Shared Governance

Executive Committee Meeting Minutes

October 24, 2011

Chair Richard Statom called the meeting of the Shared Governance Executive Committee to order on October 24, 2011, at 3:30 pm. Attendees were: Larry Adams, Uchenna Akalonu, Kevin Jacques, Ethan Humphres, Vagn Hansen, Sandee Loew, Richard Statom, John Thornell, Darlene Townsend, and Brenda Webb. A quorum was present.

The agenda of the meeting and the minutes for October 10, 2011 were approved as presented.

*Report from the Chair*

Richard Statom reported:

1. The Use of Proxies by Non-voting members. (R Vandiver) SGEC voted on 9/26/2011 to require proxies for voting committee members and allows use of proxies by students and non-voting members. *Proposal approved by President Cale on 10/10/2011*.
2. Request for additional members on Food Service Committee. *Proposal approved by President Cale on 10/10/2011.*
3. Proposal from Vice President of Academic Affairs and Provost concerning membership of the Faculty Development Leave Committee*. Proposal approved by President Cale on 10/10/2011.*
4. Faculty Research/Development Policy Proposal. Proposal from the VPAA through the Council of Deans to revise Section 3.10 of the Faculty Handbook. *Proposal sent to the Faculty Senate on 10/10/2011.*
5. Graphics Standards Proposal. The Faculty Senate, the Staff Senate and SGA approved the proposal. The Staff Senate posed comments to be addressed in the future. *Proposal approved by President Cale on 10/21/2011.*
6. Service Learning Work Group Proposal. Academic and Student Affairs Committee proposed that the Service Learning Work Group is placed within that committee for a five-year period of time. *Proposal approved by President Cale on 10/21/2011.*
7. Miscellaneous.
* There should be limited use of e-mail by Shared Governance Committees.
* Business/procedures started under previous Shared Governance rules remain under those guidelines until guidelines are officially changed.
* Richard Statom and Ben Baker are working on a statement regarding class attendance in order to assist faculty in being able to provide appropriate data for federal guidelines.

*There was no unfinished business.*

*New Business*

1. Guidelines for the Acceptance and Use of Externally Funded Grants and Contracts. A proposal from the Office of Sponsored Programs to approve interim revisions to the Guidelines. *The SGEC committee voted unanimously to send this to the Research Committee.*
2. Multicultural Advisory Committee Membership. Staff Senate nominated Haley Brink, Office of International Affairs to replace Ms. Lauren Givens on the Multi-cultural Advisory Committee. *The SGEC approved the action and recommended that this is forwarded to President Cale.*

*Comments from Constituent Representatives*

SGA—November 15—SGA is collaborating with the City of Florence on Recycling Competition held at the GUC.

Inquired about the status of a proposed week-long Thanksgiving Break. (To be addressed in the October Academic and Student Affairs Committee).

Staff Senate

No senate report was given. Ethan Humphres reminded the committee that the Division I Forms are continuing.

Faculty Senate

 No report was given.

UNA Administration

 Dr. Thornell indicated that some schedule changes in Preview Day were forthcoming. Additionally, Dr. Thornell reported that the QEP theme of research literacy will transition to “Success through Discovery.”