

**SHARED GOVERNANCE EXECUTIVE COMMITTEE
MINUTES OF THE MEETING OF FEBRUARY 3, 2014
3:30 P.M., UNA BOARD ROOM**

The Shared Governance Executive Committee met at 3:30 p.m. on Monday, February 3, 2014, in the UNA Board Room. The following members were present: Ms. Laura Giles, Dr. Vagn K. Hansen, Dr. Daniel L. Hendricks, Ms. Jennifer S. Irons, Mr. Bret Jennings, Dr. Wendy Darby for Dr. Kristy Oden, Dr. Lesley Peterson, Dr. John Thornell, Ms. Melissa Thornton, Ms. Darlene Townsend, and Dr. Brenda Webb. Dr. Larry W. Adams, Chairperson, presided.

Call of Meeting to Order

Chair Adams called the meeting to order.

Approval of the Agenda

The agenda was approved by consensus on motion by Ms. Townsend and second by Dr. Webb. The motion was approved unanimously.

Approval of the Minutes of the Meeting of January 22, 2014

The minutes were approved by consensus on motion by Dr. Webb and second by Mr. Jennings.

Report from the Chair

Chair Adams reported that in a meeting with President Cale, the President made assurances that the Environmental Services Promotion Proposal would be returned to the SGEC for action.

Final Exam Schedule and Early College Grade Reporting

Under Old Business, Dr. Adams reported that he had received a response from the Academic and Student Affairs Committee relative to the following issues: (1) with regard to the Final Exam Schedule, the committee declined the request for revision of the exam schedule by unanimous vote indicating that the current final exam scheduling system is manageable and if there is interest in alternatives, please feel free to pursue and provide potential options for future consideration; (2) by consensus, the SGEC granted a request from the committee for an extension since action on that item was tabled at the ASA Committee meeting while (a) a quote from Ellucian is obtained for the cost of adding form fields to Banner to report numeric grades; and (b) feedback is received from Dr. Donna Lefort's contacts in school systems on how these credits are weighed and what concerns they may have with letter grade reporting.

Local Administrative Privileges and Network Computer Monitoring Policy – reconciliation of review by constituent groups

By consensus, the SGEC agreed with the language revisions proposed by the Technologies Advisory Committee which address the concerns expressed by the constituent groups and approved the policy for submission to the President for approval.

Section 3.12 and Appendix 3C of the Faculty Handbook – faculty development leave process

Ms. Townsend made a motion and Ms. Irons seconded the motion to present this request to the Faculty Senate as a faculty only issue. The motion was approved unanimously.

Comments from Constituent Representatives

For the SGA, President Giles reported the following: students are excited about the upcoming opening of The Commons Building, the SGA Senate is hoping to conduct research on the feasibility of placing campus maps around campus (much like those that appear in shopping malls), Step Sing is this weekend, and plans are underway for the spring concert; for the Staff Senate, President Thornton announced that the Staff Senate is sponsoring a Wellness Day event from 10 a.m. to 2 p.m. on February 19; there was no report from the Faculty Senate; and for the Administration, Dr. Thornell reported on a meeting with academic department chairs this date that addressed budget shortfalls due to enrollments that were lower than projected and efforts that are underway to address issues affecting enrollment.

On motion by Dr. Webb and second by Dr. Darby, the meeting adjourned at 3:50 p.m.

Larry Adams, Chairperson