

**SHARED GOVERNANCE EXECUTIVE COMMITTEE
MINUTES OF E-BUSINESS OF SEPTEMBER 23, 2020**

In lieu of holding a Shared Governance Executive Committee (SGEC) meeting, the following matter was e-mailed to the SGEC membership on September 23, as a follow-up to the September 21 meeting.

Non-Discrimination Statement

Following the September 21 meeting at which the SGEC voted unanimously to return the Non-Discrimination Statement to the Originator (Dr. Kimberly Greenway) with a request that the reports of discrimination be outlined with generic e-mail addresses rather than named individuals and that the location of the Student Complaint Process be detailed, an e-mail was issued to Dr. Greenway and to Title IX Coordinator Kayleigh Baker. The response from Kayleigh Baker is attached hereto these minutes. On behalf of SGEC Chair Leah Whitten, via e-mail Renee' Vandiver summarized Ms. Baker's response in the following manner and offered an option for action:

1. On advice of the University Attorney, it was learned that the Title IX Coordinator must be named specifically and, therefore, that statement has not been changed.
2. The other reporting avenues have been changed in the attached document with the exception of the Ombudsman; however, Academic Affairs can ask Dr. Takeuchi if he would be willing to obtain a generic e-mail account for the Ombudsman position.
3. This statement is a federal mandate that must be published in specific University Publications, including Handbooks, as of August 14, 2020, and the intent of the proposal submission was that it would be considered as an information item since it is a federal mandate.

It was further communicated to SGEC members that if they (1) approve the attached revisions to the document (with the understanding that the Ombudsman e-mail account would be changed if that can be achieved), and (2) approve of the inclusion of the Non-Discrimination Statement in specific University Publications, including Handbooks, SGEC Chair Leah Whitten would entertain such a motion from SGEC members.

Via e-business, Dr. Andrea Hunt made a motion and Dr. Vicki Pierce seconded the motion to approve the attached revisions to the document (with the understanding that the Ombudsman e-mail account would be changed if that can be achieved) and approve of the inclusion of the revised Non-Discrimination Statement in specific University Publications, including Handbooks. The motion was approved unanimously, and this action is placed in the form of approved minutes.

Dr. Leah Whitten, Chairperson