

**SHARED GOVERNANCE EXECUTIVE COMMITTEE
MINUTES OF THE E-BUSINESS OF APRIL 18, 2022**

In lieu of holding a Shared Governance Executive Committee (SGEC) meeting, items of business were e-mailed to the SGEC membership.

Approval of the Minutes of the E-Business of April 4, 2022

Dr. Ross Alexander moved approval and Mr. Drake Vaccaro seconded the motion. The motion was unanimously approved.

Policy Environment Task Force Recommendations

Tab 5 – Documents that are named Policies but are perceived to be Procedures (per the attached statement in Appendix B of the Policy Task Force Recommendations)

Tab 6 – Policies that should be Rescinded/Archived -- There is only one of these, AIDS and AIDS Related Condition Policy

Dr. Ross Alexander made a motion that was seconded by Mr. Drake Vaccaro and unanimously approved to agree that the policies marked as procedures should be returned to the appropriate office and renamed procedures and that the AIDS and AIDS Related Condition Policy be rescinded/archived.

Proposed Revision to Section 1.2 of the Faculty Handbook -- administrative structure contained in Chapter 1

Dr. Ross Alexander made a motion that was seconded by Mr. Drake Vaccaro and unanimously approved to recommend to President Kitts approval of this editorial revision.

Proposed Revisions to Appendix 2A of Faculty Handbook – Adjunct Faculty Teaching No More than 25% of the Number of Courses Taught at the University

Dr. Ross Alexander made a motion that was seconded by Mr. Drake Vaccaro and unanimously approved to recommend to President Kitts approval of the proposed policy revisions as approved by the Faculty Senate, although the Faculty Senate did note that the Faculty Affairs committee will explore other possible revisions that could be recommended to SGEC later.

Concerns with Duo Authentication App on Personal Devices

Technologies Advisory Committee approved of the process but noted a concern with the lost token fee, requesting that the University address that aspect to make it less of a concern for faculty. Staff Senate approved of the process as did the Faculty Senate; however, at the Faculty Senate meeting it was noted that the University would cover the cost of lost token fees.

Dr. Ross Alexander made a motion that was seconded by Mr. Drake Vaccaro and unanimously approved to uphold the duo authentication process with the understanding that the University will cover the cost of lost tokens.

Proposal from the College of Arts, Sciences, and Engineering (CASE) relative to Faculty Workload Credit for Team- or Co-Taught Courses

Dr. Ross Alexander made a motion that was seconded by Mr. Drake Vaccaro and unanimously approved to recommend to President Kitts approval of the proposed policy revisions as developed and approved by the Faculty Senate.

2022-2023 SGEC Meeting Schedule

This was an information item that required no action from the Committee.

Dr. Andrea Hunt, Chairperson