

APPROVED at the November 12, 2014 meeting

**Strategic Planning and Budget Study Committee**

Minutes of the Meeting of October 8, 2014

Bibb Graves Board Room

The Strategic Planning and Budget Study Committee (SPBS) met on October 8th, in the Bibb Graves Board Room. The following members were present: Dr. Birdie Bailey, Mr. Ben Baker, Dr. Miranda Bowie, Dr. David Brommer, Dr. Thomas Calhoun, Mr. Clinton Carter, Dr. Kimberly Greenway, Mr. Mark Linder, Dr. Chris Maynard, Mr. David Shields, Dr. Brian Thompson, Ms. Mallory Hayes, Dr. John Thornell, Ms. Donna Tipps, and Dr. Molly Vaughn. Dr. Chris Maynard, committee chair, presided over the quorum.

**Call to Order**

Dr. Maynard called the meeting to order at approximately 3:30 p.m.

**Approval of Agenda and Minutes**

The agenda and the minutes from the September 10<sup>th</sup> meeting were approved by consensus.

**Old Business**

**New Business**

- a. The new reality for SPBS (Maynard)  
Dr. Maynard offered discussion/brainstorming concerning how this committee can assist with structural issues and streamline the budget process. Prioritization is the key in each of the three phases:
  1. Identifying issues, problems, and shortfalls
  2. Identifying strategic goals and objectives
  3. Working toward supporting UNA's Strategic Plan
- b. Remarks from Mr. Clinton Carter, VP for Business and Financial Affairs  
Mr. Carter detailed the composition of the budget stating that 40% comes from tuition, 30% from state revenue, and 20% from auxiliary and grant funds. Further discussion explaining the process of creating the budget was held:
  1. There was about a \$4 million increase in the expense budget. Due to enrollment and per credit hour production being down, there was a deficit of almost \$2.5 million.
  2. This was remedied via the supply budget. Rollover cut by 30%.
  3. Cuts were down to the VP level with the largest expense down to the Provost Office.
  4. No positions have been lost on campus.
  5. Goal is for more transparency. Next year's process may be radically different. We will justify expenses and prune areas where there is the least amount of impact. We have areas that can be much more efficient without much sacrifice. More focus will be on core academic areas.
- c. Mr. Carter's comments were followed by further discussion concerning rollover funds and the way that they had been handled previously as compared to now, and finally closing discussion related to recruitment opportunities and potentials on campus was offered.

**Adjourn**

The meeting adjourned at approximately 4:30 PM.