

**SHARED GOVERNANCE EXECUTIVE COMMITTEE  
MINUTES OF THE E-BUSINESS OF MAY 1, 2023**

In lieu of holding a Shared Governance Executive Committee (SGEC) meeting, items of business were e-mailed to the SGEC membership.

Approval of the Minutes of the E-Business of April 17, 2023

Ms. Melissa Bolton moved approval and Dr. Ross Alexander seconded the motion. The motion was approved unanimously.

Revised Internal Control Policy

SPBS Committee proposed revisions on 11-7-22; SGA approved the SPBS Committee revisions on 11-21-22; Faculty Senate approved the SPBS Committee revisions on 12-1; Staff Senate approved the SPBS Committee revisions but proposed additional revisions on 4-13-23 based on the outcome of the University Audit (SPBS Committee revisions are in Red; Staff Senate revisions are highlighted)

Ms. Melissa Bolton made a motion that was seconded by Dr. Ross Alexander and unanimously approved to endorse the policy revised by SPBS Committee, then Staff Senate for movement to President Kitts for approval.

Paid Birth and Parental Leave Program Proposals

Faculty-Staff Welfare Committee approved on 3-13-23; Faculty Senate approved on 4-13-23; Staff Senate approved with the following recommendations: change the time period to submit a birth certificate from three days to three business days and to provide the additional comments from Staff Senate to the originating body for future considerations (Staff Senate comments attached)

Ms. Melissa Bolton made a motion that was seconded by Dr. Ross Alexander and unanimously approved to endorse the policy with the Staff Senate revision for movement to President Kitts for approval and to provide the additional comments from Staff Senate to the originating body for future considerations.

Revised Credit Hour Policy (proposed by Council of Academic Deans)

Ms. Melissa Bolton made a motion that was seconded by Dr. Ross Alexander and unanimously approved to consider this a faculty-only issue to be reviewed by Faculty Senate.

2023-24 SGEC Meeting Schedule

This was an information item that required no action from the Committee.

*Kristy Oden, DNP, FNP-BC*  
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Dr. Kristy Oden, Chairperson