

**ACADEMIC AND STUDENT AFFAIRS COMMITTEE  
MINUTES OF THE MEETING OF FEBRUARY 21, 2012  
3:30 P.M., GUC LOFT**

The Academic and Student Affairs Committee met on February 21, 2012 in the Loft of the Guillot University Center. The following members were present: Dr Birdie Bailey, Ms. Jennifer Brown, Dr. Thomas Calhoun, Ms. Jill Chambers, Ms. Bonnie Coats, Dr. Amanda Coffman, Dr. Melvin Davis, Dr. Dan Hallock, Dr. Vagn Hansen, Dr. Bill Huddleston, Dr. Donna Jacobs, Dr. Andrew Luna, Dr. Janice Myhan, Mr. David Shields, Ms. Joan Smith, Dr. John Thornell, and Dr. Brenda Webb. Dr. Laura Williams, Committee Chair, presided. A quorum was present. Mr. Kevin Jacques, Director of Residence Life, was present by invitation.

**Call to Order**

Chair Williams called the meeting to order at approximately 3:35 p.m.

**Adoption of Agenda and Approval of Minutes**

The agenda was adopted with the addition of one item under new business: Mandatory Freshman On-Campus Residence Requirement Work Group. The minutes from the January 31, 2012, meeting were approved as printed.

**Old Business**

- A. Thanksgiving Break Proposal – Chair Williams shared that the SGA passed a resolution on January 26, 2012, to extend the Thanksgiving break to an entire week. In order to make up the Monday and Tuesday, classes would begin a day earlier and fall break would be forfeited. This came from a counter-recommendation made to them by the ASA Committee. As suggested, Chair Williams will send an informal note to both the faculty and staff senates informing them that the ASA Committee would be favorably inclined to accept amending the proposal to start classes on Monday night. SGA President has stated that the SGA would be favorable to this amendment.
- B. Transfer Student Disciplinary Waiver – Ms. Joan Smith made a motion to create a temporary work group as a subcommittee of this group to revisit the transfer student disciplinary waiver policy. Dr. Jacobs seconded the motion and the motion carried. The temporary work group will consist of Joan Smith, Jill Chambers, David Shields, and others as deemed appropriate.

### **New Business**

- Mandatory Freshman On-Campus Residence Requirement Work Group – The ASA Committee was asked to request a work group to study the feasibility of an on-campus residence requirement for freshman students. The Shared Governance Executive Committee approved the subsequent request. The work group will become effective immediately and serve through the spring 2013 semester, with a possible implementation date of fall 2014. Ms. Chambers made a motion to form the work group. Ms. Brown seconded the motion and the motion carried. Mr. Shields recommended the following to serve on the work group:
  1. Abril Agnew, Community Assistant, Lafayette Hall (student)
  2. Ms. Jennifer Ballard, Assistant Director of Residence Life for Success Initiatives
  2. Dr. Vince Brewton, Director, UNA Honors Program
  3. Dr. Bill Huddleston, Professor, Speech Communication
  4. Mr. Kevin Jacques, Director of Residence Life (will chair the work group)
  5. Ms. Joy Mallard, Coordinator of International Services
  6. Ms. Anna Grace Masterson, Freshman Year Resident Educator (student)
  7. Ms. Kim Mauldin, Director of Admissions
  8. Ms. Audrey Mitchell, Director of Housing
  9. Ms. Brenda Webb, Chair, Physics and Earth Science Department
  10. Ms. Joan Williams, Assistant Director of the Office for Diversity and Institutional Equity

### **Announcements**

- Next meeting is March 20, 2012, 3:30 p.m., GUC Loft.

### **Adjournment**

- The meeting adjourned at approximately 4:15 p.m.

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Dr. Laura Williams, Chair