

Strategic Planning and Budget Study Committee

Minutes of the Meeting of March 9, 2016

Raburn Conference Room

The Strategic Planning and Budget Study Committee (SPBS) met on March 9, 2016, in the Raburn Conference Room. The following members were present: LTC Wayne Bergeron, Dr. Miranda Bowie, Dr. Vince Brewton, Mr. Clinton Carter, Dr. Kimberly Greenway, Dr. Judy Jackson, Dr. Donna Lefort, Mr. Mark Linder, Dr. Sandra Loew, Ms. Audrey Mitchell, Mr. David Shields, Dr. Brian Thompson, Dr. John Thornell, and Dr. Molly Vaughn.

Call to Order

Dr. David Brommer, committee chair, called the meeting to order at approximately 2:35 p.m.

Approval of Agenda and Minutes

Dr. Lefort made a motion to approve the agenda (with the addition of a request from Career Planning & Development) and the minutes from February 10, 2016. Dr. Brewton seconded and the motion carried.

Old Business

Scholarship Committee Update – Dr. Thornell reported that scholarship awards were estimated to increase to \$3.1 million for 2016-2017. Estimated revenue and tuition rates have not yet been determined.

New Business

Following is a list of the budget requests submitted to the SPBS Committee by the deadline of April 1. The requests were sent electronically to committee members prior to today's meeting for review. A member of the department sponsoring each of the requests was present to answer any clarifying questions from the committee. The total of the requests submitted is \$1,857,808.

- a. University Bands (\$24,000)
- b. University Bands (\$64,400)
- c. Music Theory Faculty (\$74,796)
- d. Chemistry and Industry Faculty (\$22,227)
- e. Two Graduate Assistantships in English (\$30,000)
- f. Psychology Faculty (\$77,153)
- g. Social Work Visiting Assistant Professor Renewal (\$19,000)
- h. Social Work Faculty (\$77,730)
- i. Graduate Assistantship in Family Studies (\$14,300)
- j. University Awards Gala (\$12,000)
- k. Military/Veterans Services (\$42,700)
- l. Military/Veterans Services Coordinator (\$32,659)
- m. Greek Life Budget (\$22,705)
- n. First-Year Experience Overload Pay (\$20,000)

- o. University Advising Services (\$49,815)
- p. Career Planning & Development, Internship Coordinator/Specialist (\$43,420)
- q. Math Learning Center (\$33,760)
- r. College of Nursing Administrative Assistant (\$20,000)
- s. Human Environmental Sciences Administrative Assistant (\$33,440)
- t. Educator Preparation Budget Increase (\$5,000)
- u. Flowers Hall Pool Director Salary Adjustment (\$9,375)
- v. HPER Human Performance Laboratory (\$ 207,116)
- w. HPER Faculty Travel Funding (\$5,000)
- x. HPER Faculty Office Space Renovation (\$54,000)
- y. HPER Additional Classroom Furniture (\$5,350)
- z. Adjunct/Overload Pay (\$95,000)
- aa. Associate VPAA Budget Creation (\$15,000)
- bb. Fixed Cost – Interviews (\$6,713)
- cc. Fixed Cost – Sedona Software Renewal (\$15,000)
- dd. Fixed Cost – Supplies and Travel for Engineering Technology (\$2,000)
- ee. Fixed Cost – Faculty Promotions/Experience Factor (\$198,182+)
- ff. Undergraduate On-Campus Internship Program Budget (\$36,020)
- gg. Study Abroad (\$15,000)
- hh. Athletics (\$176,666)
- ii. Educational Technology Services Membership Fee (\$8,000)
- jj. Library Subscription to Institutional Repository (\$21,500)
- kk. Fixed Cost – Library Services Materials Budget (\$51,701)
- ll. Education Technology Services – Quality Matters (\$25,000)
- mm. Director of Environmental Health and Safety Position (\$80,000 to \$100,000)
- nn. Graduate Admissions Expense Line Increase (\$5,000)
- oo. Office of Diversity and Institutional Equity (\$20,000)

Following the presentations and Q&A, the committee determined that two items from the list should be moved to deferred maintenance status: the HPER performance lab and the HPER office space renovation. The committee also determined that one item should be removed from the list: the HPER faculty travel request.

Before any further discussion was held, VP Carter informed the committee that a 3% cost of living allowance (COLA) would require \$1.6 million.

The committee then discussed how best to rank the proposals. Chair Brommer showed committee members the Qualtrics that he built to assist them in ranking the requests and they agreed to complete it before the next meeting. He will compile their responses for the meeting.

Announcements

Next Meeting – April 13, 2016, 2:30 p.m., Raburn Conference Room

Adjourn

The meeting adjourned at 4:35 p.m.