APPROVED at the September 12, 2012 meeting

Strategic Planning and Budget Study Committee
Minutes of the Meeting of August 8, 2012
GUC Loft

The Strategic Planning and Budget Study Committee (SPBS) met on August 8, 2012, in the Raburn Conference Room. The following members were present: Dr. Judy Jackson, Mr. Mark Linder, Dr. Andrew Luna, Dr. David Muse, Ms. Amanda Sharp (proxy for Mr. Ben Baker), Dr. Steve Smith, Dr. Kristy Van Rensselaer, and Ms. Rebecca Walker. Mr. David Shields, committee chair, presided and a quorum was present.

Visitors included Ms. Donna Tipps and Ms. Molly Vaughn.

Call to Order

Chair Shields called the meeting to order at approximately 2:30 p.m.

Approval of Agenda and Minutes

The agenda and minutes from May 2, 2012, were approved by consensus.

Old Business

a. Partial Funding for Online Instruction Quality Assurance Coordinator – In Dr. Thornell's absence, this item was tabled until the September 12, 2012 meeting.
b. Scholarship Amounts – This item will be discussed at the September 12, 2012 meeting.
c. Spreadsheet of Cost Increases – Dr. Smith distributed Draft 5 of this list.

New Business

a. Adoption of Policy Requiring that Submission of Budget Items be Linked to Goals and/or Outcomes in the Annual Planning and Assessment Report (due in September) – Dr. Luna discussed the changes that are being made to the annual reporting process and asked this committee to approve the policy whereby budget requests should be made to the committee only if goals and/or outcomes supporting those requests have been adequately articulated in the Annual Planning and Assessment Report. Dr. Muse made a motion to accept the policy. Dr. Smith seconded and the motion carried. It was also suggested that the requests be approved at each level (i.e., faculty – chair – dean – vice president) and that the vice president present the proposal to the committee.

Announcements

a. Next Meeting – September 12, 2012, 3:30 p.m., Raburn Conference Room

Adjournment

The meeting adjourned at approximately 3:15 p.m.