

## Academic and Student Affairs 2017-2018 Annual Report

### Meetings:

August 29, 2017.

- Vice chair election was tabled, as there were no qualified candidates in attendance
- Committee Charge was reviewed, noting that under Non-Voting Members, the title of Associate VP for Enrollment Management should be changed to Chief Enrollment Officer.

October 31, 2017

- Vice chair, Kevin Jacques, was elected to serve 2017-2018.
  - Thanksgiving Holiday Extension for Academic Year 2019 – 2020. Committee members discussed the pros and cons of the three proposals offered to address the requested extension of the Thanksgiving holiday. The proposals include:
    1. Maintain the current schedule, with Monday and Tuesday reserved for registration, faculty meetings, and school prep activities, keeping Fall Break, and allowing time after Thanksgiving to wrap up semester in an effective manner. This prevents a full week off for Thanksgiving and necessitates late commencement ceremonies and less time to conclude end of term processing.
    2. Classes begin on Tuesday, lose Fall Break, full week off for Thanksgiving. Would lose one day of registration prior to start of classes and would still have late commencement ceremonies and lack of time to conclude end of term processing.
    3. Classes start on Monday, keep Fall Break, full week off for Thanksgiving. Would lose two days of registration prior to start of classes. Faculty meetings would need to occur week prior to start of classes. Late Commencement Ceremonies and lack of time to conclude end of term processing.
- After discussion of the pros and cons of each proposal, the committee voted, with four members in favor of proposal #1 and eight members in favor of proposal #2.
- Addendum to Travel Policy – The Addendum to the Travel Policy prohibits University employees from sharing a room with a student and/or students when traveling on behalf of the University. Committee members were concerned that this would increase expenses so that the trips would not be possible. Therefore, the Addendum was approved with language inserted that “exceptions may be granted in special circumstances on a case-by-case basis with prior approval of the college dean or appropriate vice president.”

January 30, 2018

- Upon review of the updated Consensual Relationship Policy, the ASA Committee has concerns about the verbiage within the policy and requested an extension from the SCEC so that further clarification could be sought. The committee extended an invitation to Amber Fite-Morgan and Catherine White to attend the next ASA committee meeting, to further discuss the policy and any further necessary clarification.

February 27, 2018

- Amber Fite-Morgan and Catherine White met with the committee to further discuss concerns regarding the current verbiage and clarifications for what was and wasn't absolutely necessary within the Consensual Relationship Policy. Feedback was given to Ms. Fite-Morgan and Ms. White, who planned to continue to work on the policy with considerations and concerns voiced by the ASA and to take those recommendations back to the SGEC.

Respectfully submitted by:

Stephanie Mohr, MSN, RN

ASA Committee Chair 2017-2018

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