

Strategic Planning and Budget Study Committee
October 2, 2008
Arts & Sciences Conference Room

The Strategic Planning and Budget Study Committee (SPBS) meeting was called to order at 2:00 pm by Chair Bill Strong. The following committee members were present: Dr. Kerry Gatlin, Mr. Raley Green, Ms. Martha Hickman, Ms. Tera Kirkman, Mr. Mark Linder, Dr. Anna Lott, Ms. Sandra Poole, Mr. David Shields, Dr. Steve Smith, and Dr. Garry Warren. Absentees were: Dr. Alan Medders, Ms. Lynn Underwood and Ms. Brenda Webb. Visitors were: President Cale, Dr. Priscilla Holland, and Ms. Donna Tipps.

Dr. Lott made a motion to approve the agenda with one wording change. Mr. Shields seconded the motion. The motion passed unanimously.

Dr. Lott made a motion to approve the August 28 minutes with one wording change. Dr. Warren seconded the motion. The motion passed unanimously.

New Business

President Cale informed the committee that Dr. Tom Murray and Dr. Barry Morris although fully retired are voluntarily teaching for one year. Funds for their salaries remain in the budget and go to a permanent endowment named by them. Dr. Smith noted that it was approved by the State Examiner's Office of Public Accounts. President Cale informed the Board of Trustees for approval and a resolution was passed. President Cale noted that this sets a great precedent for interested faculty. He commended Dr. Murray and Dr. Morris for their gift of time. This was an information item for the committee.

President Cale also informed the committee that the speaker series was being restructured. The old committee was dissolved and a new committee reconstituted. The new committee will be comprised of four people. It will be chaired by Ms. Debbie Chaffin. Other committee members are Mr. David Shields, Dr. Alan Medders, and Mr. Stanley Goldstein. The purpose of the series is to bring in national and world class speakers as well as speakers from the community. The college deans will work with their faculty to bring forward names for the series. President Cale proposed that funding come from a permanent quasi fund that draws interest between \$30,000-\$40,000 annually. This interest would be used to fund the series. After discussion, Dr. Gatlin made a motion to allocate the funds for the speaker series. Dr. Lott seconded the motion. The motion passed unanimously.

Mr. Shields informed the committee that he had met with the Institutional Effectiveness (IE) Committee on October 1. He is working to link that committee with the SPBS Committee to review and approve processes to complete closing the loop concerning the Strategic Plan. He proposed that three committee members from SPBS and three from IE (preferably past chairs) comprise a committee. He noted that this was a critical year with SAACS and that the work needed to be started immediately. Dr. Lott, Dr. Gatlin, and Ms. Poole volunteered to be on this committee. Mr. Shields will contact the three members from IE and will convene a meeting

as soon as possible between the two groups. He expects the process to be completed by the end of this semester.

Dr. Smith presented a budget update to the committee. He informed the committee that the new budget was put in place on September 30, and that he had received minor feedback concerning the budget. He also noted that there were two ways to access the budget: 1) INB Banner and 2) Self Service Banner.

He expressed to the committee concern about the economy and proration. The University is poised for proration of two percent. He and President Cale will discuss these concerns and will come back to the committee.

He also noted that the EBO Effective Budget is due on November 1, 2008. This is a projected budget with aggregate amounts. Dr. Smith will propose a direction, translate this into dollars, and provide a funding source. This will be a starting point for the budget for next year. He suggested that the vice presidents be a part of this process and submit their proposals. He requests these proposals no later than October 19. He will consult with President Cale after completing the EBO Budget, and it will be brought back to the committee for information purposes.

These were information items for the committee.

Old Business

The committee then turned its attention to the election of a vice chair. Dr. Warren nominated Dr. Gatlin. Dr. Gatlin had to decline the nomination due to accreditation demands for the College of Business. Dr. Lott nominated Ms. Webb. A motion was made by Dr. Lott to elect Ms. Webb as Vice Chair. Ms. Poole seconded the motion. The vote was unanimous.

The meeting was adjourned at 2:40 pm.

Respectfully submitted,

Debbie Westmoreland