

Strategic Planning and Budget Study Committee

Minutes of the Meeting of May 7, 2014

Guillot University Center, Loft

The Strategic Planning and Budget Study Committee (SPBS) met on May 7, 2014, in the Loft of the Guillot University Center. The following members were present: Dr. Birdie Bailey, Mr. Ben Baker, Dr. Miranda Bowie, Dr. David Brommer, Dr. Thomas Calhoun, Dr. Kimberly Greenway, Dr. Dan Hendricks, Dr. Bill Huddleston, Mr. Mark Linder, Dr. Chris Maynard, Mr. David Shields, Dr. John Thornell, Ms. Donna Tipps, and Ms. Elizabeth Tyson. Dr. Brian Thompson, committee chair, presided over the quorum.

Call to Order

Dr. Thompson called the meeting to order at approximately 3:40 p.m.

Approval of Agenda and Minutes

The agenda and the minutes from the April 9, 2014 meeting were approved by consensus.

Old Business

- a. Employee Pay Raise
- b. Athletic Scholarship Budget Request
- c. Opera/Musical Theatre Increase
- d. Budget Request for Biology
- e. Draft of Fixed Cost List for Review
- f. Discussion of New Funding Models

New Business

- a. Employee Pay Raise – Pres. Cale requested that this committee provide feedback on his proposal to be submitted to the Board of Trustees to offer employees a pay raise, preferably 3%. Dr. Thornell made a motion to endorse the proposal. Dr. Greenway seconded and the motion carried.
- b. Athletic Scholarship Budget Request – Dr. Greenway made a motion to accept the request for an increase based on the anticipated tuition increase and to make up the \$11 short from the previous year, which are phase 3 and phase 4 of a previously approved plan from 2006-2007. Ms. Tyson seconded and the motion carried.
- c. Opera/Musical Theatre Increase – Dr. Maynard made a motion to approve the request to increase the Opera/Musical Theatre budget by \$7,000, bringing the total to \$10,000. Dr. Bowie seconded and the motion carried.
- d. Budget Request for Biology – Dr. Kittle submitted a request for a half-time administrative assistant for the Biology Department. Dr. Maynard made a motion to table the request indefinitely. Dr. Huddleston seconded and the motion carried.
- e. Draft of Fixed Cost List for Review – A list of the fixed cost increases approved by this committee since the beginning of this academic year was distributed. A motion was made and approved for Donna Tipps to reconcile this list with hers, which contains a more complete list of increases, such as operating costs for The Commons and the new science building.
- f. Discussion of New Funding Models – Discussions are still being held to determine the best funding models for the University.

Adjourn

The meeting adjourned at 5:02 p.m.