

**Strategic Planning and Budget Study Committee**

Minutes of the Meeting of October 10, 2012

Raburn Conference Room

The Strategic Planning and Budget Study Committee (SPBS) met on October 10, 2012, in the Raburn Conference Room. The following members were present: Mr. Ben Baker, Ms. Laura Giles, Ms. Peggy Hoekenga, Dr. Bill Huddleston, Dr. Judy Jackson, Mr. Mark Linder, Dr. Chris Maynard, Dr. David Muse, Mr. David Shields, Dr. Steve Smith, Dr. John Thornell, Ms. Molly Vaughan (proxy for Dr. Andrew Luna) and Ms. Rebecca Walker. Dr. Thomas Calhoun, committee chair, presided and a quorum was present. Pres. Cale, Dr. Greg Carnes (for Dr. Gatlin), Dr. Birdie Bailey, Dr. Vagn Hansen, Dr. Donna Lefort, Mr. Josh Skaggs, and Ms. Donna Tipps were also present.

**Call to Order**

Chair Calhoun called the meeting to order at approximately 3:35 p.m. and recognized Pres. Cale who asked to address two issues with the committee. Issue one is the lack of executive-level oversight for the Office of Diversity and Institutional Equity as a result of Dr. Lelon Davidson's retirement at the end of September, coupled with the University's need for an increase in enrollment management focus. The University does not have the funds to adequately cover these areas with new personnel. Therefore, he is proposing to move Dr. Calhoun's position from associate vice president to the Vice President for Diversity and Student Success, maintaining his current responsibilities and adding oversight of the diversity office and enrollment management initiatives. The President asked that committee members share the motivations for this move with the campus community when it becomes public knowledge so that everyone understands how/why this reorganization came about.

Issue two is the fact that, although the budget is tight, he would like to give University employees a cost of living increase in October 2013. A one percent increase equals about \$400,000; therefore, a three percent increase would require 1.2 million dollars. To that end, he asked that we be particularly vigilant in reviewing/approving budget requests. He referenced the draft list of cost increases and other funding requests for FY 2013-14 that Dr. Smith distributed.

**Approval of Agenda**

The agenda was approved by consensus.

**Review of Committee Charge**

Dr. Calhoun asked that this item be tabled for another month. The committee agreed.

**Approval of Minutes**

Dr. Muse made a motion to approve the minutes from September 12, 2012. Dr. Maynard seconded the motion and the motion carried.

**Old Business**

- a. Strategic Plan Process – Mr. Shields reported that most annual plans have been submitted and a date will be set for the requirement of linking funding requests with goals.

**New Business**

- a. Funding Priorities for 2013-14 – See Pres. Cale's comments above.
- b. Increase in Hours of Chef Lewis Yuille, Department of HES – Dr. Thornell stated that this is being offered as an information item as new money is not being requested.
- c. Music Scholarships – Dr. Thornell moved that this item be tabled until the ad hoc Scholarship Committee can review the process of awarding scholarship increases and submit a recommendation.

**Announcements**

- a. **Next Meeting – November 14, 2012, 3:30 p.m., Raburn Conference Room**

**Adjournment**

The meeting adjourned at approximately 4:30 p.m.