

# ***Facilities and Infrastructure Development Committee***

## ***Meeting Minutes***

September 7, 2018

Members present: Dr. Carmen Burkhalter, Mr. Michael Gautney, Dr. Kimberly Greenway (non-voting), Mr. Ethan Humphres, Mr. Mark Linder (non-voting), Ms. Gwendolyn Patrick (non-voting), Mr. Jimmy Waddell, Mr. Russ Wilson, and Ms. Angela Zwissler.

Members absent: Dr. Ross Alexander (non-voting), Dr. Kyle Golenbiewski, Mr. Chris Gorbatoff, Dr. Andrea Hunt, Dr. Ian Leoppky, Mr. Jeremy Martin, and Mr. Evan Thornton (non-voting).

Therefore, a quorum was present with 6 of the 11 voting Committee members in attendance.

### **I. Call to order**

The meeting was called to order at 10:08 am.

### **II. Establishment of Meeting Frequency**

The Committee discussed option for establishing a regularly occurring meeting, to be adjusted as needs dictate. A suggestion of the 2<sup>nd</sup> Thursday of the month at 3 pm was made. Ms. Zwissler offered to send a Doodle Poll to the Committee for consideration.

### **III. Approval of minutes from last meeting**

A motion was made by Mr. Wilson to approve the minutes from the last meeting; this was seconded by Mr. Waddell.

### **IV. Current Projects**

#### **a) Laura Harrison Hall construction-related matters**

Mr. Gautney provided an update on the project to date. A campus-wide memo was sent describing the altered pedestrian paths and parking changes.

#### **b) 911 Building Identification**

Building address signs are being printed. They will be 6" high by 12" long with 4" high purple lettering on a white background. These will be placed on campus buildings without existing addresses.

#### **c) Paintable Lion Paw**

(Student groups have expressed a desire to have a permanent surface they can chalk or paint during UNA milestones, such as graduations and Greek events). Dr. Greenway will speak with the SGA President on Sept. 8, 2018 about this issue.

#### **d) Proposed UNA Memorial (Veterans) Tree Grove**

(A suggestion was made to designate a grove of trees within the Memorial Amphitheater. to

honor all American Soldiers). Approximately 50 trees are replanted each year and it's possible that a tree could be designated for an individual upon request. One concern with designating trees for individuals is how to handle the situation in the event a tree needs to be cut down or relocated. The Committee decided to wait for the revised Master Plan which should address the issue.

#### **V. New business**

a) Nomination of a Committee Vice-Chair

After discussing which Committee members are eligible, a motion was made by Ms. Zwissler to nominate Dr. Burkhalter as the Vice-Chair, which was seconded by Mr. Wilson.

b) Facilities Master Plan

A request for proposal was submitted and Credo Higher Education was selected to develop the Campus Master Plan. Work has begun in residence life experience and a report is due in late September.

#### **VI. Adjournment**

There being no further business to come before the Facilities and Infrastructure Development Committee, upon motion by Ms. Zwissler, second by Mr. Martin, and a unanimous vote, the meeting was adjourned at 10:50 am.

