

Academic & Student Affairs Committee
Minutes of the Meeting of October 28, 2014
GUC Loft

The Academic and Student Affairs Committee met on October 28, 2014, in the Loft of the Guillot University Center. The following members were present: Ms. Jennifer Ballard, Dr. Mary Bowers, Dr. Chris Maynard for Dr. Carmen Burkhalter, Dr. Thomas Calhoun, Dr. Melvin Davis, Dr. Jana Beaver for Dr. Dan Hallock, Dr. Tera Kirkman, Dr. Donna Lefort, Mr. David Shields, and Dr. Felicia Harris for Dr. Leah Whitten. Mr. Jonathan Simms, Assistant Professor and Library Technology Coordinator, and Ms. Tammy Jacques, Assistant Vice President for Student Affairs and Title IX Coordinator, were present by invitation.

Call to Order

Ms. Bonnie Coats, committee chair, called the meeting to order at approximately 3:35 p.m. Committee members introduced themselves.

Adoption of Agenda

The agenda was adopted by consensus.

Review of Committee Charge

The committee charge was reviewed. The committee will request that the Vice President for Enrollment Management be added to the membership as appropriate to the charge.

Old Business

None.

Elect Vice Chair

Dr. Calhoun nominated Dr. Kirkman as vice chair with Dr. Bowers seconding the motion. The nominations were closed. Dr. Bowers made a motion to elect Dr. Kirkman as vice chair. Dr. Maynard seconded and the motion carried.

New Business

1. Revise Current Copyright Notice to include TEACH Act Language – Dr. Maynard made a motion to recommend adding the following statement to the current copyright notice, “Copyright use as outlined in the TEACH Act is not yet valid at the University of North Alabama.”
2. SGEN Request to act on each of the recommendations in the DLAC TEACH Act Workgroup Report.
 - Recommendation #3 - Revise Current Student Copyright Notice to clarify that copyright use as outlined in the TEACH Act is not yet valid at UNA. The Committee approved that the statement be added at the end of the current Student Copyright Notice. “UNA courses may incorporate material contributed or licensed by individuals, companies, or

organizations that may be protected by U.S. and foreign copyright laws. All persons reproducing, redistributing, or making commercial use of this information are expected to adhere to the terms and conditions asserted by the copyright holder. Transmission or reproduction of protected items beyond that allowed by fair use as defined in the copyright laws may require the written permission of the copyright owners.

- It was approved that the completion of the remaining recommendations in the DLAC TEACH Act Workgroup Report (Recommendations 1, 2, 4 & 5) be developed by a work group with an ending date of May 2015. We are asking approval for this work group from the SGEC. ASA Committee member, Dr. Tera Kirkman, agreed to serve on this work group as well as Mr. Jonathan Simms, a visitor at the October 28 meeting. We also request that Mr. John McGee, Interim Coordinator of Educational Technology Services, be added to the work group and I have contacted Dr. Jana Beaver, Department Chair of Management and Marketing, to serve. If Dr. Beaver does not agree to serve and should the SGEC think it necessary, the work group would need additional representatives from the Colleges of Business, Arts & Sciences, and Education & Human Sciences.
3. Title IX Syllabus Statement – The committee reviewed and approved the proposal that the University adopt a policy that requires the inclusion of Title IX statements in faculty syllabi.

Announcements

Next Meeting – December 2, 2014, 3:30 p.m., GUC Loft (Meeting cancelled – no business)

Adjourn

The meeting adjourned at approximately 4:10 p.m.