

**ANNUAL REPORT**

**Date Due: July 31, 2021**

*Strategic Planning Budget Study*

**University of North Alabama  
Florence, Alabama**

**Kevin L. Jacques, Ph.D.**

Committee Chair

Date submitted

Submitted to: \_\_\_\_\_  
Title/Committee (if applicable)

\_\_\_\_\_  
Date received

# UNIVERSITY OF NORTH ALABAMA

## ANNUAL REPORT

2020-2021

### I. Executive Summary

### II. The Committee's Charge (from the Shared Governance Document)

#### 1. To participate in all aspects of strategic planning, including:

- Reviewing procedures for university strategic planning
- Relating the strategic planning process to annual reports
- Reviewing progress and recommending updates to the University's Strategic Plan annually

#### 2. To conduct systematic reviews of expenditure needs and revenue needs including:

- Reviewing and prioritizing recommendations from all areas of the University concerning financial resource needs, based on the University's Strategic Plan
- Reviewing links between budget requests and departmental annual reports
- Reviewing results reported by the Institutional Effectiveness Committee to support assessment, evaluation, and improvement
- Reviewing prioritized recommendations from the Facilities and Infrastructure Committee to monitor conformity with the University's Strategic Plan
- Conducting systematic reviews of actual and planned expenditures

#### 3. To communicate its deliberations and findings to the President, and after discussion with the President, to the university community

### III. The Committee met on the following dates:

September 23, 2020  
March 20, 2021 – E-Business  
May 11, 2021 – E-Business  
May 19, 2021 – E-Business

### IV. What were the Committee's actions and accomplishments this year relative to each of the items of the charge?

1. The Committee did not work with any of the Strategic Planning Processes, rather it worked on the funding requests as it annually does.

2. The Committee did not conduct systematic reviews of expenditure needs and revenue needs. It did accept one-time funding requests for larger purchases based on an area's annual goals.
3. Completed

V. What were the Committee's formal recommendations?

The Committee set the rank order for the annual requests as below. This was forwarded to Dr. Kitts and Mr. Thornton to evaluate and decide on funding options.

University of North Alabama Strategic Planning & Budget Study Committee Requests Ranking 2021												
Rank	Department	Request	Amount Requested	Highest Priority	High Priority	Priority	Weight for Highest Priority (3)	Weight for High Priority (2)	Weight for Priority (1)	Total		
1	Disability Support Services	ADA Accessible Button for Mitchell West Center for Social Inclusion and Main Market	\$5,100	7	1	1	21	2	1	24		
1	University Police	20 Body Cameras and 8 Docking Stations or 10 Body Cameras and 8 DS	\$9,940	6	3	0	18	6	0	24		
2	GUC Operations and Event Management	Digital Signage for GUC Atrium	\$24,350	2	4	3	6	8	3	17		
3	Disability Support Services/Dept. of Comm	Elevator for Communication Building (\$100,000 - \$220,000)	\$220,000	3	1	5	9	2	5	16		
3	UNA Recreation	Intramural Field Scoreboard	\$6,527	2	3	4	6	6	4	16		
4	Politics, Justice, and Law	Drones and Drone Equipment	\$6,976	1	3	5	3	6	5	14		
5	Diversity, Equity, & Inclusion	Furniture	\$27,600	1	2	6	3	4	6	13		
Total Requested			\$300,493									
Total Requested without Elevator			\$80,493									

VI. What does the Committee plan to accomplish?

A. In the coming year? Move through COVID and see how we can maintain the ability to fund projects and support Strategic Initiatives.

B. In future years?

VII. What are the Committee's weaknesses?

A. What can the Shared Governance Committee help you do to address the weaknesses?

In the past, the committee has been used primarily to guide the funding requests for the President. It really has not done much with any budget areas or strategic planning.

VIII. Comments