

**SHARED GOVERNANCE EXECUTIVE COMMITTEE  
MINUTES OF THE MEETING OF DECEMBER 2, 2013  
3:30 P.M., UNA BOARD ROOM**

The Shared Governance Executive Committee met at 3:30 p.m. on Monday, December 2, 2013, in the UNA Board Room. The following members were present: Ms. Laura Giles, Dr. Vagn K. Hansen, Ms. Jennifer S. Irons, Mr. Bret Jennings, Dr. Kristy Oden, Dr. Scott Infanger for Dr. Lesley Peterson, Dr. John Thornell, Ms. Melissa Thornton, Ms. Amy Butler for Ms. Darlene P. Townsend, and Dr. Brenda Webb. Dr. Larry W. Adams, Chairperson, presided.

Call of Meeting to Order

Chair Adams called the meeting to order.

Approval of the Agenda

The agenda was approved by consensus.

Approval of the Minutes of the Meeting of November 18, 2013

The minutes were approved by consensus.

Report from the Chair

Dr. Adams reported on the following: in a meeting with President Cale, the President indicated his pleasure at how well shared governance is functioning and his desire for improved lines of communication. In addition, in a conversation with Academic and Student Affairs Committee Chair Dan Hallock, Dr. Hallock indicated that the committee would undertake the exam schedule in its January meeting and will invite Interim Registrar Lisa Burton to be a part of the discussion.

Recognition of Proxies

Chair Adams recognized Amy Butler as proxy for Darlene Townsend and Scott Infanger as proxy for Lesley Peterson.

Proposed revisions to Chapter 1 of the Faculty Handbook

Dr. Webb made a motion and Dr. Thornell seconded the motion to consider these items approved as editorial for presentation to President Cale for approval. The motion was approved unanimously.

### Comments from Constituent Representatives

For the SGA and Faculty Senate, there was no report. For the Staff Senate, President Thornton reported that President Cale met with the Staff Senate to provide a status report on compensation ladders. For the Administration, Dr. Thornell reported on a successful NCATE accreditation site team visit that resulted in no recommendations and three commendations, and he also commended the football team on its success thus far in post season play.

On motion by Dr. Infanger, the meeting adjourned at 4:05 p.m.

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Larry Adams, Chairperson