

**SHARED GOVERNANCE EXECUTIVE COMMITTEE  
MINUTES OF THE MEETING OF JANUARY 20, 2015  
3:30 P.M., UNA BOARD ROOM**

The Shared Governance Executive Committee met at 3:30 p.m. on Tuesday, January 20, 2015, in the UNA Board Room. The following members were present: Dr. Greg Carnes, Ms. KeKoria Greer, Dr. Scott R. Infanger, Ms. Jennifer S. Irons, Mr. Bret Jennings, Dr. Jana P. Beaver for Dr. Katie C. Kinney, Dr. Marilyn B. Lee, Dr. Kristy Oden, and Mr. Jimmy Waddell. Ms. Darlene P. Townsend, Chairperson, presided.

Call of Meeting to Order

Chair Townsend called the meeting to order.

Approval of the Agenda

The agenda, as amended, was approved by consensus. Consideration of a University Fee Structure Work Group was added as 5.D. under Unfinished Business.

Approval of Minutes of Meeting of December 1, 2014

The minutes were approved by consensus.

Report from the Chair

Chair Townsend presented a Chair's Report which required no action from the Committee.

Proposal to Revise the Membership of the Safety and Emergency Preparedness Committee

Dr. Infanger made a motion to reject the proposal, and Dr. Carnes seconded the motion. The motion was unanimously approved. Chair Townsend was asked to: (1) convey an expectation to committee members of attendance at meetings; and (2) request that the committee carefully examine the charge and membership, and provide a rationale for the purpose of all members on the committee.

Request from COAD to Rescind Proposal for Revisions to Chapter 4 and Appendix 4A of the Faculty Handbook – removal of faculty salary schedule

This was an information item that required no action from the Committee.

Recommended Practices for Full-Time Faculty at the Instructor Rank for Reappointment Application – approved by COAD on 1-12-15 and Faculty Senate on 1-15-15

Dr. Oden made a motion and Dr. Carnes seconded the motion to consider this item as a faculty only issue and to move it forward to the President for approval. The motion was approved unanimously.

University Fee Structure Work Group

Dr. Lee made a motion and Dr. Infanger seconded the motion to approve the formation of the aforementioned work group with the requested roster of membership, charge, and end date. The motion was approved unanimously.

Revised Academic Honesty Policy

Dr. Lee made a motion and Dr. Oden seconded the motion to consider this an item to be reviewed by the Academic and Student Affairs Committee, asking that the committee look specifically at the absence of the department chair in the process. The motion was approved unanimously.

Request from Distance Learning Advisory Committee (DLAC) re: Transfer Student Discipline Release Form

Dr. Carnes made a motion and Dr. Beaver seconded the motion to consider this an item to be reviewed by the Academic and Student Affairs Committee asking that, during deliberation, the committee consult with personnel in Student Conduct, Admissions, Registrar's Office, and Information Technology Services. The motion was approved unanimously.

Proposal from Staff Senate re: SGEC Chair and SGEC Staff Membership

Dr. Lee made a motion and Dr. Oden seconded the motion to postpone consideration of this item to the next meeting to allow Mr. Waddell an opportunity to discuss expressed concerns with the Staff Senate. The motion was approved unanimously.

Comments from Constituent Representatives

For the SGA, Ms. Greer provided an update on a recent SGA Spring Retreat whereby a proposed smoke-free campus continued to be discussed and announced that rapper T.I. will headline the spring concert on April 24. For the Staff Senate, Mr. Waddell reported on reorganizational changes within Housing and Residence Life and Mr. Jennings asked to discuss at the next meeting the possibility of moving SGEC meetings to 3 p.m. For the Faculty Senate, President Infanger announced the following updates from the December Faculty Senate meeting: proposed revisions to the MA+1 designation in the faculty salary schedule were approved, a meeting will be held with Dr. Amy Crews to discuss proposed revisions to section 3.3.1 of the Faculty Handbook, and proposed revisions to section 3.3.3 of the Faculty Handbook were

approved and will be forwarded to COAD for consideration. For the Administration, there was no report.

On motion by Ms. Greer and second by Dr. Lee, the meeting adjourned at 5:30 p.m.

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Darlene Townsend, Chairperson