SHARED GOVERNANCE EXECUTIVE COMMITTEE
MINUTES OF THE MEETING OF AUGUST 24, 2020
3:00 P.M., VIA ZOOM

The Shared Governance Executive Committee met at 3:00 p.m. on Monday, August 24, 2020, via Zoom. The following members were present: Ms. Bliss Adkison, Dr. Ross Alexander, Mr. Tate Gooch, Dr. Andrea Hunt, Dr. Molly Mathis, Dr. Michelle Nelson, Dr. Vicki Pierce, Dr. Terry Richardson, Mr. Jarrod Russell, Mr. Evan Thornton, and Dr. Laura Williams. Chairperson Leah Whitten presided.

Call of Meeting to Order

Dr. Whitten called the meeting to order.

Approval of Agenda

Upon motion by Dr. Richardson and second by Dr. Alexander, the agenda was approved unanimously.

Approval of Minutes of the E-Business of May 20 and June 11, 2020

On motion by Dr. Alexander and second by Dr. Richardson, the minutes were approved unanimously.

Report from the Chair

Dr. Whitten welcomed all members to the first SGEC meeting of the academic year, noted that Robert's Rules of Order would be followed for SGEC meetings, and reported that meetings would be held via Zoom until in-person attendance is permitted.

Appointment of Vice Chair

Dr. Hunt nominated Dr. Michelle Nelson for the position of Vice Chair. Dr. Richardson moved to close nominations and Dr. Williams seconded the motion. Dr. Nelson was elected by acclamation.

Suggested Revision to Composition of Graphics Standards and Web Communications Committee

From – One (1) faculty member from each of the Colleges of Arts and Sciences, Business, Education and Human Sciences, Nursing and Health Professions, and Library and Educational Technology Services

To – One (1) faculty member from each of the Colleges of Arts and Sciences, Business, Education and Human Sciences, Nursing and Health Professions, and Collier Library ~~and Educational Technology~~ and Information Services (*since Library and Educational Technology Services are no longer a combined department and the Director of ETS is*

already on the committee as a by-position member and ETS does not have but one other faculty member from which to choose for committee work)

Dr. Richardson moved approval and Dr. Alexander seconded the motion. The motion was approved unanimously.

Composition of Academic and Student Affairs Committee

Shared Governance Document notes that *"One member of the Council of Academic Deans…"* is a voting member of the committee, and *"All other Council of Academic Deans members"* are non-voting members. Due to some reorganization within the Academic Affairs division, the COAD expanded by four members, thereby adding those four individuals to the non-voting membership of the ASA Committee. Therefore, the committee is now comprised of 13 voting members and 13 non-voting members. To have that many non-voting members (and equal to the number who may vote) seems to be an anomaly when viewing the number of non-voting persons on the other shared governance committees. This is brought forward in case SGEC wants to take a look at that particular committee's membership description.

Dr. Richardson made a motion that was seconded by Dr. Hunt and unanimously approved to ask Renee' Vandiver to circulate via e-mail for final vote by e-business the revision of the non-voting membership of the Academic and Student Affairs Committee as follows: Provost and Executive Vice President for Academic Affairs or designee; VP for Student Affairs; Senior Vice Provost for Academic Affairs or Vice Provost for Academic Affairs and Dean of Graduate and Online Education; Senior Vice Provost for International Affairs; three of the five college deans; and two Council of Academic Deans members from among the following: Director of Educational Technology Services, Director of Student Financial Aid, Interim Registrar, and Director of Admissions.

Proposal from the International Programs Offerings (IPO) Committee for Revisions to the Coordinator of Education Abroad and International Exchange Role on Committee

Dr. Richardson moved approval and Mr. Gooch seconded the motion. The motion was approved unanimously.

Proposal from VP for Diversity, Equity, and Inclusion for Employee Search Process Recommendations

Dr. Richardson made a motion and Dr. Pierce seconded the motion to consider this an item to be reviewed by the Faculty Senate and Staff Senate. The motion was approved unanimously.

Policies for Proposals, Acceptance, and Use of Externally Funded Grants and Contracts and Policies for the Conduct of Research; Research Misconduct Policy; and Revised Patent Policy (approved by University Grants Council, Amber Fite-Morgan, and Council of Academic Deans)

Dr. Richardson made a motion that was seconded by Dr. Alexander and unanimously approved to amend all three proposals to remove SGEC from the "dates of approval" sections. Dr. Richardson then made a motion that was seconded by Ms. Adkison and unanimously approved to consider this an item to be reviewed by all three Senates with a defacto 45-day extension to the normal review period to allow all groups adequate time for evaluation.

Proposal from VP for Student Affairs for a Revised Sexual Misconduct Policy

Dr. Richardson made a motion and Dr. Pierce seconded the motion to consider this an item to be reviewed by all three Senates. The motion was approved unanimously.

Proposal for Revisions to the Faculty Handbook Relative to Department Chair Appointments

Dr. Richardson made a motion and Dr. Williams seconded the motion to consider this as a faculty only issue for review by the Faculty Senate. The motion was approved unanimously.

Information Item: 2020-2021 Meeting Schedule

This was an information item that required no action from the Committee.

Comments from Constituent Representatives

For the SGA, Mr. Gooch reported that SGA is getting underway for the academic year and will take under consideration the proposals issued this date. For the Staff Senate, Ms. Adkison reported the following: first meeting was held the second week of August; Staff Senate clarified constituent groups for each of the Senators in an effort to streamline communication with staff constituents; Staff Merit application process is underway; and minor revisions were made to the Staff Senate Bylaws, which included revisions of representation number to reflect the most recent administrative changes. Dr. Williams reported that the first Faculty Senate Executive Committee meeting of the academic year is September 3 and the first Faculty Senate meeting is September 10, at which the Graduate Grading Policy, held over from the spring, will be considered. For the Administration, Dr. Alexander expressed his appreciation to all faculty and staff for working so effectively to get the campus ready for a fall return following the COVID-19 shutdown, and he noted that census date will be October 30 in order to capture fall 2 term enrollment. In addition, Mr. Thornton reported that the budget this academic year will be tight due to COVID-19 but noted that UNA has fared much better than other institutions.

Upon motion by Dr. Richardson and second by Dr. Pierce, the meeting adjourned at 3:45 p.m.

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Dr. Leah Whitten, Chairperson