UNA Shared Governance

Shared Governance Executive Committee Minutes

September 26, 2011

On September 26, 2011, Chair Richard Statom called the meeting of the Shared Governance Executive Committee to order at 3:30 p. m. Members attending were: Larry Adams, Kevin Jacques, Ethan Humphres, Vagn Hansen, Sandy Loew, Brad Peeden, David Shields, Richard Statom, John Thornell, Darlene Townsend, and Brenda Webb. A quorum was present.

The minutes of the September 12, 2011 were approved with the following changes: typographical errors corrected and a change in substance to Darlene Townsend recommended that the Shared Governance process Flow Chart/visuals be reviewed for clarity instead of accuracy.

*Report from the Chair*

Richard Statom reported

* the Proposal from the Vice President of Academic Affairs concerning quality assurance in UNA Distance Learning was sent to the Distance learning Advisory Group on 9-15-2011;
* the Service Learning Committee Proposal (presented to the Deans on 8-29-2011) was sent to the Undergraduate Curriculum Committee on 9-15-2011; and
* the Staff Senate nominations of Kim Greenway and Melissa Medlin for the Institutional Effectiveness Committee were approved by e-business on 9-16-2011.

*Unfinished Business*

* Ethan Humphres reported that the Staff Senate verbally agreed to review the Staff Handbook every two years.
* Richard Statom shared that the President desired more clarity in the language concerning proxies to shared governance committees particularly for non-voting and student members.
* Richard Statom reported that a review of the Vice-presidents’ roles and the Shared Government protocol will be clarified. The Student Government Association reports to Mr. David Shields, the Staff generally report to Dr. Steve Smith, and the Faculty report to Dr. Thornell. Richard Statom, David Shields, and Larry Adams will continue the review process and will report back to the SGEC.

*New Business*

* Membership composition of the Faculty Development Leave—Representation will include three tenured faculty members from the College of Arts and Sciences two from the College of Business, two from the College of Education, one from the College of Nursing and one membership that will alternate between Collier Library and Educational Technology faculty.
* The SGEC reviewed a proposal from the Service Learning Work Group that it be granted the status as a university committee outside the Shared Governance structure. The Consensus of the SGEC members was that this Working Group should remain as such, under the Shared Governance structure. A recommendation for consideration that this Working Group continues to function under the Academic and Student Affairs Committee (ASAC) for a period of five years was made to the ASAC for consideration.
* The SGEC approved the expansion of the Food Services Committee to include three members from the University community-at-large. The new members are: Phil Bridgmon, Joy Mallard, Nathan Meints.
* The Dean, College of Nursing and Allied Health submitted a proposal that Nursing graduate be allowed to wear honor cords which indicate membership in Sigma Theta Tau International, a nursing honor society, at UNA commencement exercises. The SGEC decided by consensus to forward this inquiry to the Commencement Committee.

*Comments from Constituents*

* There were no SGA updates.
* There were no Faculty Senate updates.
* Staff Senate President, Ethan Humphres, indicated that nominations for the Multi-cultural Advisory committee are under consideration.

The meeting was adjourned.

Respectfully submitted,

Brenda H. Webb 10-10-2011