**ANNUAL REPORT**

**July 30, 2021**

*Academic and Student Affairs*

**University of North Alabama**

**Florence, Alabama**

 **Dr. Stephanie Clark June 30, 2021**

Committee Chair Date submitted

Submitted to: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title/Committee (if applicable) Date received

**UNIVERSITY OF NORTH ALABAMA**

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**2020-2021**

1. Executive Summary

During the 2020-2021 academic year, the Academic and Student Affairs Committee had a light roster of charges, including consideration of revisions to the Medical Withdrawal and Retroactive Withdrawal and Retroactive Medical Withdrawal policies to include the option of these withdrawals only applying to an 8-week session rather than the entire term. Additionally, the committee was tasked with the charge of considering the SGEC’s proposed revisions to the Admissions Requirements Policy and the Scholastic Standards Revisions to Academic Warning and Academic Probation Policy.

1. The Committee’s Charge
	1. To originate, review, recommend, and report in the following areas:
		1. Academic and/or Student Affairs policies and issues as received from the SGEC
		2. Student recruitment, retention, and admission

**2.** To communicate its deliberations and findings through the Provost & Executive VPAA to the President, and after discussion with the President, to the university community

**3.** To handle any proposals the committee may make affecting university policy according to section C.2 "Shared Governance Procedure for Policy Change Recommendations"

**4.** To submit a final written report electronically by the first day of the fall semester to the Provost and Executive Vice President for Academic Affairs with a copy sent to the Chair of the SGEC

1. The Committee met on the following dates: September 29, 2020 (e-business); February 23, 2021 (e-business); March 30, 2021 (e-business)
2. What were the Committee’s actions and accomplishments this year relative to each of the items of the charge?
	1. The committee met with the charge of considering the Academic and Student Affairs’ proposal to revise the existing portions of the current Medical Withdrawal and current Retroactive Withdrawal and Retroactive Medical Withdrawal policies to include the option of these withdrawals only applying to an 8-week session rather than the entire term.
	2. The committee met with the charge of considering the SGEC’s proposals to revise the Admissions Requirements Policy and the Scholastic Standards Revisions to Academic Warning and Academic Probation Policy.
3. What were the Committee’s formal recommendations?
	1. After discussion, the committee voted to approve the proposal with the addition of the section in italics below to the Retroactive Withdrawal and Retroactive Medical Withdrawal sections: “Before an extension can be granted, it must be verified that the student has not attended any other institutions since leaving UNA and/or is currently attending or has applied for readmission to UNA.” The Shared Governance Executive Committee was informed of the committee’s decision.
	2. After discussion and Qualtrics voting, the committee approved the proposals to revise the Admissions Requirements Policy and the Scholastic Standards Revisions to Academic Warning and Academic Probation Policy. The Shared Governance Executive Committee was informed of the committee’s decision via email notification to Reneé Vandiver
4. What does the Committee plan to accomplish

A. In the coming year?

 Under the direction of the newly elected chair, Dr. Kevin Jacques, the committee will continue to meet regarding Academic and Student Affairs issues as they arise and are presented to the committee for consideration.

1. In future years?

The committee will continue to serve to resolve and/or make recommendations regarding Academic and Student Affairs issues as they arise.

1. What are the Committee’s weaknesses?

None to note for this academic year.

* + 1. What can the Shared Governance Committee help you do to address the weaknesses? N/A
1. Comments