

**SHARED GOVERNANCE EXECUTIVE COMMITTEE
MINUTES OF THE MEETING OF MARCH 16, 2015
3 P.M., UNA BOARD ROOM**

The Shared Governance Executive Committee met at 3 p.m. on Monday, March 16, 2015, in the UNA Board Room. The following members were present: Dr. Greg Carnes, Mr. Clinton Carter, Ms. KeKoria Greer, Dr. Daniel Hendricks, Dr. Scott Infanger, Ms. Jennifer Irons, Mr. Bret Jennings, Dr. Katie Kinney, Dr. Marilyn Lee, Dr. Kristy Oden, and Mr. Jimmy Waddell. Ms. Darlene Townsend, Chairperson, presided.

Call of Meeting to Order

Chair Townsend called the meeting to order.

Approval of the Agenda

An amended agenda was approved unanimously on motion by Dr. Infanger and second by Mr. Waddell. The agenda was amended to add approval of an Institutional Effectiveness Committee replacement.

Approval of Minutes of Meeting of March 2, 2015

The minutes were approved unanimously on motion by Dr. Oden and second by Dr. Lee.

Report from the Chair

Chair Townsend presented a Chair's Report which required no action from the Committee.

Research Committee Composition

Dr. Carnes made a motion and Dr. Oden seconded the motion to recommend to President Thornell an addition to the Research Committee of one (voting) staff member from the Office of Institutional Research, Planning, and Assessment, recommended to the SGEC by the Staff Senate, to become effective with 2015-16 committee appointments. The motion was approved unanimously.

Chapter 5 of Faculty Handbook – Definition of Credit Hours

Dr. Infanger made a motion and Dr. Lee seconded the motion to consider the amendments to the proposal made by Faculty Senate non-substantive for movement to the President for approval. The motion was approved unanimously.

Section 1.6 of Faculty Handbook – Curriculum Committee Composition [as approved by Curriculum Committee on 3-3-15 (or designee), 1-27-15 (SACSCOC Liaison), and 9-13-11 (IDS Director)]

Dr. Lee made a motion and Ms. Irons seconded the motion to consider this proposal a faculty only issue for movement to the President for approval (since the proposal received Faculty Senate approval at its March 12 meeting). The motion was approved unanimously.

Academic and Student Affairs (ASA) Committee Response to DLAC Request on Transfer Student Discipline Release Form

Because the ASA Committee rejected the proposal, Dr. Carnes made a motion and Mr. Waddell seconded the motion to return the proposal to the Originator with comments from the ASA Committee. The motion was approved unanimously.

Creation and Approval of a UNA Flag

Dr. Carnes made a motion and Dr. Lee seconded the motion to return the proposal to Vice President Shields for transmittal to the Graphics Standards and Web Communications Committee as a non-shared governance issue that carries SGEC endorsement. The motion was approved unanimously.

Section 5.6 of Faculty Handbook – Evaluations and Assignments (required use of e-mail added to course syllabi)

Mr. Jennings made a motion and Dr. Lee seconded the motion to present this proposal to the Faculty Senate as a faculty only issue but to transmit a copy to the Staff Senate and SGA for informational purposes. The motion was approved unanimously.

Replacement of Vicky Hulsey on the Institutional Effectiveness Committee

Dr. Lee made a motion and Dr. Kinney seconded the motion to recommend to President Thornell the appointment of Eric O'Neal to fill the Faculty-at-Large position (Vicky Hulsey replacement) on the Institutional Effectiveness Committee. The motion was approved unanimously. By consensus, it was agreed that the College of Education and Human Sciences will send proxies for the remainder of the year for any meetings of the other two committees on which Vicky served since her term on those committees expires this year.

Comments from Constituent Representatives

For the SGA, Ms. Greer reported the following: SGA elections were held and run-off elections are currently underway for the positions of VP and Treasurer, a Title IX event on Bystander Prevention is being held this date in the Performance Center, the spring concert is April 24 with a concert kick-off to be held at the April First Friday event, SGA is working with Advancement on the criteria for the SGA Endowed Scholarship, and a status update was provided on the campus maps and smoke-free proposals. For the Staff Senate, Mr. Waddell reported the following: Staff Senate approved the addition of Academic Advisement to the Staff Handbook but are working on the wording for inclusion in the Handbook and Staff Senate is working diligently on midpoint salaries for the staff. For the Faculty Senate and the Administration, there were no reports.

Chair Townsend alerted SGEC members to be on the watch for either an agenda for the March 30 meeting or a notice of its cancellation. On motion by Ms. Greer, the meeting adjourned at 4:05 p.m.

Darlene Townsend, Chairperson