

**SHARED GOVERNANCE EXECUTIVE COMMITTEE  
MINUTES OF THE MEETING OF JANUARY 19, 2016  
3 P.M., BIBB GRAVES CONFERENCE ROOM**

The Shared Governance Executive Committee met at 3 p.m. on Tuesday, January 19, 2016, in the Bibb Graves Conference Room. The following members were present: Dr. Greg Carnes, Mr. Clinton Carter, Dr. Sarah Franklin, Dr. Scott Infanger, Ms. Jennifer Irons, Mr. Bret Jennings, Dr. Katie Kinney, Mr. Nick Lang, Dr. Kristy Oden, Mr. David Shields, and Dr. Molly Vaughn. Dr. Marilyn Lee, Chairperson, presided.

Call of Meeting to Order

Chair Lee called the meeting to order.

Approval of the Agenda

The agenda was approved unanimously on motion by Dr. Oden and second by Mr. Lang.

Approval of Minutes of the Meeting of November 16, 2015 and E-Business of December 2, 2015

The minutes of November 16 were approved unanimously on motion by Mr. Shields and second by Dr. Oden. The minutes of December 2 were approved unanimously on motion by Mr. Carter and second by Dr. Kinney.

Report from the Chair

Dr. Lee presented a Chair's Report which required no action from the Committee. However, relative to space in the GUC for use as a Faculty, Staff, Alumni lounge, Bret Jennings reported that he was leading a task force relative to furnishings and asked for feedback.

Policy on Video Monitoring and Surveillance Activities (Approved by Faculty Senate and SGA; proposed recommendations and clarification requests by Staff Senate)

Mr. Shields made a motion and Dr. Vaughn seconded the motion to return the recommendations and clarification requests to the Originator who will work with the groups that crafted the policy and will return a response to the SGEC. The motion was approved unanimously.

Request from SGA for another 30-day Extension on Tobacco and Smoking Policy

Dr. Infanger moved approval and Dr. Franklin seconded the motion. The motion was approved unanimously. Mr. Lang made a subsequent motion, seconded by Dr. Franklin, and unanimously approved to refer to the Faculty Senate and Staff Senate the query of a completely smoke-free and tobacco-free campus.

## Update on EC Open Forum

Chair Lee provided an update on the details of the upcoming EC Open Forum sessions scheduled for February 2 (for employees) and February 9 (for students).

## Marketing Council

Excerpt from 9-8-15 minutes: Dr. Infanger made a motion and Dr. Carnes seconded the motion to extend the trial basis of the Marketing Council through the end of the fall semester to allow time for the Council to discuss with President Kitts the viability of the Council and whether it should exist under the shared governance umbrella. The motion was approved unanimously. If reaffirmed, Vicki Pierce requested that Linda Austin assume her position on the Council.

On 8-25-14, SGEC voted to establish the Council for one year as experimental; in one year, a proposal must come forward for permanent committee.

Chair Lee indicated she will ask for a status report from Chair Bryan Rachal and report back at the next meeting.

## Request from the Athletic Committee for the Establishment of a Minority Opportunity Mentoring Program Work Group with an end date of June 2016 and the attached charge and membership structure

Dr. Franklin moved approval and Mr. Carter seconded the motion. The motion was approved unanimously.

## Comments from Constituent Representatives

For the SGA, Mr. Lang provided an update on smoke-free and tobacco-free campus considerations; reported that UPC is hosting a “Snow Days” event for the spring semester much like the Big Deal in the fall; and provided an update on student participation in Higher Education Day and the Higher Education Partnership. For the Staff Senate, Dr. Vaughn reported the following: an e-mail will come from the President encouraging participation in Higher Education Day; Tammy Jacques will visit the Staff Senate relative to Title IX; and enrollment numbers are up for the spring. For the staff, Mr. Jennings reminded members of the Miss UNA Pageant on Saturday. For the Faculty Senate, Dr. Franklin reported that the Senate is working on Office Hours and Sick Leave policies. For the Administration, Mr. Shields reported on the restoration of chimes to Bibb Graves Hall, and Mr. Carter reported on campus parking expansion, other construction projects, relocation of the HES Department, a possible forensics department, the upcoming Legislative session, and a possible pension option for new employees hired in 2016.

On motion by Dr. Franklin, the meeting adjourned at 4:20 p.m.

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Marilyn Lee, Chairperson