

**SHARED GOVERNANCE EXECUTIVE COMMITTEE
MINUTES OF THE MEETING OF DECEMBER 12, 2016
3 P.M., BIBB GRAVES CONFERENCE ROOM**

The Shared Governance Executive Committee met at 3 p.m. on Monday, December 12, 2016, in the Board Room of Bibb Graves Hall. The following members were present: Ms. Sarah Green, Ms. Jennifer Irons, Dr. Kevin Jacques, Mr. Bret Jennings, Dr. Kristy Oden for Dr. Marilyn Lee, Mr. David Shields, and Dr. John Thornell. Chairperson Scott Infanger presided. Mr. Ron Patterson attended as a guest.

Call of Meeting to Order

Dr. Infanger called the meeting to order.

Approval of Agenda

The agenda was approved by consensus.

Proposal from Enrollment Management for the Development and Implementation of an Enrollment Management and Retention Committee

Dr. Thornell made a motion, seconded by Dr. Jacques, and unanimously approved for the appointment of an Enrollment Management and Retention Task Force for a five-year period.

Approval of Minutes of the Meeting of November 28, 2016

The minutes were approved by consensus.

Report from the Chair

No Report.

Section 3.15.1 and Appendix 3.D of Faculty Handbook – Course Evaluation

Ms. Green made a motion and Dr. Oden seconded the motion to consider the proposal and the review from the ASA Committee as an item to be reviewed by the Faculty Senate and SGA. The motion was approved unanimously.

Request from the Faculty Senate for the appointment of Jenny Dawson to the Online Learning Advisory Committee to complete the term of Marilyn Lee (expiring August 2018) upon her retirement in December 2016

Mr. Shields made a motion and Dr. Jacques seconded the motion to recommend to President Kitts the appointment of Jennifer Dawson to fill a Nursing Faculty position (Marilyn

Lee replacement) on the Online Learning Advisory Committee. The motion was approved unanimously.

Request from the Faculty Senate for the appointment of Kristy Oden to the SGEC to complete the term of Marilyn Lee (expiring August 2017) upon her retirement in December 2016

Mr. Shields made a motion and Ms. Irons seconded the motion to recommend to President Kitts the appointment of Kristy Oden to fill a tenured faculty position (Marilyn Lee replacement) on the Shared Governance Executive Committee. The motion was approved unanimously.

Request from the Faculty/Staff Welfare Committee for Extension on Sick Leave Proposal Consideration

Dr. Jacques made a motion, seconded by Ms. Irons, and unanimously approved to grant to the Faculty/Staff Welfare Committee an extension to February 6.

Comments from Constituent Representatives

For the SGA, Sarah Green reported the following: two student buses will travel to the Division II national championship football game on Saturday and a special commencement program will occur on Tuesday of this week for the five student athletes and Peggy Wingo who will miss graduation due to the game. For the Staff Senate, Dr. Jacques reported that the Staff Senate anticipates completing approval of the grievance policy via e-business. For the staff, Bret Jennings reported that approximately 250-300 people attended the televised DII playoff game at 306 Barbecue and that establishment also plans to air the championship game on Saturday. For the Faculty Senate, there was no report. For the Administration, Dr. Thornell reported that the Wind Ensemble will perform for commencement on Saturday while the drum line and pep band will travel to the championship football game, and Mr. Shields reported that UNA has been designated as a Military Friendly Campus and was ranked as the #1 school with less than 10,000 students.

Upon motion by Mr. Jennings and second by Ms. Green, the meeting adjourned at 3:45 p.m.

Dr. Scott Infanger, Chairperson