

**SHARED GOVERNANCE EXECUTIVE COMMITTEE  
MINUTES OF THE MEETING OF FEBRUARY 16, 2026  
3:00 P.M., ROOM 305 OF THE RABURN WING OF KELLER HALL**

Attendees: Dr. Peggy Bergeron, Dr. Justin Carter, Dr. Scott Infanger, Dr. Tera Kirkman, Dr. Lee Renfroe, Ms. Alex Rhoades, Ms. Anna Leigh Rossi, Ms. Megan Simmons, Dr. Brien Smith, Ms. Amy Thompson, and Dr. K.C. White. Members absent: None. Chair Lauren Killen presided. Guests attending: Hannah Crisp, Dr. Minnette Ellis, Ms. Michelle Eubanks, Lee Taylor, and Katelyn Thigpen.

**Call Meeting to Order**

SGEC Chair Lauren Killen called the meeting to order.

**Approval of Agenda**

The agenda was approved on motion by Ms. Thompson, second by Dr. Renfroe, and unanimous consent.

**Branding Overview**

Director of Enrollment Marketing Lee Taylor, Brand Manager Hannah Crisp and other members of the Brand Team attended the meeting to provide an overview of the new UNA brand, logo, and marketing-focused website that, until it is revealed in July 2026, should remain confidential.

**Approval of the Minutes of the E-Business of February 2, 2026**

The minutes were approved on motion by Dr. Infanger, second by Dr. Renfroe, and unanimous consent.

**iContracts Policy for Periodic Review: FSW Committee Response to Consensual Relationships Policy and Workplace Threats and Violence Policy**

Dr. Renfroe made a motion that was seconded by Ms. Thompson and unanimously approved to open discussion. Dr. Carter made a motion that was seconded by Dr. Infanger and unanimously approved to consider the proposed revisions to the Consensual Relationships Policy and Workplace Threats and Violence Policy as editorial for endorsement to President Kitts for approval, to include a proposed revision to the Workplace Threats and Violence Policy that will correct a typo to the word “seed,” utilizing the following recommendation from General Counsel Amber Fite-Morgan:

Any employee who applies for or obtains a protective or restraining order ~~which~~ that lists university locations as protected areas must provide ~~to~~ the University Police Department a copy of the petition and declarations submitted in support of ~~used to seed~~ the order, as

well as and a copy of the any temporary or permanent protective or restraining order which that is granted.

**iContracts Policy for Periodic Review: Strategic Planning and Budget Study (SPBS)**  
**Committee Request for an Extension on Review of the Tuition Refund Policy**

On motion by Dr. Infanger, second by Dr. Renfroe, and unanimous consent, another 45-day extension was granted to the SPBS Committee for review of the Tuition Refund Policy.

**Follow-Up to Dr. Carol Cartwright's Review of Shared Governance Policies and Practices: Review Non-Voting Committee Memberships (to ensure they are not administrator heavy which was viewed negatively by many of those interviewed by Dr. Cartwright)**

Dr. Infanger made a motion that was seconded by Dr. Carter and unanimously approved to recommend to President Kitts the removal of “all other Council of Academic Deans members” from non-voting positions on the Academic and Student Affairs Committee.

Dr. Scott Infanger requested that the minutes reflect his belief that it is problematic that the Vice President for University Advancement is the only voting position on the Strategic Planning and Budget Study that allows for a designee. Dr. Tera Kirkman asked that the minutes reflect that, during a recent COAD meeting in which non-voting positions on SG committees were reviewed, Dr. Amber Paulk expressed her desire to continue serving as a non-voting member of the Institutional Effectiveness Committee as a representative of Academic Affairs.

Dr. Infanger made a motion that was seconded by Dr. Renfroe and unanimously approved to request that the Institutional Effectiveness Committee review the non-voting committee memberships to ensure they are not “administrator heavy” which was viewed negatively by many of those interviewed during the external review of shared governance at UNA.

Dr. Renfroe made a motion that was seconded by Ms. Thompson and unanimously approved to request that the Facilities and Infrastructure Committee review the non-voting committee memberships to ensure they are not “administrator heavy” which was viewed negatively by many of those interviewed during the external review of shared governance at UNA.

Dr. Renfroe made a motion that was seconded by Ms. Rossi and unanimously approved to postpone to the next meeting the review of non-voting committee memberships on Task Committees.

**Proposal from the Multicultural Advisory Committee to Rename the President's Diversity Award within the Committee Charge and Review the Charge, Structure, and Function to Ensure Alignment with Current Legal Requirements, University Organizational Structure, and Shared Governance Best Practices**

Dr. Renfroe made a motion that was seconded by Dr. Bergeron and unanimously approved to open discussion. Dr. Infanger made a motion that was seconded by Dr. Carter and unanimously approved to present to the Multicultural Advisory Committee the proposal from Dr. Minnette Ellis, seeking a recommended revised committee charge or in the event that a proposal for committee dissolution is made, requesting an appropriate alternate pathway for the nomination of the recipients for the Major Dwayne Williams Memorial Scholarship and President's Unity Award.

### **Formation of a Shared Governance Orientation Work Group**

Dr. Infanger made a motion that was seconded by Dr. Carter and unanimously approved to appoint a Shared Governance Orientation Work Group with the following membership, charge, and ending date:

Membership: Dr. Justin Carter, Dr. Faculty Senate President; Ms. Alex Rhoades, SGA President; Ms. Anna Leigh Rossi, Staff Senate President; and SGEC members Dr. Scott Infanger, Dr. Lee Renfroe, and Ms. Megan Simmons.

Charge: Developing a comprehensive orientation program designed to inform and engage Faculty Senate, Staff Senate, and Student Government Association (SGA) members on the structure, functions, and responsibilities of each body, with specific responsibilities including: (1) developing a Canvas Course that includes an overview of each Shared Governance Strategic and Task Committee, including the purpose, scope, and key activities; and an overview of each Senate body (Faculty Senate, Staff Senate, SGA), including the roles, functions, and how each contributes to institutional governance; (2) creating informative content and providing links to existing shared governance documents to support understanding and participation; (3) ensuring the course is user-friendly and accessible to new and existing members of each body, with opportunities for self-assessment or reflection; (4) collaborating with existing shared governance committees and representatives to ensure accuracy and relevance of content; (5) launching and promoting the Canvas course to all faculty, staff, and student leaders involved in shared governance for the Fall 2026 Semester; and (6) providing recommendations for ongoing updates and maintenance of the course to keep content current and relevant.

Ending Date: July 6, 2026.

On motion by Dr. Carter, second by Dr. Renfroe, and unanimous consent, the meeting adjourned at 4:35 p.m.

*Lauren Killen*

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Dr. Lauren Killen, Chairperson