

## **Minutes**

### **Faculty/Staff Welfare Committee**

**Monday, February 28<sup>th</sup> @ 3:00 p.m.**

#### **I. Call to Order**

#### **II. Approval of Minutes of January 18, 2011**

#### **III. Old Business**

- a. Donated Leave Bank - Catherine White (HR): no update available; tabled until next meeting.
- b. Protocol for External Faculty/Staff Searches with attached Search Summary Form (Rec'd 11/23/10): Accepted EC revisions as amended by Faculty Senate on 2/24/11. Recommendations of the Staff Senate were also accepted and noted: 1) form should be available online to all search committee members (presently, only available to Chair of search committee) and 2) search members who have not previously had diversity and search committee training, may be selected to serve provided they agree to access training, in an appropriate timeframe, before commencing search committee work.
- c. Graduate Work Financial Assistance – (Guidelines for Graduate Work Financial Assistance for Staff and Service Employees - Rec'd 11/16/10): Tabled until a subcommittee has a chance to meet with Dr. Steve Smith's office concerning auxiliary budgets.

#### **IV. New Business**

- a. Tuition Remission Revisions – not accepted; comments sent to Shared Governance Executive Council (SGEC) for distribution routing.
- b. Independent Study Compensation Proposal – sent by S. Loew (by expedition, also sent to Terry, Chris & Cory): accepted the Faculty Senate amended document
- c. Proposed revision to the current Military Leave Policy: Sent to (SGEC) for distribution routing.
- d. Proposed revision to the Family and Medical leave Policy: Sent to (SGEC) for distribution routing.
- e. Dr. Bailey submitted, via e-mail, F/S Welfare members' summary to expedited survey request from Sandra Loew on potential move of UNA athletics to Division I (e-mailed final report to F/S members): FYI only.
- f. BC/BS annual report on status of use: agreed that Tom Corum would meet with the committee annually to discuss mid-year claims data.
- g. Faculty FH 4.10 Research Development Funds: Accepted additional revisions with faculty senate amendment on 2/24/11.

#### **V. Adjournment @ 3:40**

Respectfully Submitted,  
Catherine D. White  
Secretary