

**SHARED GOVERNANCE EXECUTIVE COMMITTEE
MINUTES OF THE MEETING OF MAY 6, 2013
3:30 P.M., UNA BOARD ROOM**

The Shared Governance Executive Committee met at 3:30 p.m. on Monday, May 6, 2013, in the UNA Board Room. The following members were present: Dr. Larry W. Adams, Mr. James B. Eubanks, Dr. Vagn K. Hansen, Dr. Daniel L. Hendricks, Dr. Marilyn B. Lee, Ms. Laura Giles, Dr. Richard A. Statom, and Dr. John G. Thornell. Dr. Brenda H. Webb, Chairperson, presided.

Call Meeting to Order

Chair Webb called the meeting to order and extended a special welcome to newly-elected SGA President Laura Giles.

Approval of the Agenda

Dr. Statom made a motion and Dr. Adams seconded the motion to amend the agenda to add Staff Senate/SGA committee nominations and increase in membership of the Scholarship Committee. The agenda was approved unanimously as amended.

Approval of the Minutes of the Meeting of April 22, 2013

Dr. Statom moved approval and Dr. Thornell seconded the motion. The motion was approved unanimously.

Report of the Chair

Chair Webb summarized the status of the following proposals: shared governance document revision, student copyright notice, graphics standards guide revisions, faculty and staff computer administrative rights, environmental services promotion policy, grading practices, section 2.5.2 of the Faculty Handbook, University-Wide Promotion and Tenure Committee recommendations, Isbell Scholars, Task Force on Campus Safety, and Technologies Advisory Committee membership.

SGA Student Nominations for 2013-2014 Committees

Dr. Adams made a motion and Dr. Statom seconded the motion to recommend to President Cale the SGA student nominations for 2013-14 committees. The motion was approved unanimously.

Staff Senate Nominations for 2013-2014 Committees

Dr. Thornell made a motion and Dr. Statom seconded the motion to recommend to President Cale the Staff Senate nominations for 2013-14 committees. The motion was approved unanimously.

Faculty Senate Nominations for 2013-2014 Committees

Faculty Senate President Marilyn Lee presented the Faculty Senate nominations for 2013-2104 committees via e-mail following the SGEC meeting. The nominations were approved unanimously via e-business.

Committee Replacements from Faculty Senate for Betty Rickard: DL Advisory Committee – Janelle Sorrell (with a term to end in August 2015); Undergraduate Readmissions – Michelle Nelson (with a term to end in August 2014)

Dr. Statom made a motion and Ms. Giles seconded the motion to recommend to President Cale the appointment of Janelle Sorrell to fill the unexpired term of Betty Rickard on the DL Advisory Committee and Michelle Nelson to fill the unexpired term of Betty Rickard on the Undergraduate Readmissions Committee. The motion was approved unanimously.

Revisions to Chapter 5 of the Faculty Handbook as proposed by the Council of Academic Deans

Dr. Statom made a motion and Dr. Hendricks seconded the motion to present this request to the Faculty Senate as a faculty only issue. The motion was approved unanimously.

Request from the Scholarship Committee for an Increase in Membership

Dr. Thornell made a motion and Dr. Adams seconded the motion to recommend to President Cale the addition of the Vice President for Student Affairs as a voting member of the Scholarship Committee. The motion was approved unanimously.

2013-2014 Meeting Schedule (3:30 p.m. on Mondays in UNA Board Room, unless otherwise noted) – August 26; September 9; September 23; October 7; October 21; November 4; November 18; December 2; January 21 (Tuesday, because of MLK holiday); February 3; February 17; March 3; March 17; March 31; April 14; April 28

This was an information item that required no action from the Committee.

Final Grade Appeals Process

Because the Final Grade Appeals Process was approved as a Faculty Handbook revision and there is a need for communication of said policy to the students, upon motion and a second it was agreed that the Final Grade Appeals Process and Form would be provided to the Office of Student Conduct for placement in the Student Handbook with a notation in the Undergraduate and Graduate Catalogs as to its location. The motion was approved unanimously.

Comments from Constituent Representatives

For the SGA, there was no report. For the Staff Senate, President Jim Eubanks reported that due to the resignation of the Vice President and the lack of a volunteer, he will serve another term as President if recommended by the Staff Senate. For the Faculty Senate, President Lee reported that at the last Faculty Senate meeting of the semester, elections were held and changes to the Senate Constitution passed. For the Administration, Dr. Thornell announced the groundbreaking of the Science Building this date and commencement exercises on Saturday, Dr. Hendricks was congratulated on a successful inaugural Derby Day event, and Brenda Webb was commended for her exemplary service as SGEC Chair.

Chair Webb adjourned the meeting at 4:45 p.m.

Brenda Webb, Chairperson