

**SHARED GOVERNANCE EXECUTIVE COMMITTEE
MINUTES OF THE MEETING OF AUGUST 26, 2019
3:00 P.M., UNA BOARD ROOM**

The Shared Governance Executive Committee met at 3:00 p.m. on Monday, August 26, 2019, in the UNA Board Room. The following members were present: Dr. Ross Alexander, Mr. Sam Mashburn, Dr. Molly Mathis, Dr. Amber Paulk, Dr. Vicki Pierce, Dr. Lee Renfroe, Dr. Terry Richardson, Mr. Jarrod Russell, Ms. Amy Thompson, Mr. Evan Thornton, and Dr. Leah Whitten. Chairperson Felecia Harris presided.

Call of Meeting to Order

Dr. Harris called the meeting to order.

Approval of Agenda

On motion by Mr. Mashburn and second by Dr. Paulk, the agenda was unanimously approved.

Approval of Minutes of the Meetings of May 6 and May 14, 2019

On motion by Dr. Whitten and second by Mr. Mashburn, the minutes were approved unanimously.

Report from the Chair

Dr. Harris welcomed all members, including new members, and thanked all for their willingness to serve.

Clarification of Shared Governance Document Revision

Faculty and staff must have at least one year of service at the University before they are eligible to serve on shared governance committees – does part-time and student employment count toward the service

Dr. Paulk moved approval for consideration and Dr. Renfroe seconded the motion. The motion was approved unanimously. Mr. Russell made a motion, seconded by Dr. Mathis, and unanimously approved to clarify that the requirement of faculty and staff to have at least one year of service at the University before serving on shared governance committees does not include part-time and student employment. Upon inquiry by Dr. Richardson as to the origination of the one-year requirement and the challenge that it did not receive review by the respective constituent groups, former SGEC Chair Paulk stated a remembrance that the question was raised in the May 6 SGEC meeting by then-Faculty Senate President Scott Infanger as an issue that was raised in the Faculty Senate meeting when elections took place. In the interim, Chair Harris reported that previous minutes and records would be examined.

Appointment of Vice Chair

Dr. Paulk nominated Dr. Leah Whitten and Ms. Thompson seconded the motion. Dr. Richardson moved to close nominations. Dr. Whitten was elected by acclamation.

Proposed Revisions to the Faculty Handbook

Section 2.5.3 – Appointment Date of University-Wide Promotion and Tenure Portfolio Review Committee (UPT)

Section 2.5.3, Appendix 2D, and Appendix 2E – Appointment Date of Peer Promotion and/or Tenure Committee

Dr. Renfroe made a motion, seconded by Mr. Mashburn, and unanimously approved to consider the items as a slate. Subsequently, Dr. Paulk made a motion and Dr. Richardson seconded the motion to present this request to the Faculty Senate as a faculty only issue. The motion was approved unanimously.

Proposed Revision to Shared Governance Document re: SPBS Committee Liaison to Institutional Effectiveness Committee

- SG document calls for a member of the SP&BS Committee to be a member of the Institutional Effectiveness Committee.
- This IEC membership position for a SP&BSC liaison is a three-year term like all other elected committee members.
- Almost without fail, the person's three-year term on SP&BSC does not correspond to the three-year term on IE. The person may be in his/her 2nd or 3rd year of service on SP&BSC when named to the IEC. And then, when named to IEC, the person may be completing the final one or two years of that three-year service term there.
- This constantly creates a vacancy on the IEC, as there is a repetitive disconnect.
- It would be helpful if the SG document were amended so that the SP&BSC liaison is selected on an annual basis for a one-year term. The person could then be selected for additional one-year terms as long as he/she remains on SP&BSC.

Dr. Paulk made a motion and Dr. Renfroe seconded the motion to recommend to President Kitts an amendment to the Shared Governance Document so that the SP&BSC liaison is selected for the Institutional Effectiveness Committee on an annual basis for a one-year term. The motion was approved unanimously.

Request from the IPO Committee for an Addition to the Committee Charge

Dr. Paulk made a motion and Mr. Mashburn seconded the motion to recommend to President Kitts the proposed addition to the IPO Committee charge. The motion was approved unanimously.

Proposed Revisions to Academic Honesty Policy

Dr. Paulk made a motion and Mr. Mashburn seconded the motion to consider this an item to be reviewed by the Academic and Student Affairs Committee and all three Senates. The motion was approved unanimously.

Proposal to Establish an Alabama Campus Coalition for Basic Needs

Mr. Mashburn made a motion and Dr. Mathis seconded the motion to recommend to President Kitts the establishment of an Alabama Campus Coalition for Basic Needs with the stipulation that a student be added to the task force. The motion was approved unanimously.

Information Item: 2019-2020 Meeting Schedule

This was an information item that required no action from the Committee. However, Dr. Harris reminded members of attendance expectations and, when absent, noted that a proxy should be sent and Chair Harris and Renee Vandiver informed.

Comments from Constituent Representatives

For the SGA, Mr. Mashburn reported on the following: successful Mane Month activities; completion of Freshman Forum interviews; and his meeting with the ADECA Director at a Gulf Coast Higher Education Partnership conference this summer that resulted in the Director's invitation to visit campus this fall to promote a drive to encourage participation in the upcoming Census. For the Staff Senate, Ms. Thompson reported that the Staff Merit Program has been completed and the implementation of a Staff Orientation Program is a goal for the upcoming year. For the Faculty Senate, Dr. Renfroe reported that the Faculty Senate academic year begins with an Executive Committee meeting on Thursday of this week and a Faculty Senate meeting the following Thursday, at which the Faculty Attitude survey results and other action items will be considered. For the Administration, Dr. Alexander provided an enrollment update and cited the potential of reaching a record enrollment of 8,000 students by census date, noting that increases have been realized in the areas of freshmen, international, and online graduate students. In addition, Dr. Alexander reported the following relative to two new doctoral degree programs: a level change and substantive change have been submitted to SACSCOC, the EDDBA degree program will be presented to ACHE in September, and the Ph.D. in Exercise Science degree program will be presented to ACHE in December. Mr. Thornton reported that the 2020 budget is in its finalization stages and important work is to be done in Montgomery this year to ensure that UNA gets as much as possible from a potential bond issue.

Upon motion by Dr. Renfroe and second by Mr. Mashburn, the meeting adjourned at 3:40 p.m.

Dr. Felecia Harris, Chairperson