

# **ANNUAL REPORT**

*Faculty/Staff Welfare Committee*

**University of North Alabama  
Florence, Alabama**

Steve Burnett  
Committee Chair

6/14/2018  
Date submitted

Submitted to: Dr. Lee Renfroe, Chair  
Shared Governance Committee      Date received

# UNIVERSITY OF NORTH ALABAMA

## ANNUAL REPORT 2017-2018

- I. Executive Summary The committee completed all tasks as assigned.
  
- II. The Committee's Charge (from the Shared Governance Document)  
To review the travel reimbursement protocol  
To create a UNA policy on Personal Visitors/Children in the Workplace  
To create a revised Tuition Remission policy
  
- III. The Committee met on the following dates:  
11/02/2017-11/16/2017-2/22/2018-3/08/2018
  
- IV. What were the Committee's actions and accomplishments this year relative to each of the items of the charge?  
The Committee reviewed and made recommendations on three proposals  
We communicated to the Chair of the Shared Governance Executive Committee  
The Committee handled all proposals except one that will be carried over to next year  
A final report was submitted
  
- V. What were the Committee's formal recommendations?  
That the UNA travel reimbursement protocol not be changed  
A policy on Visitors/Children in the Workplace was created  
The policy on Tuition Remission was revised
  
- VI. What does the Committee plan to accomplish

A. In the coming years

To continue to carry out Charge of the Committee

B. In future years?

Same

VII. What are the Committee's weaknesses?

None at the present time

A. What can the Shared Governance Committee help you do to address the weaknesses?

N/A

VIII. Comments