, the Administration would like to hold discussions with the Senates on the faculty/staff lounge location, and he noted that the state education budget was approved last week.

On motion by Mr. Jennings and second by Mr. Carter, the meeting adjourned at 4:25 p.m.

Marilyn Lee, Chairperson